



CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT

PO Box 1041 • 423 E. St Charles St. • San Andreas, CA 95249
info@CalaverasRCD.org

REGULAR MEETING AGENDA

Thursday, April 13, 2023, 6:00 PM

LOCATION

CCRCB Building - Top Floor. 423 E. Saint Charles St., San Andreas, CA 95249

This is an in person meeting only

In compliance with the Americans with Disabilities Act (ADA), if you need assistance to participate in the meeting, please contact the District Secretary at 754-5887 at least 48 hours prior to the start of the meeting.

CALL TO ORDER: 6:00 p.m.

- **Roll Call**
- **Pledge of Allegiance**
- **Introductions**

PUBLIC COMMENT:

The Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items not listed on the agenda.

ORDER OF BUSINESS:

1. Announcements from CCRCB partners - **Information only**
 - LAFCO Service Review
2. Introduction of new NRCS District Conservationist - Jennifer Wood

CONSENT AGENDA: The following items are expected to be routine/non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item may be removed for later discussion.

1. Approval of Minutes of March 9, 2023, meeting Attached
2. Approval of March 2023 financial statements. *Attached*

OLD BUSINESS:

1. **Update on current CalFire grants:**
 - Forest Meadows-Wylderidge Fuels Reduction - Plautz/Long **Information only**
 - Murphys to Forest Meadows Fuelbreak - Long **Information only**
 - Highway 108/Fricot City Fuel Break - Long **Information only**
 - Pine Mountain Lake Fuels Reduction - Long **Information only**
 - Mokelumne Hill Fuels Reduction Project - Long **Information only**
2. **Update on current SNC Grants:**
 - Pine Ridge–Summit Level Fuelbreak - Dillashaw/ Long - **Information Only**
 - Bummerville/Blizzard Mine - McGreevy/ Long - **Information Only**



CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT

PO Box 1041 ♦ 423 E. St Charles St. ♦ San Andreas, CA 95249

info@CalaverasRCD.org

3. Update on current CARCD grants:

- Climate Resilience Through Habitat Restoration. Long - **Information Only**
4. Activity by CCRCDD Ad Hoc Committee on Bylaws - Marsili/Simpson - **Information only**
 5. Activity on CCRCDD Ad Hoc Committee on Sale of Real Estate - Marsili/Long - **Information only**

NEW BUSINESS:

1. Request by Executive Director to have his Full Time Equivalent (FTE) increased from .25 FTE to .75 FTE - Long – **Action**
2. Request Ad Hoc Committee be formed to conduct Gordon's staff evaluation – Marsili - **Action**
3. Approve Ad Hoc Selection Committee's Contractor selection for the Fricot City Project – Long/Simpson - **Action**
4. Approve Ad Hoc Selection Committee's Contractor selection for Moke Hill Project - Long/Simpson – **Action**
5. Approve Ad Hoc Selection Committee's Contractor selection for Bummerville/Blizzard Mine Bird Survey - Long/Simpson – **Action**
6. Approve Tanner Logging as Contractor for the Murphys to Forest Meadows Project - Long – **Action**
7. Letter from David Farnsworth, Auditor – Simpson - **Information only**

REPORTS AND DIRECTOR/STAFF COMMENTS:

1. Board Member announcements - **Information**
2. Executive Director Report – Long - **Information**
3. Staff announcements/reports - **Information**

ADJOURNMENT:

Next Regular Meeting to be held at 6:00 pm, May 11, 2023

Providing public comment

The CCRCDD Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items that are not listed on the agenda.

If you wish to provide public comment please:

- The Chair will call each speaker in the order received
- Comments on **non-agenda items** will be heard at the beginning of the meeting
- Comments on **agenda items** will be heard when the item is up for consideration
- Each speaker is allotted 3 minutes to speak; the Chair has the discretion to amend this time based on the number of speakers
- The Chair will keep track of time and inform each speaker when his/her allotted time has concluded

Minutes of the Calaveras Resource Conservation District (RCD)

Regular Board Meeting

March 9, 2023

423 Saint Charles St, San Andreas, CA

Call to Order: The meeting was called to order by J. Marsili -President @ 6:00 pm

Board Members & Staff Present: M. Dvorak; K. Lambert-V.P.; J. Marsili-President; Y. Tiscornia; Ben Cook-Assoc. Director; G. Long-Executive Director; D. Simpson-Fiscal Director M. Cole-Admin

Board Members & Staff Absent: B. Dubois; K. Hafley; K. Dillashaw, Project Manager; L. Plautz-Project Manager

Others Present: Noah Crosson, Jesse Fowler, Matt Harrison-CalFire

Public Comment: Noah Crosson introduced himself as the Calaveras High School Ag and Forestry teacher.

Partner Comment: Jesse Fowler reported they are looking for another Class A driver for the cattle weights and measures. Updates are coming for the Commercial Ag portion of the Williams Act.

G. Long noted that Jennifer Wood of NRCS will be attending next month to introduce herself.

Consent Agenda Items:

1. Approval of 2/9/22 Minutes. Board Action – **Y. Tiscornia made the motion to approve with amendment noting she had abstained from the vote as she wasn't here for the December meeting, second by K. Lambert. On a 4-0-2 vote, minutes were approved.**
2. Approval of February 2023 Finance Reports – **K. Lambert made the motion to approve with amended vote showing Y. Tiscornia had abstained, second by Y. Tiscornia. On a 4-0-2 vote, financials were approved.**

Old Business:

1. Update on Murphys to Forest Meadows – G. Long reported that Tanner Logging has almost completed their Unit.
Forest Meadows to Wylderidge – On hold due to weather.
Pine Mountain Lake – G. Long reported CEQA Contractor has seen a Great Grey Owl.
Pine Ridge – On hold due to weather.
Moke Hill – G. Long reported two Contractors attended the CEQA tour. Fire Dept is helping with ROEs.
Fricot City – G. Long reported CEQA RFPs had one contractor attend the tour.
Highway 108 – On hold due to weather.
Bummerville/Blizzard Mine – G. Long reported working on contracts for the mastication. Project Manager has been out with health issues so G. Long is filling in. Going slow due to the weather.
2. Ad Hoc Committee - Bylaws – J. Marsili reported work is progressing.
3. Ad Hoc Committee - Sale of Building – J. Marsili reported she is working on the Request for Quote (RFQ) to be presented to the board next month.

4. Resolution 2023-01 Grant Application – G. Long reviewed the resolution, noting he will be submitting it with one budget without the chipper. **K. Lambert made the motion to approve the resolution, second by M. Dvorak. On a 4-0-2 vote, resolution was approved.**

New Business:

1. CCRCD as Lead Agent – Noah Crosson described the project as being 20 acres near Calaveras High School with much of it overgrown with invasive weeds and brush. Clearing the land will allow better access for evacuations, a staging area as well as better safety for the school. After clearing the area of hazard fuels, it will become a teaching area for the school. Mr. Crosson is requesting that we agree to be the Sponsoring Agent to improve his chances of being rewarded the grant. **M. Dvorak made a motion to approve CCRCD to be the Sponsoring Agent for this Fuels Reduction Project. Second by K. Lambert. Motion passed 4/0/2.**
2. Bummerville Project Letter of Protest – G. Long reported receiving a letter of protest regarding two bidders as illegitimate as they are not properly licensed according to our policy. County Council recommended that Long withdraw those two and extend the contract to the next bidders in line.
3. Bummerville/Blizzard Mine Contractor Selection – G. Long reported there are four units total. He has one contractor for one of the units, and one contractor for the other three. **K. Lambert made a motion to approve the contractors. Second by Y. Tiscornia. Motion passed 4/0/2.**
4. Letter of Contract Termination – G. Long reported the contractor working on the Murphys to Forest Meadows Project was working on two units but quit before finishing and stopped responding to communication efforts. G. Long has sent a letter of termination. Gordon will follow up with hiring a new contractor to finish.
5. Admin Assistant Job Description – G. Long and D. Simpson reviewed the job description asking for suggested edits. **M. Dvorak made a motion to approve the job description with suggested changes, and allowing D. Simpson to choose whether the job will be hybrid or all in-person. Second by K. Lambert. Motion passed 3/1/2/0.**
6. Notice of Exemption filing – **M. Dvorak made a motion to approve the filing of the notice of exemption. Second by K. Lambert. Motion passed 4/0/2.**

Reports:

1. Board Member announcements
 - M. Dvorak has implemented a personal rainwater catchment system.
2. Staff announcements – G. Long reported that he and K. Lambert along with a few other people planted some Ponderosa pine seedlings in the Butte and Electra Fire burn scars. The story was written up in the Union Democrat paper.
 - D. Simpson noted the auditor is coming in April to start his annual audit. Will probably be presented to the board in June.

Adjournment of meeting. Meeting adjourned @ 7:40 pm.

Next meeting will be newly scheduled for **Thursday, April 13, 2023 at 6:00 pm.**

Attest:
President, Julia Marsili _____

Date _____

Secretary, Brady Dubois _____

Date _____

Calaveras County Resource Conservation District
Profit & Loss Budget vs. Actual
July 2022 through March 2023

	Jul '22 - Mar 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Indirect Public Support				
Affiliated Org. Contributions	750.00	0.00	750.00	100.0%
Total Indirect Public Support	750.00	0.00	750.00	100.0%
Investments				
Interest-Savings, Short-term CD	128.94	0.00	128.94	100.0%
Total Investments	128.94	0.00	128.94	100.0%
Program Income				
Indirect Costs	52,819.18			
Partnership Contracts	7,352.89	16,180.00	-8,827.11	45.4%
Program Revenue	521,847.57	2,839,815.00	-2,317,967.43	18.4%
Total Program Income	582,019.64	2,855,995.00	-2,273,975.36	20.4%
Rental Income	12,904.37	16,500.00	-3,595.63	78.2%
Total Income	595,802.95	2,872,495.00	-2,276,692.05	20.7%
Gross Profit	595,802.95	2,872,495.00	-2,276,692.05	20.7%
Expense				
Contract Services				
Contractor Services	490,917.50	2,435,150.00	-1,944,232.50	20.2%
Total Contract Services	490,917.50	2,435,150.00	-1,944,232.50	20.2%
Facilities and Equipment				
Facility Maintenance	2,640.46	15,000.00	-12,359.54	17.6%
Property Insurance	848.70	0.00	848.70	100.0%
Property Taxes	150.00	150.00	0.00	100.0%
Utilities	5,413.20	6,000.00	-586.80	90.2%
Total Facilities and Equipment	9,052.36	21,150.00	-12,097.64	42.8%
Insurance Expense				
Insurance - Liability, D and O	2,569.99	3,500.00	-930.01	73.4%
Worker's Compensation Insurance	1,410.94	4,000.00	-2,589.06	35.3%
Total Insurance Expense	3,980.93	7,500.00	-3,519.07	53.1%
Operations				
Computer Software	2,303.34	4,000.00	-1,696.66	57.6%
Grant Supplies	0.00	6,644.00	-6,644.00	0.0%
Office Equipment	1,325.39	10,000.00	-8,674.61	13.3%
Payroll Processing	677.00	1,500.00	-823.00	45.1%
Postage, Mailing Service	132.60	240.00	-107.40	55.3%
Printing and Copying	21.54	0.00	21.54	100.0%
Supplies	608.30	500.00	108.30	121.7%
Website	340.00	500.00	-160.00	68.0%
Total Operations	5,408.17	23,384.00	-17,975.83	23.1%
Other Types of Expenses				
Advertising Expenses	41.48	0.00	41.48	100.0%
Memberships and Dues	1,162.50	2,500.00	-1,337.50	46.5%
Other Costs	0.00	1,000.00	-1,000.00	0.0%
Total Other Types of Expenses	1,203.98	3,500.00	-2,296.02	34.4%
Payroll Expenses	70,107.67	239,873.00	-169,765.33	29.2%
Professional Fees				
Auditor	0.00	10,000.00	-10,000.00	0.0%
Legal Fees	0.00	15,000.00	-15,000.00	0.0%
Total Professional Fees	0.00	25,000.00	-25,000.00	0.0%
Travel and Meetings				
Conference, Convention, Meeting	798.00	2,500.00	-1,702.00	31.9%
Travel	262.51	2,748.00	-2,485.49	9.6%
Total Travel and Meetings	1,060.51	5,248.00	-4,187.49	20.2%
Total Expense	581,731.12	2,760,805.00	-2,179,073.88	21.1%
Net Ordinary Income	14,071.83	111,690.00	-97,618.17	12.6%
Other Income/Expense				
Other Expense				
Additions to Reserves	0.00	45,000.00	-45,000.00	0.0%
Total Other Expense	0.00	45,000.00	-45,000.00	0.0%
Net Other Income	0.00	-45,000.00	45,000.00	0.0%
Net Income	14,071.83	66,690.00	-52,618.17	21.1%

Calaveras County Resource Conservation District

04/05/23

Balance Sheet

Accrual Basis

As of March 31, 2023

	<u>Mar 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking	37,369.43
Savings 2420 - Forest Meadows	278,758.53
Savings 2421 - Wylderidge	100,455.21
Savings 2422 - SNC Pine Ridge	111,716.68
Savings 2423 - Hwy 108-Fricot	100.00
Savings 2485 - Bummerville	427,903.07
Total Checking/Savings	<u>956,302.92</u>
Accounts Receivable	
Accounts Receivable	224,495.07
Total Accounts Receivable	<u>224,495.07</u>
Total Current Assets	<u>1,180,797.99</u>
Fixed Assets	
Building Improvements	7,675.00
Buildings - Operating	219,210.49
Land - Operating	93,947.35
Total Fixed Assets	<u>320,832.84</u>
Other Assets	
Accum Depreciation	-28,010.23
Accumulated Depr - Bldg Improve	-1,183.23
Total Other Assets	<u>-29,193.46</u>
TOTAL ASSETS	<u><u>1,472,437.37</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	3,682.52
Unearned or Deferred Revenue	1,124,504.43
Total Other Current Liabilities	<u>1,128,186.95</u>
Total Current Liabilities	<u>1,128,186.95</u>
Total Liabilities	1,128,186.95
Equity	
Net Investment in Capital Asset	307,020.92
Retained Earnings	23,157.67
Net Income	14,071.83
Total Equity	<u>344,250.42</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,472,437.37</u></u>

Calaveras County Resource Conservation District
Deposit Detail
 March 2023

Type	Num	Date	Name	Account	Amount
Deposit		03/03/2023		Checking	1,100.00
Payment	18049	03/02/2023	Common Ground	Undeposited Funds	-1,100.00
TOTAL					-1,100.00
Deposit		03/31/2023		Checking	2.85
				Interest-Savings, Sh...	-2.85
TOTAL					-2.85
Deposit		03/31/2023		Savings 2422 - SN...	2.85
				Interest-Savings, Sh...	-2.85
TOTAL					-2.85
Deposit		03/31/2023		Savings 2421 - Wyl...	2.56
				Interest-Savings, Sh...	-2.56
TOTAL					-2.56
Deposit		03/31/2023		Savings 2420 - For...	7.22
				Interest-Savings, Sh...	-7.22
TOTAL					-7.22
Deposit		03/31/2023		Savings 2485 - Bu...	8.09
				Interest-Savings, Sh...	-8.09
TOTAL					-8.09

Calaveras County Resource Conservation District
Check Detail
March 2023

Type	Num	Date	Name	Item	Account	Paid Amount
Liability Check		03/09/2023	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-3,168.24
TOTAL						-3,168.24
Liability Check		03/09/2023	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-92.35
TOTAL						-92.35
Liability Check		03/23/2023	QuickBooks Payrol...		Checking	
			QuickBooks Payroll ...		Direct Deposit Liabili...	-4,450.04
TOTAL						-4,450.04
Check	Debit	03/01/2023	Streamline		Checking	
					Website	-10.00
TOTAL						-10.00
Check	Debit	03/01/2023	Staples		Checking	
					Supplies	-124.09
TOTAL						-124.09
Check	Debit	03/05/2023	Microsoft		Checking	
					Computer Software	-73.00
TOTAL						-73.00
Check	Debit	03/13/2023	Adobe		Checking	
					Computer Software	-29.99
TOTAL						-29.99
Check	Debit	03/13/2023	ParcelQuest		Checking	
			Cal Fire:Hwy 108 Fri...		Computer Software	-199.95
TOTAL						-199.95
Check	Debit	03/15/2023	Amazon		Checking	
					Office Equipment	-139.41
TOTAL						-139.41
Check	Debit	03/16/2023	Staples		Checking	
					Office Equipment	-183.16
TOTAL						-183.16

Calaveras County Resource Conservation District
Check Detail
 March 2023

Type	Num	Date	Name	Item	Account	Paid Amount
Check	Debit	03/20/2023	Dell Technologies		Checking	
					Office Equipment	-144.41
TOTAL						-144.41
Check	Debit	03/20/2023	CDK Supply		Checking	
					Facility Maintenance	-404.06
TOTAL						-404.06
Check	Debit	03/20/2023	Staples		Checking	
					Supplies	-29.03
					Office Equipment	-22.16
TOTAL						-51.19
Check	Debit	03/23/2023	Dell Technologies		Checking	
					Office Equipment	-585.73
TOTAL						-585.73
Check	Debit	03/23/2023	Staples		Checking	
					Supplies	-30.01
TOTAL						-30.01
Check	Debit	03/23/2023	Staples		Checking	
					Supplies	-44.07
TOTAL						-44.07
Check	Debit	03/24/2023	QuickBooks Payrol...		Checking	
					Payroll Processing	-30.00
TOTAL						-30.00
Liability Check	E-pay	03/06/2023	EDD		Checking	
					Payroll Liabilities	-545.11
TOTAL						-545.11
Liability Check	E-pay	03/06/2023	United States Trea...		Checking	
					Payroll Liabilities	-1,152.00
					Payroll Liabilities	-698.35
					Payroll Liabilities	-698.35
					Payroll Liabilities	-163.32
					Payroll Liabilities	-163.32
TOTAL						-2,875.34

Calaveras County Resource Conservation District
Check Detail
March 2023

04/05/23

Type	Num	Date	Name	Item	Account	Paid Amount
Bill Pmt -Check	553	03/01/2023	Calaveras Enterprise		Checking	
Bill		03/01/2023			Advertising Expenses	-17.48
TOTAL						-17.48
Bill Pmt -Check	554	03/06/2023	Tanner Logging		Checking	
Bill		02/28/2023	Cal Fire:Murphys Fo...		Contractor Services	-62,275.00
TOTAL						-62,275.00
Bill Pmt -Check	555	03/08/2023	Calaveras Public U...		Checking	
Bill		03/08/2023			Utilities	-77.36
TOTAL						-77.36
Bill Pmt -Check	556	03/08/2023	PG&E- V		Checking	
Bill		03/08/2023			Utilities	-357.08
TOTAL						-357.08
Bill Pmt -Check	557	03/08/2023	San Andreas Sanit...		Checking	
Bill		03/08/2023			Utilities	-105.51
TOTAL						-105.51
Bill Pmt -Check	558	03/20/2023	Calaveras Public P...		Checking	
Bill		03/13/2023			Utilities	-260.00
TOTAL						-260.00

	2017	2018	2019	2020	2021	2022	Jan-23	Feb-23	Mar-23	YTD 2023	Total All Dates
<u>Income:</u>											
CPUD	\$1,420.50	\$348.60									\$1,769.10
Common Ground	\$0.00	\$3,600.00	\$4,737.50	\$5,100.00	\$6,625.00	\$6,600.00	\$550.00	\$550.00	\$550.00	\$1,650.00	\$26,662.50
UCCE	\$0.00	\$1,261.34	\$3,724.18	\$3,540.50	\$3,581.92	\$6,931.42	\$939.22	\$950.84	\$1,025.14	\$2,915.20	\$19,039.35
Motherlode Bonsai Club	\$0.00	\$0.00	\$0.00	\$240.00	\$375.00	\$75.00				\$0.00	\$690.00
Total Income	\$1,420.50	\$5,209.94	\$8,461.68	\$8,880.50	\$10,581.92	\$13,606.42	\$1,489.22	\$1,500.84	\$1,575.14	\$4,565.20	\$48,160.95
<u>Expenses:</u>											
CPUD	\$177.38	\$672.06	\$709.63	\$988.51	\$927.41	\$901.58	\$77.36	\$77.36	\$77.36	\$232.08	\$4,376.57
San Andreas Sanitary	\$282.59	\$1,009.61	\$1,280.41	\$1,391.33	\$1,192.97	\$1,206.83	\$105.51	\$105.51	\$105.51	\$316.53	\$6,363.74
CPPA	\$44.80	\$1,353.60	\$2,009.80	\$1,618.80	\$1,743.60	\$2,218.48	\$168.32	\$260.00	\$260.00	\$688.32	\$8,989.08
PGE	\$44.87	\$422.44	\$1,400.71	\$1,057.48	\$1,221.74	\$1,512.10	\$292.86	\$307.33	\$357.08	\$957.27	\$5,659.34
Insurance					\$684.26	\$848.70				\$0.00	\$1,532.96
Sewer Repairs	\$0.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$230.00				\$0.00	\$8,730.00
A/C Repairs	\$0.00	\$142.16	\$0.00	\$2,039.02	\$145.19	\$1,088.99				\$0.00	\$3,415.36
General Maintenance	\$0.00	\$27.57	\$406.89	\$295.47	\$272.68	\$1,151.75	\$24.74			\$24.74	\$2,154.36
Total Expenses	\$549.64	\$12,127.44	\$5,807.44	\$7,390.61	\$6,187.85	\$9,158.43	\$668.79	\$750.20	\$799.95	\$2,218.94	\$41,221.41
Profit/Loss	\$870.86	(\$6,917.50)	\$2,654.24	\$1,489.89	\$4,394.07	\$4,447.99	\$820.43	\$750.64	\$775.19	\$2,346.26	\$6,939.54

Grant Tracking as of 03/31/2023

	<u>Grant Period</u>	<u>Amount Awarded</u>	<u>Direct Costs</u>	<u>Indirect Cost</u>	<u>Current Advance</u>	<u>Remaining Advance</u>	<u>Expended to Date</u>	<u>Invoiced</u>	<u>Amount Remaining</u>
Murphys Forest Meadows (CalFire)	5/26/2020 - 3/15/2024	\$ 2,161,776.00	\$ 1,965,251.00	\$ 196,525.00	\$ 540,256.75	\$ 276,136.86	\$ 1,283,955.21		\$ 877,820.79
Wylderidge (CalFire)	11/23/2021 - 3/15/2025	\$ 440,608.30	\$ 400,553.30	\$ 40,055.00	\$ 110,022.00	\$ 99,588.08	\$ 10,433.92		\$ 430,174.38
Pine Ridge (SNC)	4/15/2022 - 1/1/2027	\$ 405,605.00	\$ 352,700.00	\$ 52,905.00	\$ 121,681.50	\$ 110,218.87	\$ 11,462.63		\$ 394,142.37
Fricot City/108 Direct Award (CalFire)	5/9/2022 - 3/15/2026	\$ 999,109.10	\$ 908,281.00	\$ 90,828.10		\$ 215,600.00	\$ 3,849.54	\$ 215,600.00	\$ 995,259.56
Moke Hill (CalFire)	10/6/2022 - 3/15/2026	\$ 1,047,753.71	\$ 952,503.37	\$ 95,250.34			\$ 4,407.15	\$ 4,407.15	\$ 1,043,346.56
Bummerville/Blizzard Mine (SNC)	9/12/2022 - 1/1/2028	\$ 1,450,740.00	\$ 1,318,854.00	\$ 131,885.00	\$ 435,222.00	\$ 422,960.67	\$ 12,261.33		\$ 1,438,478.67
CARCD - WCB Wildlife Structures		\$ 200,000.00							\$ 200,000.00
Other A/R: Rent, TCRCD, CARCD								\$ 4,487.92	
Total		\$ 6,705,592.11	\$ 5,898,142.67	\$ 607,448.44	\$ 1,207,182.25	\$ 1,124,504.48	\$ 1,326,369.78	\$ 224,495.07	\$ 5,379,222.33

* Deferred Rev

*Accounts Rec

AGENDA ITEM 3

Fricot City Grant 5GA21203

Project Budget \$76,000

Proposed Winning Bid \$65,056

Ranking by Selection Comm	Contractor
1	Ed Struffenegger
2	Mason Bruce & Girard
3	Powers Forestry

AGENDA ITEM 4

Mokelumne Hill Grant 5GG21172

Project Budget \$43,050

Proposed Winning Bid \$71,427

Ranking by Selection Comm	Contractor
1	Ed Struffenegger
2	Mason Bruce & Girard
3	Powers Forestry

AGENDA ITEM 5

Bummerville 1369 - Bird Surveys

Project Budget: \$12,000

Proposed Winning Bid \$17,400

Ranking by Selection Comm	Contractor
1	Perennial, LLC

AGENDA ITEM 6

Murphys to Forest Meadows 247.45 acres

Budget Remaining: \$592,500

Proposed Contract: \$532,017.50

Tanner Logging	\$2,150 per acre	Total Cost: \$532,017.50
----------------	------------------	--------------------------



david farnsworth cpa
ACCOUNTING • ADVISORY • ASSURANCE

Communication with Those Charged with Governance during Planning

April 10, 2023

To the Board of Directors of the
Calaveras County Resource Conservation District
San Andreas, California

We are engaged to audit the financial statements of the governmental activities and each major fund, of Calaveras County Resource Conservation District for the year ended June 30, 2022. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibility under U.S. Generally Accepted Auditing Standard

As stated in our engagement letter dated April 7, 2023, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to Budget to Actual comparison Schedule, which supplements the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

Planned Scope, Timing of the Audit, Significant Risks, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We have not identified any significant risks of material misstatement as part of our auditing planning process.

We expect to begin our audit on approximately April 11, 2023 and issue our report on approximately June 30, 2023. David Farnsworth, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of Board of Directors and management of Calaveras County Resources Conservation District and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

David Farnsworth, CPA

David Farnsworth, CPA



CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT

PO Box 1041 ♦ 423 E. St Charles St. ♦ San Andreas, CA 95249

info@CalaverasRCD.org

Executive Director Report- Gordon Long

April 13, 2023 CCRC Board meeting

Current Activities:

1. Working with Dana and Mary with new roles for all three of us. Having Mary as a half time administrative assistant is a big help in relieving me of some of these duties and allowing me to focus more on projects and grants.
2. Contracts for CEQA agreements for CalFire grants for Mokelumne Hill and Fricot City
3. Contracts for mastication agreements for three contractors on SNC Bummerville/Blizzard Mine Project
4. Bird Survey Contract for Bummerville/Blizzard Mine (Required on BLM lands).
5. Working on contract with Tanner Logging for treatment work that was forfeited by RJW Enterprises. Also working with Tanner on finishing up their Woodland Unit on the Murphys to Forest Meadows CalFire Project.
6. Right of Entry forms for Mokelumne Hill Fuels Reduction Project and Fricot City sent out in December. Mokelumne Hill almost complete; missing only three landowners, including EBMUD. Only one refused work, and not a vital property. Fricot City still need several ROE's. Pressed for time to visit properties in person. Next week, I have allocated time to accomplish this
7. Next Hardwoods Advisory Committee meeting is April 20. I am now on an Ordinance ad hoc committee to report to the full committee on ordinance edits. So far, we have met twice in the last month for 6 hours. We use our CCRC boardroom for a meeting place.
8. The WCB Climate Change Resilience Through Habitat Restoration Grant. Signed the agreement with CARCD. The Notice of Exemption is currently in its comment period for three county sub-contract. TCRCD will have a booth this weekend at the Sonora Home and Garden Show. Mary and I built a poster for them to exhibit for getting landowners interested in applying for this wildlife structure grant.
9. A board member asked last meeting about heightened electricity costs. Not only was there more power used to heat our offices, but we had additional electricity to run fans and heaters to dry up moisture in the basement.
10. Office maintenance in the last month has revolved around weeding and spraying grounds, periodic garbage removal, and blocking off a heating duct on a heating unit to thwart entry into office ducts. Office staff is fully functional in two upper floor offices.

Future Activities

1. Projects, Projects, Projects! The winter weather may be over and should allow us to accomplish work on all our current projects. I'm the project manager for many of these



CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT

PO Box 1041 ♦ 423 E. St Charles St. ♦ San Andreas, CA 95249

info@CalaverasRCD.org

projects. I also have responsibilities for projects that are being run by our other hired project managers.

2. Regional Conservation Partnership Program (RCPP) called "Crisis to Opportunity" through the CARCD is ending in June. This grant is administered by ARCD. We still have money to assist landowners with technical assistance until then. The new RCPP that will continue the work fostered in the original one is slated to start later this year. The CARCD is still trying to get a firm date when this contract gets executed and funded.
3. CARCD is working on an agreement with Natural Resource Conservation Service (NRCS), University of California Cooperative Extension (UCCE) and California Department of Food and Agriculture. I will report as this process moves forward.
4. Potential for a Sierra Meadows Partnership Grant program. Study to determine real-time beaver distribution in the Central Sierras
5. Next year, a grant possibility for USDA Community Wildfire Defense Grant Program.