

Minutes of the Calaveras Resource Conservation District (RCD)

Regular Board Meeting

November 11, 2021

423 Saint Charles St, San Andreas, CA

Call to Order: The meeting was called to order by S. Beckman-President @ 6:30 pm

Board Members & Staff Present: S. Beckman-President; B. Dubois; K. Hafley; K. Lambert; M. Robie; G. Long-Executive Director; Dana Simpson-Staff Accountant; Mary Cole-Admin

Board Members & Staff Absent: Jill Micheau – Grant Manager

Others Present: Mike Dvorak

Public Comment: Mike Dvorak introduced himself and reported that he submitted his application to become a board member of this RCD.

Partners: Bobette Parson's NRCS report was made available for review. No other partners were present.

Consent Agenda Items:

1. Approval of 9/9/21 Minutes. Board Action – **K. Hafley made motion to approve, K. Lambert second. On a 5-0-0 vote, minutes were approved.**
2. Approval of Sept and Oct 2021 Finance Reports – **K. Hafley made motion to approve, K. Lambert second. On a 5-0-0 vote, financials were approved.**

Old Business:

1. Progress on sale of building and Surplus Land Resolution – M. Robie reported that the attorney, Ms. Selke, has developed a letter to be sent to potential buyers. Ms. Selke confirmed that in lieu of purchasing a professional appraisal, we could use the value amount submitted to us by our broker Ms. Fator. After discussing the proposed resolution, an amendment was made to Section 2. **B. Dubois made motion to approve Resolution 2021_05 as amended, M. Robie second. On a 5-0-0 vote, resolution was approved.**
2. Update on Murphys to Forest Meadows project – G. Long met in October with 13 bidders to view the remaining four units comprising of 750 acres. Then the selection committee met and reviewed the seven submitted bids. They chose three to split the work between them. One bidder will complete two units, while the other two bidders will each complete one of the units. The plan is to try and complete the project before next fire season, and be under budget.

New Business:

1. CalFire Wylderidge grant – This is a new project that is adjacent to the Forest Meadows project (north of Darby) and is 174 acres. We would be the fiscal sponsor and lead agency. The grant proposal was submitted last May and is for \$440,000. G. Long will oversee the project of 51 parcels starting after January 2022. 50 ROEs have already been received.
2. Reporting to the Calaveras Co. Board of Supervisors – G. Long agrees he will get on the BOS agenda to present an annual or semi-annual report. The board members will be advised of the date and time of this meeting and are encouraged to attend.
3. Consultation with Co. Ag Dept – K. Hafley discussed the need for better roadside fire protection and noxious weed control by the County. Some points made were: 1) rather than the Ag Dept being

responsible for doing the work, it was suggested they send a prescription to Public Works Dept to complete the spraying that is needed; 2) we could try to locate a grant to buy the needed equipment for the County. G. Long, K. Hafley and K. Lambert agreed to meet with Jesse Fowler of the Ag Dept to ask how to move forward with getting the spraying done.

4. Progress on CalFire grant proposals – New grant proposals will be submitted by S. Beckman and G. Long in April or May 2022. One will cover brush clearing in Valley Springs (Ross Dr.) which covers patches of areas within a 2,000 sq. ft. footprint. The other will be in the Mokelumne Hill area that sits next to the Butte Fire scar line. This work could also potentially be used as an evacuation route, and covers 500-600 acres. It was noted that S. Beckman saw a CalAm presentation on some of their future projects to extend a fire break from the Airola Fire up to the Forest Meadows lines. Also, they want to re-treat the fuel reduction work previously done on Hwy 4.

Reports:

1. Committee Reports – None.
2. Other Items for Consideration – Reforestation of Ponderosa pines in the Butte Fire scar.
3. Board Member announcements – None,
4. Staff announcements – G. Long announced that he has joined the California RCD Forestry Committee as the Central Sierra representative. He also attended the Calaveras County Advisory Committee meeting about hardwood management. The Cal. Co. Ag Commissioner is reviewing the Williamson Act to determine if the amount charged can be increased.

D. Simpson noted that she also is now working as bookkeeper for the Amador RCD.

CLOSED SESSION – discussion to answer some presented questions.

Adjournment of meeting. Meeting adjourned @ 7:50 pm.

Next meeting will be newly scheduled for **Thursday, December 9, 2021 at 6:30 pm.**

Attest:

President, Sid Beckman _____

Date _____

Secretary, Brady Dubois _____

Date _____

Calaveras County Resource Conservation District

Profit & Loss

12/05/21

July through November 2021

Accrual Basis

	<u>Jul - Nov 21</u>
Ordinary Income/Expense	
Income	
Direct Public Grants	
Nonprofit Organization Grants	67.50
Total Direct Public Grants	67.50
Investments	
Interest-Savings, Short-term CD	6.80
Total Investments	6.80
Program Income	
Program Revenue	83,394.58
Total Program Income	83,394.58
Rental Income	4,236.75
Total Income	87,705.63
Gross Profit	87,705.63
Expense	
Insurance Expense	
Insurance - Liability, D and O	2,523.60
Worker's Compensation Insurance	1,075.35
Total Insurance Expense	3,598.95
Professional Fees	
Legal Fees	1,399.95
Auditor	2,978.00
Total Professional Fees	4,377.95
Contract Services	
Outside Contract Services	64,565.00
Total Contract Services	64,565.00
Facilities and Equipment	
Property Taxes	150.00
Facility Maintenance	177.87
Property Insurance	684.26
Utilities	2,047.16
Total Facilities and Equipment	3,059.29
Operations	
Payroll Processing	532.00
Computer Software	119.88
Postage, Mailing Service	63.70
Printing and Copying	57.84
Supplies	96.30
Total Operations	869.72
Other Types of Expenses	
Memberships and Dues	766.00
Total Other Types of Expenses	766.00
Payroll Expenses	14,732.02
Total Expense	91,968.93
Net Ordinary Income	-4,263.30
Net Income	<u><u>-4,263.30</u></u>

Calaveras County Resource Conservation District

Balance Sheet

12/05/21

As of November 30, 2021

Accrual Basis

	<u>Nov 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking	24,771.56
Total Checking/Savings	24,771.56
Accounts Receivable	
Accounts Receivable	1,347.94
Total Accounts Receivable	1,347.94
Total Current Assets	26,119.50
Fixed Assets	
Building Improvements	7,675.00
Land - Operating	93,947.35
Buildings - Operating	219,210.49
Total Fixed Assets	320,832.84
Other Assets	
Accumulated Depr - Bldg Improve	-799.48
Accum Depreciation	-20,703.21
Total Other Assets	-21,502.69
TOTAL ASSETS	<u>325,449.65</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	2,536.14
Total Other Current Liabilities	2,536.14
Total Current Liabilities	2,536.14
Total Liabilities	2,536.14
Equity	
Net Investment in Capital Asset	307,020.92
Retained Earnings	20,155.89
Net Income	-4,263.30
Total Equity	322,913.51
TOTAL LIABILITIES & EQUITY	<u>325,449.65</u>

	2017	2018	2019	2020	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	YTD 2021	Total All Dates
Income:																	
CPUD	\$1,420.50	\$348.60															\$1,769.10
Common Ground	\$0.00	\$3,600.00	\$4,737.50	\$5,100.00	\$425.00	\$675.00	\$550.00	\$550.00	\$525.00	\$600.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$6,075.00	\$19,512.50
UCCE	\$0.00	\$1,261.34	\$3,724.18	\$3,540.50	\$305.24	\$364.92	\$363.85	\$337.46	\$328.84	\$231.25	\$217.35	\$250.50	\$291.91	\$300.20	\$276.79	\$3,268.29	\$11,794.31
Motherlode Bonsai Club	\$0.00	\$0.00	\$0.00	\$240.00	\$75.00				\$150.00					\$150.00		\$375.00	\$615.00
Total Income	\$1,420.50	\$5,209.94	\$8,461.68	\$8,880.50	\$805.24	\$1,039.92	\$913.85	\$887.46	\$1,003.84	\$831.25	\$767.35	\$800.50	\$841.91	\$1,000.20	\$826.79	\$9,718.29	\$33,690.91
Expenses:																	
CPUD	\$177.38	\$672.06	\$709.63	\$988.51	\$69.94	\$69.94	\$69.94	\$69.94	\$69.94	\$69.94	\$69.94	\$73.54	\$73.54	\$73.54	\$143.67	\$853.87	\$3,401.45
San Andreas Sanitary	\$282.59	\$1,009.61	\$1,280.41	\$1,391.33	\$101.11	\$101.11	\$101.11	\$101.11	\$101.11	\$101.11	\$101.11	\$97.04	\$97.04	\$97.04	\$97.04	\$1,095.93	\$5,059.87
CPPA	\$44.80	\$1,353.60	\$2,009.80	\$1,618.80	\$89.00	\$119.60	\$109.40	\$119.60	\$106.00	\$109.40	\$170.60	\$230.80	\$241.60	\$209.20	\$155.20	\$1,660.40	\$6,687.40
PGE	\$44.87	\$422.44	\$1,400.71	\$1,057.48	\$261.27	\$229.13	\$201.64	\$179.12	\$53.30	\$30.05	\$16.20	\$15.63	\$16.67	\$15.63	\$52.13	\$1,070.77	\$3,996.27
Insurance											\$684.26					\$684.26	\$684.26
Sewer Repairs	\$0.00	\$8,500.00	\$0.00	\$0.00												\$0.00	\$8,500.00
A/C Repairs	\$0.00	\$142.16	\$0.00	\$2,039.02								\$145.19				\$145.19	\$2,326.37
General Maintenance	\$0.00	\$27.57	\$406.89	\$295.47						\$240.00	\$32.68					\$272.68	\$1,002.61
Total Expenses	\$549.64	\$12,127.44	\$5,807.44	\$7,390.61	\$521.32	\$519.78	\$482.09	\$469.77	\$330.35	\$550.50	\$1,074.79	\$562.20	\$428.85	\$395.41	\$448.04	\$5,783.10	\$31,658.23
Profit/Loss	\$870.86	(\$6,917.50)	\$2,654.24	\$1,489.89	\$283.92	\$520.14	\$431.76	\$417.69	\$673.49	\$280.75	(\$307.44)	\$238.30	\$413.06	\$604.79	\$378.75	\$3,935.19	\$2,032.68

Calaveras County Resource Conservation District
Deposit Detail
November 2021

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Deposit		11/10/2021		Checking	1,000.20
Payment	1500	11/10/2021	Mother Lode Bonsai ...	Undeposited Funds	-150.00
Payment	11394...	11/10/2021	UCCE	Undeposited Funds	-300.20
Payment	17120	11/10/2021	Common Ground	Undeposited Funds	-550.00
TOTAL					-1,000.20

Calaveras County Resource Conservation District
Check Detail
November 2021

Type	Num	Date	Name	Item	Account	Paid Amount
Liability Check		11/09/2021	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-92.35
TOTAL						-92.35
Liability Check		11/09/2021	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-821.67
TOTAL						-821.67
Liability Check		11/23/2021	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-1,823.97
TOTAL						-1,823.97
Bill Pmt -Check	442	11/04/2021	Calaveras Public U...		Checking	
Bill		11/04/2021			Utilities	-143.67
TOTAL						-143.67
Bill Pmt -Check	443	11/04/2021	Dana Simpson		Checking	
Bill		11/04/2021			Postage, Mailing Ser... Printing and Copying	-8.70 -57.84
TOTAL						-66.54
Bill Pmt -Check	444	11/04/2021	San Andreas Sanit...		Checking	
Bill		11/04/2021			Utilities	-97.04
TOTAL						-97.04
Bill Pmt -Check	445	11/10/2021	Calaveras Public P...		Checking	
Bill		11/10/2021			Utilities	-155.20
TOTAL						-155.20
Bill Pmt -Check	446	11/10/2021	PG&E- V		Checking	
Bill		11/10/2021			Utilities	-52.13
TOTAL						-52.13