

Minutes of the Calaveras Resource Conservation District (RCD)  
Board Meeting  
November 9, 2017  
Board of Supervisors Chambers  
891 Mountain Ranch Road, San Andreas, CA

**Call to Order:** Meeting opened by R. Dean-President @ 6:00 pm

Board Members Present: R. Dean-President, K. Hafley, G. Long-Secretary, M. Robie, T. Sullivan-Vice President, F. Schabram-Treasurer, N. Valente

Board Members Absent: none

Others Present: Jill Michem, Kevin Wright-Ag Commissioner, Bobette Parsons-NRCS, Scott Oneto, M. Cole-RCD Staff

**Pledge of Allegiance**

**General Public Comment:**

B. Parsons reviewed her report, adding there is now funding available for post-fire needs.

**Regular Agenda Items:**

1. Approval of 9/14/17 Minutes. Board Action – T. Sullivan made motion to approve, G. Long second. On a 7-0-0 vote, minutes were approved.
2. Ad hoc committees.
  - a) Water and Soil – No report.
  - b) Forestry & Habitat – T. Sullivan asks that there be better communication between the RCD and CalFire. Apparently there has been some confusion about grant applications. Jill Micheau spoke about some grant opportunities that she and the other women are not qualified to write.
  - c) Governance – No report.
3. Discussion with Mark Degenhardt – B. Dean shared his discussion with M. Degenhardt regarding the county space needs and County use of the RCD building. We will have a lease agreement with the County which the County can pay upfront. We can then use that money toward renovation costs. We can go in early and start demolition early ourselves if we want to save some money. K. Hafley and B. Dean will finalize the plan.

Estimate to make the stairway ADA complaint is \$50,000 for each floor (= \$100,000). M. Degenhardt has hired a local architect and contractor consultant. They have reviewed the building and reno needs. Estimates for the bathroom renos are \$10,000 ea., about \$200 for each door widening. The top floor would be considered restricted space so to not require public access. When we take over the boardroom building we will need to hook up water and electricity. We need to talk with SAMM gas station regarding a parking easement for the top floor. G. Long will follow-up on this.

A meeting needs to be set up for December 7<sup>th</sup> with Tim Lutz, Scott Oneto, Kevin Wright and Mark Degenhardt and an RCD representative to form a plan for speaking at the December 8<sup>th</sup> Board of Supervisors meeting.

B. Dean will call for a special meeting at the RCD building with the architect and consultant to estimate cost and concerns before the December 7<sup>th</sup> meeting.

3. Change date and time of monthly meetings – The board agreed that the first Thursday of the month works for them. This change is tabled until G. Long checks on the BOS chambers schedule to see if this date is available. If it is, then a resolution will be drafted and voted on at the next meeting.
4. Set a date to start meeting in the new RCD building – It was discussed and most would prefer to wait until renovations are complete. G. Long will check to see if BOS chamber is available on the first Thursdays. If it is, then he will have notice published of date change and/or change of location.
5. Update on building plans - Scott Oneto gave an update on his progress of the building renovations. He noted that putting both UC Extension and the Ag Dept together on the same floor would be short lived as they would both outgrow the space as soon as they moved in. They propose putting UC Extension on the top floor as they have fewer regular time employees, therefore, not having as many access issues with the top floor. And putting Ag Dept on the main floor with better access for more regular time staff. Also the current layout of walls and offices as they are on each floor suits each department better. Scott has met with K. Hafley, the County space needs assessment officer and a contractor. He has developed a list of suggested actions in a 3-phase plan for renovations.
6. Liability Insurance – B. Dean gave an update that insurance policy has been changed over.
7. New PO Box and bank account – New mailing address for the RCD is PO Box 1041, San Andreas, CA 95249.
8. Resolution for bank signers – **A motion was made by T. Sullivan to approve the Executive Directors (President, Vice President, Secretary and Treasurer) be the signers on the bank account. Second by F. Schabram. On a 7-0-0 vote, motion passed.**
9. Strategic Planning meeting - **A motion was made by T. Sullivan to authorize B. Dean to organize the Strategic Planning Meeting. Second by G. Long. On a 7-0-0 vote, motion passed.**
10. WACAP meeting – Consensus about having this meeting was not favorable. Discussions included this being too early in the process, and that the illegal grows would be the groups of concern but would not be likely to participate. So it would not be a profitable meeting, yet.
11. Monthly lecture series – B. Dean has established a set date – third Saturday of the month – for a lecture series to be held at the San Andreas Library. Topics would include subjects on the environment and habitat. G. Long said he would be the speaker for one. Send ideas for other topics/speakers to B. Dean.

12. Election of Officers – Since we don't yet have a policy for electing new officers, and after some discussion suggesting a revolving officer rotation, it was tabled until next month. B. Dean calls for nominations to be brought in case they are needed.
13. Resolution to change document storage – no action.
14. California Water Fix Plan – Some discussion if we should go on record as opposing the Plan. K. Hafley will write a statement for the board's consideration. Tabled further discussion for a later date.
15. Board Member Reports: G. Long is attending a state RCD conference next week. K. Hafley would like to have the Calaveras Enterprise do an interview/article on the RCD. M. Cole suggested it be done in conjunction with a grand opening celebration of the new building. F. Schabram said she would like to start work on getting a new website going for the RCD. Information only.

**Adjournment of meeting.** Motion to close monthly meeting of the Calaveras RCD initiated by K. Hafley, 2<sup>nd</sup> by T. Sullivan. Motion carries on a 7-0-0 vote. Meeting adjourned @ 7:45 pm.

Next meeting scheduled for 6:00 pm, December 7<sup>th</sup> or 14<sup>th</sup> depending on outcome of item #4. Meeting adjourned at 7:45 pm.

Attest:

President Robert Dean \_\_\_\_\_

Secretary Gordon Long \_\_\_\_\_