

Minutes of the Calaveras Resource Conservation District (RCD)  
Board Meeting  
April 5, 2018  
Board of Supervisors Chambers  
891 Mountain Ranch Road, San Andreas, CA

**Call to Order:** Meeting opened by R. Dean -President @ 6:10 pm

Board Members & Staff Present: R. Dean-President, K. Hafley, M. Robie, F. Schabram-Treasurer, T. Sullivan-Vice President, N. Valente, Mary Cole-Admin.

Board Members & Staff Absent: G. Long – Executive Director

Others Present: Brady Dubois, Bobette Parsons-NRCS, Kathi Toepel-Common Ground, Brenton Brown-CalFire, Rick Dickinson-Calaveras Consolidated Fire

**Pledge of Allegiance**

**General Public Comment:**

Bobette Parsons presented her report from NRCS. In addition to her report, she noted there is available a cooperative agreement grant to fund a technical person(s). She then presented a mini-grant of \$2,000 for outreach.

Kathi Toepel spoke to the board to say Thank You for allowing Common Ground to rent space in the RCD building. Renovations are taking place and going well. She invites all to come by and see the new space.

**Regular Agenda Items:**

1. Approval of 3/1/18 Minutes. Board Action – N. Valente made motion to approve, F. Schabram second. On a 6-0-0 vote, minutes were approved.
2. Cooperation with Calaveras Consolidated Fire District – Brenton Brown-Battalion Chief with CalFire and Rick Dickinson-Fire Chief with Calaveras Consolidated Fire presented to the board their fuels reduction work (primarily chamise) beyond the 100 ft. defensible space of homes. Their work is ongoing in their districts of Valley Springs-Rancho Calaveras. We viewed slides of before and after pictures of the clearings, as well as the additional areas that still need work. They have treated 99 acres in 2017. The grant they had has expired. An additional \$11,600 was put in to continue, then CalFire put in another \$5,000. 30 additional acres were treated. They now need to partner with someone to get the money to continue clearing and maintenance on the cleared lands, as well as inspections of properties for defensible space compliance. It was suggested we reach out to Bill Fullerton to say we support the fuel reduction program. Tom Sullivan agreed to speak to him about how we can help or partner with the effort.
3. Liability Insurance – The tenant MOUs are needed to complete this.
4. Contractual Agreements with tenants – Tabled until a lease has been prepared to discuss.
5. Building Use Policies – Tabled. B. Dean asked for the board to come back with ideas to be included.
6. Dept. of Conservation policies – Tabled until next meeting.
7. District bylaws – Tabled until G. Long can be present for input.

8. BLM letter – M. Robie reported he liked the letter submitted by G. Long.
9. Financial System – Tabled until G. Long can be present for input.
10. Resolution to BOS for appointing future members – After some discussion, it was decided that each board member should send their ideas to B. Dean to incorporate into a resolution to be brought to a future meeting.
11. Confirm lease agreement with Common Ground – B. Dean requested a second vote for leasing space to Common Ground because of absent board members at first vote. **N. Valente made a motion to accept a lease with Common Ground as agreed to in the last meeting.** Second by F. Schabram. On a 6-0-0 vote - passed.
12. Board Member Announcements – No new announcements.

**Adjournment of meeting.** Motion to close monthly meeting of the Calaveras RCD initiated by T. Sullivan, 2<sup>nd</sup> by F. Schabram. Motion carries on a 6-0-0 vote. Meeting adjourned @ 7:55 pm.

Next meeting scheduled for 6:00 pm, May 3<sup>rd</sup>.  
Meeting adjourned at 7:55 pm.

Attest:

President Robert Dean \_\_\_\_\_

Secretary Gordon Long \_\_\_\_\_