

Minutes of the Calaveras Resource Conservation District (RCD)

Board Meeting

July 2, 2020

RCD Conference Room

423 Saint Charles St, San Andreas, CA

Call to Order: The meeting was called to order by S. Beckman-President @ 6:00 pm

Board Members & Staff Present: S. Beckman-President; R. Dean-Secty/Treas; K. Hafley; M. Robie; F. Schabram; G. Long-Executive Director; Dana Simpson-Staff Accountant; Mary Cole-Admin

Board Members & Staff Absent: B. Dubois; N. Valente-VP;

Others Present: Jill Micheau; Kaylee Tanner

Public Comment: Kaylee Tanner from Tanner Logging introduced herself.

Partners: Bobette Parsons' report was in the Board Packet.

Consent Agenda Items:

1. Approval of 5/7/20 Minutes. Board Action –**B. Dean made motion to approve, F. Schabram second. On a 5-0-2 vote, minutes were approved.**
2. Approval of May/June 2020 Finance Reports – **F. Schabram made motion to approve, K. Hafley second. On a 5-0-2 vote, reports were approved.**

Old Business:

3. Form 700 –S. Beckman reminded the Board that if they had not yet turned in their Form 700, please do so now. D. Simpson handed out copies of forms for their use.
4. Procurement Policy – Policy was reviewed. **B. Dean made motion to approve Resolution 2020_05, F. Schabram second. On a 5-0-2 vote, resolution was approved.**
5. CalFire Grant Update – J. Micheau reported that Dana had requested advances. The project area was viewed. The first work being done are the ROEs which already are being returned. G. Long is looking at whether or not map changes are needed. B. Dubois submitted info to G. Long for CEQA use.
6. ACT Projects Update – G. Long reported due to COVID-19 nothing has progressed on the pollinator project. The RCPP grant has several elements that are going forward. He is still being able to use the Tuolumne truck for work between the three counties.

New Business:

7. Board Terms Ending Dec. 2020 – B. Dean reported that for those board members whose terms are coming to an end, the county notice of board elections will go into the Valley Springs News on Nov 27. The deadline to apply is December 11, 2020. New board members are appointed January 12. B. Dean will supply copies of the application.
8. Grants – B. Dean discussed how grant money works. Noting that if all monies awarded are not used that the balance stays in the grantor's pocket. So we should feel proud that we were able to complete the Mills Woods project under budget, saving the state government some money.

9. Establish a Reserve Account – B. Dean discussed his concern that we stay responsible with funds earned through grant administration. Suggests we reserve one year operating expenses – roughly \$15,000. There is also a need to start a fund for building maintenance and upgrades.
10. Workers Comp Insurance – M. Cole noted we are still waiting for the final quote from Special District Risk Management Authority (SDRMA). The State Fund quote was \$2,281 but believe SDRMA will be lower. To prevent a delay in the starting of this policy, **K. Hafley made a motion to approve spending up to \$2,300 for the new policy. Second by F. Schabram. Approved 5-0-2 vote.**
11. Committee Reports – Facilities – K. Hafley reported having met with Mr. Alt, County CAO, to discuss his interest in the county purchasing or leasing our whole building. Hafley suggested we keep the separate building we refer to as “the board room.” There will be a discussion/action item placed on next month’s agenda.

Board Member announcements – No Reports.

Staff announcements – G. Long, E.D. reported that a Common Ground employee hit the side of the board room causing damage to the roof line. He has received the insurance claim and is looking for a contractor to do the repairs. He has hired Nat Brock to help him with the PG&E grant work.

Adjournment of meeting. Meeting adjourned @ 7:10 pm.

Next meeting scheduled for **Thursday, August 6, 2020** via in-person and GoToMeeting.com.

Attest:

President, Sid Beckman 

Date 8/6/2020

Secretary, Bob Dean 

Date 8/6/2020