

Minutes of the Calaveras Resource Conservation District (RCD)
Special Board Meeting
August 28, 2017
Colombo Building
St, Charles/Hwy 49, San Andreas, CA

Call to Order: Meeting opened by R. Dean-President @ 10:30 am

Board Members Present: R. Dean-President, T. Sullivan-Vice President, G. Long-Secretary, K. Hafley, F. Schabram, M. Robie

Board Members Absent: N. Valente

Others Present: Tim Lutz- Calaveras County CAO, Brian Moss-Calaveras County Asst. CAO, Bonnie Rich-Calaveras Admin Analyst, Patrick Martin-Calaveras County Facilities Manager, Scott Oneto-UC Coop Extension, M. Cole-minute-taker

Pledge of Allegiance

General Public Comment: None.

Special Agenda:

1. Discussion and negotiations between the RCD Board and Calaveras County staff –
 - The meeting opened with B. Dean describing his vision of the County's mutual use of the newly acquired building by the RCD. He named the County Ag Dept and UC Coop Extension as possible tenants.
 - T. Lutz stated he appreciated B. Dean reaching out to him to form a partnership.
 - B. Dean figured that the cost to cover the ADA remodels that will be needed plus monthly operating expenses over a 5 year period would amount to \$75,000. He suggests that this could be seen as a \$1,500/month rent over a 5-year period. Which after that period leases could be renewed.
 - We are to receive \$425/mo. from CCWD for storage space they currently occupy. They expect to have their files out by the end of the year (2017). This will cover the basic utilities, not including phone and Internet. This leaves \$1,000/mo. for utilities and renovations.
 - There is concern that we don't yet have hard numbers for renovations costs.
 - S. Oneto suggested that the County could provide in-kind services in lieu of rent. i.e., facilities management and IT.
 - During discussion on how to make the building minimally ADA compliant noted that each floor has its own separate entrance so each floor could be used separate from the rest. Therefore only restrooms would need renovating for ADA. The stairways could be closed off.
 - P. Martin suggested having an outside property inspection be done.
 - It was agreed that all board members (rather than a committee be formed) be part of this process, and as available, would attend all pertaining meetings. The County will participate as available.

- On the total cost of the project, it was noted that if the County contracts the work, and it costs over \$25,000 then they must use public contract code. But if RCD contracts the work, it can cost up to \$45,000.
- The next step is to get a plot plan and list of tenant requirements.

Adjournment of meeting. Motion to close special meeting of the Calaveras RCD initiated by B. Dean, 2nd by T. Sullivan. Motion carries on a 6-0-1 vote. Meeting adjourned @ 11:38 am. The RCD board then went to the new building to discuss options and prepare for next steps.

Next special meeting scheduled for 10:00 am, September 5, 2017 at the new building site located at 425 E. St. Charles St/Hwy 49, San Andreas, CA 952549

Meeting adjourned at 11:38 am.

Attest:

President Robert Dean _____

Secretary Gordon Long _____