CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT
PO Box 1041 ♦ 423 E. St Charles St. ♦ San Andreas, CA 95249
info@CalaverasRCD.org

REGULAR MEETING AGENDA

Thursday, November 13, 2025, 6:00 PM

LOCATION
CCRCD Building - Top Floor. 423 E. Saint Charles St., San Andreas, CA 95249
This is an in-person meeting only

In compliance with the Americans with Disabilities Act (ADA), if you need assistance to participate in the meeting, please contact the District Secretary at 743-8799 at least 48 hours prior to the start of the meeting.

CALL TO ORDER: 6:00 p.m.

1. Roll Call
2. Pledge of Allegiance

PUBLIC COMMENT:

The Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items not listed on the agenda.

REPORTS:

3. Cal Fire – Tuolumne Calaveras Unit – Roger Petersen – ***Information***
4. Calaveras County Ag Commissioner – Jesse Fowler – ***Report attached***
5. Natural Resources Conservation Service – Jennifer Wood – ***Report Attached***
6. Presentation by Department of Conservation Natural & Workings Lands – Anna Mariscal – ***Information***
7. Executive Director Report – Walley – ***Information***
8. Reports:
   - ***a.*** Projects – ***Report Attached***
   - ***b.*** Grants – ***Report Attached***
   - ***c.*** Watershed Committee – ***Minutes Attached***
9. Staff Reports – ***Information***

CONSENT AGENDA: – Osbourn – *Action*

The following items are expected to be routine/non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

10. Approval of Minutes of *October 9, 2025*.
11. Approval of *October 2025* Financial Reports.

OLD BUSINESS:

12. Approve contract with Calaveras Band of Miwuk for Sierra Jobs First Pilot project – Walley – ***Action***
13. Review Project Prioritization summary, Outreach Plan Outline and Annual Report Outline based on strategic planning discussions – Walley – ***Information***

14. Appoint a new Mokelumne Hill and NW Calaveras Project Selection Committees – Osbourn – ***Action***

NEW BUSINESS:

15. Approve REVISED FY 25-26 budget to include project changes – Shaw/Walley – ***Action***
16. Approve new format for monthly financial reports – Shaw – **Action**
17. Approve prescribed burn advisory committee expanded seats and committee members to resume meeting in December 2025 – Walley – **Action**
18. Approve Contract with Summitt Forestry for Fricot City project – Walley – ***Action***
19. Approve board member delegate for CARCD conference and membership request – Walley - **Action**

ANNOUNCEMENTS:

1. Board Announcements – ***Information***
2. Staff Announcements – ***Information***
   - *T. Walley suggests a gathering of RCD Staff, Board & Partners at the San Andreas Library on Saturday, December 20 in lieu of a Conservation Saturday event.*

ADJOURNMENT:

Next Regular Meeting to be held at 6:00 pm, December 11, 2025

Providing public comment

The CCRCD Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items that are not listed on the agenda.
If you wish to provide public comment please:

- The Chair will call each speaker in the order received
- Comments on **non-agenda items** will be heard at the beginning of the meeting
- Comments on **agenda items** will be heard when the item is up for consideration
- Each speaker is allotted 3 minutes to speak; the Chair has the discretion to amend this time based on the number of speakers
- The Chair will keep track of time and inform each speaker when his/her allotted time has concluded

Hi Mary,

I have a conflicting meeting next Thursday evening and won't be able to attend. I have two items to share:

1) I just forwarded to you an on-site livestock composting document related to the recent passing of AB 411 that I wanted to share with RCD.

2) It's bird migratory season once more and we have seen a recent increase of HPAI (High Path Avian Influenza) in California poultry, most recently in an exposed Sonoma County duck flock of 57,000 head. Due to state protocols, all had to be euthanized. Please report suspect ill birds to CDFA at 866-922-2473. Website:

https://www.cdfa.ca.gov/ahfss/Animal_Health/Avian_Influenza.html

Thanks!

Sincerely,
Jesse Fowler
Jessica Fowler,
Agricultural Commissioner/
Sealer of Weights and Measures

Mailing: 891 Mountain Ranch Road
Physical: 556 Mountain Ranch Road
San Andreas, CA 95249
(209)754-6504
jfowler@calaverascounty.gov

pronouns: she/her

PROJECT REPORT for November 13, 2025 Board Meeting:

Project Grants:

CF – Fricot City/Hwy 108 – Dan

- Contract pending board approval

CF – Mokelumne Hill – Dan

- Budget Amendment in process
- Need selection committee
- Contracting by Dec

CF – NW Calaveras – Kaylee & Erin

- Preparing the RFP to post in Nov
- Selection Committee to meet in Nov

CF – CUSD – Trina

- RFP for grazing was posted

San Andreas East – Kaylee & Erin

- Submitted quarterly report, working on landowner outreach

SNC - Bummerville – Kaylee & Erin

- SNC site visit to sign off on original project area
- Preparing submission to add a new BLM parcel

PGE - Wylderidge – Erin

- Handwork/chipping treatment is being implemented on project. All work to be completed by the end of November and all invoicing is due at the end of the year.

SNC – RFFCP – Kaylee

- Submitted quarterly report
- Proposals: None submitted in October
- Trainings: 3 attended Reforestation Camp training
  Sarah - In October, the field tour on forestry health and management at the Sequoia Grove took place. The focus was on prescribed burn, cultural burn, stewardship, and land management. This encompassed a range of speakers who provided valuable information and research applicable to the RCD.

Federal Grants:

BLM - Erin
Funding is not currently impacted by the government shutdown. RCD staff is currently working on getting priority projects surveys started.

NRCS – Sarah
No work since gov't is still under a stop-work order due to the government shutdown.

Partner Grants:

Amador Wildlife Structures: - Walter

- 17 Landowner Agreements signed.
- 20 Structures awarded.
- Phase 2 Distribution Event: 3 November 2025.
- Interest Form still live, Phase 3 begins in 2026.
- Distribution Event 3 November

DOC/NWL – Walter

- DOC Hub:
  - Rangeland Health Series: 21 February 2026 for Calaveras event at Nakagawa Ranch
  - Rangeland Health Series: Amador: 25 October 2025 Fregulia Ranch – Event went smoothly.
  - Continuing planning Perennial crop and forestry series
- DOC CCRCD:
  - Working on creating template for site visits
  - PBA Advisory Committee meets 4 November

Catalyst – Trina & Kaylee

- Monthly meetings with Calaveras Band of Mi-Wuk Indians to develop work training program which will consist of pathway to obtain Red Card and Native Use Garden

Outreach:

The Firewise festival took place on November 1st. It was a terrific opportunity for vendors and community members to get connected, and we received lots of positive feedback.

Grant Tracking as of 10/31/2025

	Grant Period	Amount Awarded	Direct Costs	Indirect Cost	Current Advance	*Remaining Advance	Expended to Date	*Invoiced	Amount Remaining
Fricot City/108 Direct Award (CalFire)	5/9/2022 - 3/15/2026	$ 999,109.10	$ 908,281.00	$ 90,828.10	$ -	$ -	$ 760,076.10	$ 9,495.09	$ 239,033.00
Moke Hill (CalFire)	10/6/2022 - 3/15/2026	$ 1,047,753.71	$ 952,503.37	$ 95,250.34	$ -	$ -	$ 545,138.42	$ 5,414.93	$ 502,615.29
NW Calaveras (CalFire)	12/27/2023 - 3/15/2029	$ 2,348,773.28	$ 2,097,119.00	$ 251,654.28	$ -	$ -	$ 174,578.78	$ 6,933.85	$ 2,174,194.50
San Andreas Fuelbreak (CalFire)	12/1/2024 - 3/15/2030	$ 653,408.00	$ 583,400.00	$ 70,008.00	$ -	$ -	$ 8,958.56	$ 1,503.48	$ 644,449.44
Calaveras Unified School Dist (CalFire)	12/27/2023 - 3/15/2029	$ 185,920.00	$ 166,000.00	$ 19,920.00	$ -	$ -	$ -	$ -	$ 185,920.00
Bummerville/Blizzard Mine (SNC)	9/12/2022 - 1/1/2028	$ 1,450,740.00	$ 1,318,854.00	$ 131,885.00	$ 435,222.00	$ 112,802.21	$ 1,197,139.05	$ -	$ 253,600.95
RFFCP (SNC)	6/19/2024 - 5/31/2027	$ 286,922.00	$ 260,838.00	$ 26,084.00	$ -	$ -	$ 131,394.11	$ 60,860.89	$ 155,527.89
Forest & Woodland (BLM)	9/20/2024 - 8/31/2027	$ 394,326.25	$ 369,477.50	$ 24,848.75	$ -	$ -	$ 17,739.92	$ 8,175.82	$ 376,586.33
USDA/NRCS	9/30/2024 - 9/30/2027	$ 149,934.31	$ 136,787.10	$ 13,147.21	$ -	$ -	$ 41,392.99	$ 41,392.97	$ 108,541.32
Amador RCD Wildlife Structures	1/1/2024 - 1/1/2027	$ 22,759.88	$ 22,759.88	20% included	$ -	$ -	$ 11,646.71	$ 5,380.73	$ 11,113.17
Amador RCD DOC/NWL Hub	1/1/2024 - 1/1/2027	$ 156,942.28	$ 142,674.80	$ 14,267.48	$ -	$ -	$ 48,486.05	$ 31,673.09	$ 108,456.23
Catalyst CA Jobs First Sierra Region	5/1/2025 - 9/30/2026	$ 128,467.00	$ 116,788.00	$ 11,678.80	$ -	$ -	$ 5,091.99	$ 3,043.04	$ 123,375.01
PG&E 2025 Wyldridge (pending)	5/1/2025 - 11/30/2025	$ 92,960.00	$ 83,664.00	$ 9,296.00	$ 46,480.00	$ 33,337.91	$ 13,142.09	$ -	$ 79,817.91
Other A/R: Rent, TCRCD, CARCD, ERC								$ 1,028.36	$ -
Total		$ 7,918,015.81	$ 7,159,146.65	$ 758,867.96	$ 481,702.00	$ 146,140.12	$ 2,954,784.77	$ 174,902.25	$ 4,963,231.04

* Deferred Rev

*Accts Rec

CALAVERAS COUNTY Resource Conservation District
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Watershed Committee Minutes

Wednesday October 15th, 2025, 4:00pm

Location:

RCD Building-Top Floor 423 E. Saint Charles St., San Andreas, CA 95249

Teams Meeting option available. Please email Erin at elivernois@calaverasrcd.org for more information

- **Call to Order:** Meeting called to order by Trevor Wittke @ 4:01pm
  - **CC-RCD Board Members & Staff Present:** Trevor Wittke; Erin Livernois, Resource Tech.; Trina Walley, Executive Director
  - **CC-RCD Board Members & Staff Absent:** Gordon Long; Bob Dean
  - **Outside Agency Members Present:** Scott Oneto, UCCE; Hardeep Singh, UCCE; Kelly Gerkensmeyer, CCWD; Bana R., CCWD ;
  - **Staff Report:** None
- **Public Comment:** None
- **Points of interest for water monitoring on Calaveras River**
  - Focus on upper reaches
  - Water data to collect: temp, pH, conductivity, turbidity, flow (stream gage)
  - CCWD staff noted CCWD stream gages within county.
  - 3 potential sites for water monitoring
    - North Fork
    - South Fork-
    - Inflow to New Hogan
- **Outreach and education programs to aid monitoring efforts**
  - Hardeep, UCCE- suggested pulling from their pool of master gardeners. Suggested a "fact sheet" to be created for outreach as it's been successful for them in the past
  - Scott, UCCE- suggested also reaching out to CA Naturalist and Climate Steward programs; suggested clearly identifying goals and objectives for monitoring program,
  - Discussed ways to ensure quality of data collection when using volunteers/citizen scientists. Alpine Watershed Group provides resources and is a good model
- **Potential projects**
  - Three Project Areas identified during previous watershed meetings and discussed:
    - Wet fuel breaks/Meadow Restoration
      - Lily Gap-Wilson Meadow restoration on Bear Creek
        - Kelly, CCWD-identified as priority for agency
      - Discussed beaver integration group (BIG) operating in T-Stan IRWMA. Potential future presentation from them
    - Invasive weed management
      - Discussed grant revenue sources
      - Scott, UCCE-identified potential to integrate with Central Sierra Partnership Against Weeds (CSPAW)
    - Mapping
      - Discussed RCD's potential project tracker development. Can serve multiple areas of focus for the RCD and our partners.

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        - Trevor, CCRCD- Identified as priority moving forward in order to aid our partners and planning future projects
- **Adjourn-**adjourned at 5:10pm
    - **Staff tasks:**
        - Invite Pat McGreevy and Alpine Watershed Group representative to future meetings
        - Research meadow restoration projects within region

Next meeting to be held at 4:00 pm, November 19th, 2025

CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT
PO Box 1041 • San Andreas, CA 95249
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November 12, 2025

CARCD

1007 7th Street, #414

Sacramento, CA 95814-3410

RE: FY25/26 Membership Dues

To make our membership dues work for our current financial position, please accept this letter as a request to adjust our membership to an amount that will work with our FY25-26 budget. The last time dues were paid was in June of 2023 for FY23-24 in the amount of $947.50. Due to a change in administrative staff, there were no dues paid at all for FY24-25. Based on the amount paid in June of 2023, CCRCD budgeted $1000 for the CARCD dues for FY25-26. Once the membership dues form was received and the calculation made, the amount based on our current budget is $4,840, well over what we budgeted.

Due to circumstances beyond district control, CCRCD has reduced revenue since the budget was adopted due to projects being scaled down, and errors in project areas, one specifically affecting our program revenue at an out-of-pocket cost of $35,850. To make up for these significant reductions, CCRCD has cut administrative hours as well as project staffing hours.

Considering CCRCD's current financial situation, we would only be able to participate in membership at a rate of .006 (approximately $1,500) of our current budget for our membership dues. If this is not possible, then CCRCD will have to suspend membership until FY26-27.

Thank you for considering the reduced membership dues and let CCRCD know what your decision is.

Respectfully submitted,

Julia Marsili
President

Minutes of the Calaveras Resource Conservation District (RCD)

Regular Board Meeting

October 9, 2025

423 Saint Charles St, San Andreas, CA

Call to Order: The meeting was called to order by – Julia Marsili @ 6:00 pm.

Board Members & Staff Present: B. Dean; K. Lambert; Gordon Long; J. Marsili-President; Trevor Wittke T. Walley, Executive Director; M. Cole-Admin; C. Shaw-Fiscal Manager; D. Liechty, Project Manager; Erin Livernois, Resource Tech

Board Members & Staff Absent: S. Hodson; J. Osbourn-V.P. Kaylee Dillashaw-Program Coordinator; S. Theofanopoulos-Archaeologist; Walter Tryon, Resource Tech

Public Comment: None.

Reports:

1. Cal Fire – Tuolumne Calaveras Unit – Roger Petersen – Brent Brown introduced himself.
2. Calaveras County Ag Commissioner – Jesse Fowler – Reported that if anyone receives seed packets from China, please take to the Ag Dept. to be safely disposed. Also noted were two Bills that were passed – AB732 and SB 757.
3. Natural Resources Conservation Service – Jennifer Wood – Report was attached.
4. Executive Director Report – Walley – We had a presentation on Sustainable Cannabis Farming by Nancy Wahl (CARCD), Maggie Phillpsborn and Diana Gamzon (Nevada County Cannabis Alliance).
5. Project Reports – Walley – Report was attached. Also noted was the RFFCP annual event will be the Firewise Calaveras Festival; OES is bringing partners together for which we can provide the mapping platform.
6. Staff Reports – T. Walley reported that a report on an arc issue on the Moke Hill and Fricot City projects was sent to Roger Petersen for approval. M. Cole noted that CSDA will have a webinar for the updates on the Brown Act being held on December 10, 2025 from 9 am to 12:30 pm.

Consent Agenda Items:

1. **Motion to approve the minutes and financials as submitted by B. Dean and second by J. Marsili. Passed on a 5/0/2 (absent) vote.** It was noted that in the future reports, the Board would like to see proposed vs actual on the profit & loss statement.

Old Business:

1. Discuss Strategic Plan on Developing Community Education Programs on Defensible Space. – Reviewed a summary of priorities.

New Business:

1. Approve Contractor for Fricot City project – **Motion to approve the contractor contingent on being able to move forward with the work. by K. Lambert and second by T. Wittke. Passed on a 5/0/2 (absent) vote.**
2. Approve REVISED budget to include project changes – Tabled until November meeting.
3. Approve contract with Calaveras Band of Miwuk for Sierra Jobs First Pilot project – Staff was directed to correct the errors in the contract, submit for signature and bring back to the Board in November.

Announcements:

1. Board Member announcements
   - G. Long won't be available for the Watershed Committee meeting.
2. Staff announcements – T. Walley noted she will be working part-time remotely during November.

Adjournment of meeting – Adjourned at 7:36 pm.

Next meeting is scheduled for Thursday, November 13, 2025 at <u>6:00 pm</u>.

Attest:

President, Julia Marsili _____ Date _____

Secretary, Mary Cole _____ Date _____

Calaveras County Resource Conservation District
Profit & Loss
July through October 2025

	Revised Budget	Jul - Oct 25
Ordinary Income/Expense		
Income		
Direct Public Support		
Individ, Business Contributions	6500.00	11,851.17
Total Direct Public Support	6500.00	11,851.17
Indirect Public Support		
Affiliated Org. Contributions		36,037.26
Indirect Public Support - Other		17,859.96
Total Indirect Public Support		53,897.22
Investments		
Interest-Savings, Short-term CD		25.92
Total Investments		25.92
Program Income		
Indirect Costs	301,814.33	45,853.66
Program Revenue	2,686,709.64	402,542.90
Total Program Income	2,995,023.97	448,396.56
Archaeologist Surveys	17,000.00	
Rental Income	10,000.00	5,315.54
Total Income	3,022,023.97	519,486.41
Gross Profit	3,022,023.97	519,486.41
Expense	-	
Contract Services		
Contractor Services	2,124,041.20	342,770.29
Total Contract Services	2,124,041.20	342,770.29
Facilities and Equipment		
Facility Maintenance	15,200.00	931.62
Property Taxes	330.00	330.00
Utilities	6,060.00	2,028.49
Total Facilities and Equipment	21,590.00	3,290.11
Insurance Expense		
Insurance - Liability, D and O	5,146.00	5,146.53
Property Insurance	1,000.00	1,000.00
Worker's Compensation Insurance	4,314.00	4,429.91
Total Insurance Expense	10,460.00	10,576.44
Operations		
Computer Software	11,500.00	2,213.60
Grant Supplies	2,410.26	259.27
Office Supplies	4,933.19	560.58
Office Equipment	3,900.00	
Outreach	14,345.00	4,900.53
Payroll Processing	2,000.00	756.00
Postage, Mailing Service	586.00	78.00
Telephone, Telecommunications	-	1,090.10

Calaveras County Resource Conservation District
Profit & Loss
July through October 2025

	Revised Budget	Jul - Oct 25
Website	360.00	360.00
Total Operations	40,034.45	10,218.08
Other Types of Expenses		
Advertising Expenses	-	14.90
Bank Service Fee		3.91
Dues, Fees & Memberships	2,800.00	
Total Other Types of Expenses	2,800.00	18.81
Payroll Expenses		
Health Insurance	-	2,996.18
Payroll Expenses - Other	660,890.17	143,701.02
Total Payroll Expenses	660,890.17	146,697.20
Professional Fees		
Auditor	10,000.00	3,750.00
Total Professional Fees	10,000.00	3,750.00
Travel and Meetings		
Conference & Meeting	2,500.00	76.88
Staff Training & Development	6,000.00	
Travel	-	
Mileage Reimbursement	14,146.98	2,171.54
Total Travel	22,646.98	2,171.54
Total Travel and Meetings		2,248.42
Miscellaneous	1,000.00	
Total Expense	2,893,462.80	519,569.35
Reserves	36,617.12	
Total Expenses & Reserves	2,930,079.92	
Net Ordinary Income		-82.94
Net Income	91,944.05	-82.94

-

Calaveras County Resource Conservation District
Balance Sheet
As of October 31, 2025

	Oct 31, 25
ASSETS	
Current Assets	
Checking/Savings	
Checking	72,609.56
Savings 2420 - Firewise Fest	11,851.33
Savings 2421 - Wyl PG&E 2025	37,981.14
Savings 2422-NW Calaveras	511.24
Savings 2423 - Hwy 108-Fricot	500.49
Savings 2485 - Bummerville	113,969.53
Savings 2514 Moke Hill	500.56
Total Checking/Savings	237,923.85
Accounts Receivable	
Accounts Receivable	174,804.48
Total Accounts Receivable	174,804.48
Other Current Assets	
Undeposited Funds	68.65
Total Other Current Assets	68.65
Total Current Assets	412,796.98
Fixed Assets	
Building Improvements	7,675.00
Buildings - Operating	219,210.49
Land - Operating	93,947.35
Total Fixed Assets	320,832.84
Other Assets	
Accum Depreciation	-28,010.23
Accumulated Depr - Bldg Improve	-1,183.23
Total Other Assets	-29,193.46
TOTAL ASSETS	**704,436.36**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	39,735.01
Total Accounts Payable	39,735.01
Other Current Liabilities	
Direct Deposit Liabilities	-399.99
Payroll Liabilities	9,745.44
Unearned or Deferred Revenue	146,140.12
Total Other Current Liabilities	155,485.57
Total Current Liabilities	195,220.58
Total Liabilities	195,220.58
Equity	
Net Investment in Capital Asset	307,020.92
Retained Earnings	202,277.80
Net Income	-82.94
Total Equity	509,215.78
TOTAL LIABILITIES & EQUITY	**704,436.36**

Calaveras County Resource Conservation District
Check Detail
October 2025

Type	Num	Date	Name	Account	Paid Amount
Liability Ch...		**10/09/202**	**QuickBooks Payroll Service**	**Checking**	
			QuickBooks Payroll Service	Direct Deposi...	-12,887.49
TOTAL					-12,887.49
Liability Ch...		**10/23/202**	**QuickBooks Payroll Service**	**Checking**	
			QuickBooks Payroll Service	Direct Deposi...	-12,877.04
TOTAL					-12,877.04
Check	**Debit**	**10/01/202**	**Facebook**	**Checking**	
				Advertising E...	-14.90
TOTAL					-14.90
Check	**Debit**	**10/01/202**	**Comcast**	**Checking**	
				Telephone, T...	-146.46
TOTAL					-146.46
Check	**Debit**	**10/06/202**	**Comcast**	**Checking**	
				Telephone, T...	-126.10
TOTAL					-126.10
Check	**Debit**	**10/06/202**	**GotPrint**	**Checking**	
				Outreach	-261.84
TOTAL					-261.84
Check	**Debit**	**10/06/202**	**Intuit Quickbooks**	**Checking**	
				Computer So...	-84.00
TOTAL					-84.00
Check	**Debit**	**10/06/202**	**Microsoft**	**Checking**	
				Computer So...	-84.00
TOTAL					-84.00
Check	**Debit**	**10/06/202**	**Microsoft**	**Checking**	
				Computer So...	-35.30
TOTAL					-35.30
Check	**Debit**	**10/08/202**	**GotPrint**	**Checking**	
				Outreach	-261.84
TOTAL					-261.84

Calaveras County Resource Conservation District
Check Detail
October 2025

Type	Num	Date	Name	Account	Paid Amount
Check	**Debit**	**10/08/202**	**Filterbuy**	**Checking**	
				Facility Maint...	-61.62
TOTAL					-61.62
Check	**Debit**	**10/08/202**	**Streamline**	**Checking**	
			CCRCD Admin	Computer So...	-50.00
TOTAL					-50.00
Check	**Debit**	**10/09/202**	**Staples**	**Checking**	
			Sierra Nevada Conservancy:RFF...	Grant Supplies	-35.56
TOTAL					-35.56
Check	**Debit**	**10/11/202**	**Adobe**	**Checking**	
				Computer So...	-29.99
TOTAL					-29.99
Check	**Debit**	**10/14/202**	**Microsoft**	**Checking**	
				Computer So...	-118.17
TOTAL					-118.17
Check	**Debit**	**10/20/202**	**California Choice**	**Checking**	
				Health Insura...	-1,088.13
TOTAL					-1,088.13
Check	**Debit**	**10/20/202**	**Calaveras Enterprise**	**Checking**	
				Outreach	-482.44
TOTAL					-482.44
Check	**Debit**	**10/21/202**	**4imprint USA**	**Checking**	
			Sierra Nevada Conservancy:RFF...	Outreach	-486.59
TOTAL					-486.59
Check	**Debit**	**10/22/202**	**GotPrint**	**Checking**	
				Outreach	-452.12
				Outreach	-105.23
TOTAL					-557.35
Check	**Debit**	**10/27/202**	**Dropbox**	**Checking**	
				Computer So...	-11.99
TOTAL					-11.99

Calaveras County Resource Conservation District
Check Detail
October 2025

Type	Num	Date	Name	Account	Paid Amount
Check	**Debit**	**10/27/202**	**Facebook**	**Checking**	
				Outreach	-59.56
				Outreach	-15.00
				Bank Service...	-3.91
TOTAL					-78.47
Check	**Debit**	**10/28/202**	**GotPrint**	**Checking**	
				Outreach	-269.51
TOTAL					-269.51
Check	**Debit**	**10/28/202**	**ParcelQuest**	**Checking**	
			Cal Fire:San Andreas E FB 5GG...	Computer So...	-199.95
TOTAL					-199.95
Check	**Debit**	**10/28/202**	**Mailchimp**	**Checking**	
				Outreach	-20.00
TOTAL					-20.00
Check	**Debit**	**10/28/202**	**Staples**	**Checking**	
				Outreach	-163.42
				Outreach	-49.50
TOTAL					-212.92
Check	**Debit**	**10/28/202**	**Staples**	**Checking**	
				Office Supplies	-47.02
				Grant Supplies	-16.83
TOTAL					-63.85
Check	**Debit**	**10/29/202**	**Staples**	**Checking**	
			CCRCD Admin:CCRCD ADMIN	Outreach	-35.56
TOTAL					-35.56
Check	**DEbit**	**10/31/202**	**Facebook**	**Checking**	
				Outreach	-9.05
TOTAL					-9.05
Liability Ch...	**E-pay**	**10/06/202**	**EDD**	**Checking**	
				Payroll Liabili...	-1,143.81
TOTAL					-1,143.81

Calaveras County Resource Conservation District
Check Detail
October 2025

Type	Num	Date	Name	Account	Paid Amount
Liability Ch...	**E-pay**	**10/06/202**	**United States Treasury**	**Checking**	
				Payroll Liabili...	-3,377.00
				Payroll Liabili...	-1,942.87
				Payroll Liabili...	-1,942.87
				Payroll Liabili...	-454.39
				Payroll Liabili...	-454.39
TOTAL					-8,171.52
Bill Pmt -C...	**924**	**10/06/202**	**Amador RCD**	**Checking**	
Bill	Inv ...	08/06/202	Catalyst	Contractor S...	-140.73
TOTAL					-140.73
Bill Pmt -C...	**925**	**10/06/202**	**Eddy Struffenegger**	**Checking**	
Bill	Inv ...	09/30/202	PG&E:PG&E 2025	Contractor S...	-2,200.00
TOTAL					-2,200.00
Check	**926**	**10/08/202**	**Mary Cole**	**Checking**	
				Utilities	-25.00
TOTAL					-25.00
Check	**927**	**10/08/202**	**Calaveras Public Utility District...**	**Checking**	
				Utilities	-82.59
TOTAL					-82.59
Check	**928**	**10/08/202**	**San Andreas Sanitary District**	**Checking**	
				Utilities	-110.89
TOTAL					-110.89
Check	**929**	**10/09/202**	**Nicole Berg**	**Checking**	
				Facility Maint...	-150.00
TOTAL					-150.00
Check	**930**	**10/09/202**	**Calaveras Power Agency (CPA)**	**Checking**	
				Utilities	-306.40
TOTAL					-306.40
Check	**931**	**10/09/202**	**PG&E- V**	**Checking**	
				Utilities	-15.64
TOTAL					-15.64

Calaveras County Resource Conservation District
Check Detail
October 2025

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -C...	**932**	**10/15/202**	**Mason Bruce & Girard**	**Checking**	
Bill	371...	08/28/202	Cal Fire:Northwest Cala 5GA22228	Contractor S...	-2,086.50
TOTAL					-2,086.50
Check	**933**	**10/15/202**	**Calaveras County Assessor**	**Checking**	
				Property Taxes	-330.00
TOTAL					-330.00
Check	**934**	**10/15/202**	**Special District Risk Mgmt Aut...**	**Checking**	
			Catalyst	Worker's Co...	-95.00
TOTAL					-95.00
Check	**935**	**10/17/202**	**Calaveras County Fairgrounds**	**Checking**	
				Outreach	-1,800.00
				Outreach	-115.00
TOTAL					-1,915.00
Bill Pmt -C...	**937**	**10/17/202**	**Eddy Struffenegger**	**Checking**	
Bill	MH...	08/31/202	Cal Fire:Moke Hill 5GG21172	Contractor S...	-1,890.00
Bill	Inv ...	09/30/202	Cal Fire:Moke Hill 5GG21172	Contractor S...	-425.00
Bill	Inv ...	09/30/202	Cal Fire:Hwy 108 Fricot 5GA21203	Contractor S...	-340.00
TOTAL					-2,655.00

Calaveras County Resource Conservation District
Deposit Detail
October 2025

Type	Num	Date	Name	Account	Amount
Deposit		**10/06/202**		**Savings 242...**	**100.00**
			EPPOC	Individ, Busin...	-100.00
TOTAL					-100.00
Deposit		**10/06/202**		**Savings 242...**	**2,126.57**
			Diane Hopkins Insurance	Individ, Busin...	-96.40
			Advanced Bld Technologies	Individ, Busin...	-483.20
			O'Hagin Vents	Individ, Busin...	-966.70
			Four Seasons Gutter	Individ, Busin...	-96.40
			Gerard Insurance	Individ, Busin...	-483.20
			Mary Cole	Individ, Busin...	-0.67
TOTAL					-2,126.57
Deposit		**10/06/202**		**Savings 242...**	**483.20**
			CHIPS	Individ, Busin...	-483.20
TOTAL					-483.20
Deposit		**10/07/202**		**Savings 242...**	**192.80**
			PG&E- V	Individ, Busin...	-96.40
			Columbia Bank	Individ, Busin...	-96.40
TOTAL					-192.80
Deposit		**10/08/202**		**Savings 242...**	**600.00**
			Mike's Pizza	Individ, Busin...	-100.00
			Mark Twain Health Care D...	Individ, Busin...	-500.00
TOTAL					-600.00
Deposit		**10/09/202**		**Checking**	**73.91**
			Special District Risk Mgmt...	Worker's Co...	-73.91
TOTAL					-73.91
Deposit		**10/09/202**		**Savings 242...**	**96.40**
			B-West Tree Pro	Individ, Busin...	-96.40
TOTAL					-96.40
Deposit		**10/09/202**		**Savings 242...**	**99.00**
			Wildfire Safety Solutions	Individ, Busin...	-99.00
TOTAL					-99.00
Deposit		**10/15/202**		**Checking**	**6,159.63**
Payment	61-...	10/15/202	Cal Fire:Northwest Cala 5...	Undeposited ...	-6,159.63
TOTAL					-6,159.63

Calaveras County Resource Conservation District
Deposit Detail
October 2025

Type	Num	Date	Name	Account	Amount
Deposit		**10/15/202**		**Savings 242...**	**1,600.00**
			ANgels Food Market	Individ, Busin...	-500.00
			Foothills Sierra Pest Control	Individ, Busin...	-100.00
			EDPO LLC	Individ, Busin...	-1,000.00
TOTAL					-1,600.00
Deposit		**10/17/202**		**Checking**	**34,151.76**
Payment	61-...	10/17/202	Cal Fire:San Andreas E F...	Undeposited ...	-2,183.17
Payment	61-...	10/17/202	Cal Fire:Moke Hill 5GG21...	Undeposited ...	-31,968.59
TOTAL					-34,151.76
Deposit		**10/17/202**		**Savings 242...**	**591.40**
			Mullins Insurance	Individ, Busin...	-96.40
			Collins & Deganhardt	Individ, Busin...	-495.00
TOTAL					-591.40
Deposit		**10/20/202**		**Savings 242...**	**192.80**
			New York Life	Individ, Busin...	-96.40
			Pacific Stihl	Individ, Busin...	-96.40
TOTAL					-192.80
Deposit		**10/22/202**		**Checking**	**621.72**
Payment		10/21/202	Catalyst	Undeposited ...	-621.72
TOTAL					-621.72
Deposit		**10/22/202**		**Savings 242...**	**100.00**
			C Lee Tree & Land Mgt S...	Individ, Busin...	-100.00
TOTAL					-100.00
Deposit		**10/27/202**		**Savings 242...**	**1,063.10**
			Firezone Solutions	Individ, Busin...	-966.70
			Edward Jones Investments	Individ, Busin...	-96.40
TOTAL					-1,063.10
Deposit		**10/28/202**		**Savings 242...**	**966.70**
			NewCal Metals	Individ, Busin...	-966.70
TOTAL					-966.70
Deposit		**10/29/202**		**Savings 242...**	**250.00**
			Tanner Logging	Individ, Busin...	-250.00
TOTAL					-250.00

Calaveras County Resource Conservation District
Deposit Detail
October 2025

Type	Num	Date	Name	Account	Amount
Deposit		**10/29/202**		**Checking**	**881.30**
Payment	AC...	10/27/202	UCCE	Undeposited ...	-881.30
TOTAL					-881.30
Deposit		**10/29/202**		**Savings 242...**	**2,500.00**
			Cypress Abbey Company	Individ, Busin...	-2,500.00
TOTAL					-2,500.00
Deposit		**10/31/202**		**Savings 242...**	**192.80**
			Nate's Tree Service	Individ, Busin...	-96.40
			Boise Cascade	Individ, Busin...	-96.40
TOTAL					-192.80
Deposit		**10/31/202**		**Savings 242...**	**0.15**
				Interest-Savi...	-0.15
TOTAL					-0.15
Deposit		**10/31/202**		**Savings 242...**	**0.97**
				Interest-Savi...	-0.97
TOTAL					-0.97
Deposit		**10/31/202**		**Savings 242...**	**0.02**
				Interest-Savi...	-0.02
TOTAL					-0.02
Deposit		**10/31/202**		**Savings 242...**	**0.01**
				Interest-Savi...	-0.01
TOTAL					-0.01
Deposit		**10/31/202**		**Savings 248...**	**2.90**
				Interest-Savi...	-2.90
TOTAL					-2.90
Deposit		**10/31/202**		**Savings 251...**	**0.01**
				Interest-Savi...	-0.01
TOTAL					-0.01
Deposit		**10/31/202**		**Checking**	**1.29**
				Interest-Savi...	-1.29
TOTAL					-1.29

CCRCD Building Income/Expense Report

	Jan 24 -June 25	Jul-25	Aug-25	Sep-25	Oct-25	Fiscal YTD 2025-26	Total All Dates
Income:							
CPUD							**$1,769.10**
Common Ground	**$3,300.00**						**$36,562.50**
UCCE	**$16,851.71**	$730.61	$753.55	$871.72	$881.30	**$3,237.18**	**$47,477.33**
Multiple Use Managers	**$1,100.00**			$1,200.00		**$1,200.00**	**$2,300.00**
Motherlode Bonsai Club	**$150.00**						**$1,140.00**
Total Income	**$21,401.71**	$730.61	$753.55	$2,071.72	$881.30	**$4,437.18**	**$89,248.93**
Expenses:							
CPUD	**$1,011.86**	$77.84	$82.67	$83.52	$82.59	**$326.62**	**$6,672.08**
San Andreas Sanitary	**$1,364.01**	$105.35	$110.89	$110.89	$110.89	**$438.02**	**$9,417.24**
CPPA	**$2,082.18**	$138.40	$320.80	$335.20	$306.40	**$1,100.80**	**$15,704.38**
PG&E	**$1,427.63**	$15.63	$16.67	$15.11	$15.64	**$63.05**	**$8,952.78**
Insurance	**$0.00**	$1,000.00				**$1,000.00**	**$3,530.09**
Sewer Repairs	**$0.00**					**$0.00**	**$8,730.00**
A/C Repairs	**$0.00**					**$0.00**	**$5,855.06**
Water Heater Repairs	**$1,150.00**					**$0.00**	**$1,150.00**
General Maintenance	**$4,068.85**	$345.00	$275.00	$175.00		**$795.00**	**$11,476.49**
Total Expenses	**$11,104.53**	$1,682.22	$806.03	$719.72	$515.52	**$3,723.49**	**$71,488.12**
Profit/Loss	**$10,297.18**	($951.61)	($52.48)	$1,352.00	$365.78	**$713.69**	**$17,760.81**

CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT
PO Box 1041 San Andreas, CA 95249
info@CalaverasRCD.org

INDEPENDENT CONTRACTOR AGREEMENT

Between

Calaveras County Resource Conservation District (CCRCD)

And

Calaveras Band of Mi-Wuk

For: Job Training Pilot Project

Grantor: California Jobs First – Sierra Region

Grant Agreement: # SBC-2025214

Fiscal Agent: Calaveras County Resource Conservation District (CCRCD)

THIS CONTRACT AGREEMENT is made and entered into on _SEPTEMBER 1, 2025_ by:

Party 1: Calaveras County Resource Conservation District (herein after referred to as CCRCD), a California Special District located at
423 East St. Charles Street (physical address),
P.O. Box 1041 (mailing address)
San Andreas, CA 95249

and

Party 2: CALAVERAS BAND OF MI-WUK (herein after referred to as CONTRACTOR),
Calaveras Band of Mi-Wuk Indians
P.O. Box 899
West Point, Ca. 95255

RECITALS

1. The CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT (CCRCD), a California Special District desires to enter into an Independent Contractor Agreement with CONTRACTOR, an Independent Contractor for the performance of specified services on behalf of CCRCD.
2. CONTRACTOR represents that it has or will comply with all local, state, and federal laws regarding any necessary permits and licenses that may be required under this Agreement to perform the services as an independent contractor, pursuant to this agreement.
3. CCRCD represents the GRANTOR that provides the funding source for the PROJECT through an executed agreement with CCRCD.
4. In consideration of the mutual promises contained herein, CCRCD and CONTRACTOR agree to the following:

SERVICES AND OBLIGATIONS OF CONTRACTOR

The period of this Agreement shall be from September 1, 2025 to SEPTEMBER 30, 2026 or until the defined work is completed and approved by CCRCD and GRANTOR, whichever comes first.

1. CONTRACTOR understands the request is for tasks detailed in **"APPENDIX A, GRANT AGREEMENT**" and **"APPENDIX B, Contractor's SOW"**. All terms and conditions contained in the Request for Proposal (RFP) are incorporated into this Agreement.
   a. CONTRACTOR will be solely responsible for determining the means and methods for performing the services described herein. CONTRACTOR shall not assign this Agreement; any attempt to do so shall be void and have no effect. All of CONTRACTOR'S activities will be at its own risk and CONTRACTOR is hereby given notice of responsibility for arrangements to guard against physical, financial, and other risks as appropriate. CONTRACTOR shall observe and abide by all applicable laws, regulations and stipulations including but not limited to those of CCRCD. CONTRACTOR agrees to perform the services with a standard of professional care, skill and diligence normally provided in the performance of similar services.
   b. Except as specifically authorized by CCRCD in writing, information and other data developed or acquired by or furnished to CONTRACTOR in the performance of this agreement shall be used only in connection with services provided to CCRCD and shall become and be retained as the property of CCRCD.
2. CONTRACTOR guarantees that it will complete all defined tasks, as stated in **"APPENDIX A, GRANT AGREEMENT"** and **"APPENDIX B, Contractor's SOW",** during the term of this Agreement. CONTRACTOR shall immediately notify the CCRCD Project Manager of any expected or unexpected delay in performance of scheduled services. However, CONTRACTOR shall not be liable for delays in performance beyond CONTRACTOR'S reasonable control. Both parties agree to maintain close communication throughout the duration of the project.
3. CONTRACTOR, at its sole cost and expense, shall maintain the following insurance:
   a. Workers Compensation Insurance with statutory limits (not less than $1,000,000 per occurrence).
   b. A general Liability Insurance policy (not less than $1,000,000 for personal injury and property damages per occurrence).
   c. Business Auto Liability Insurance (not less than $1,000,000 combined single limit for bodily injury and property damages covering all vehicles including hired cars, owned and non-owned vehicles.
   d. CONTRACTOR shall add CCRCD to said insurance policies named as "additionally insured" and provide CCRCD Project Manager with proof of insurance certificates, included in **"APPENDIX C, Proof of Insurance Certificates,"** for all insurance policies throughout the full duration of this Agreement.

4. CONTRACTOR agrees that it will employ, at its own expense, all personnel necessary to perform the services required by this Agreement and in no event shall such personnel be the employees of CCRCD. All the services required hereunder shall be performed by CONTRACTOR or under its direction and all personnel engaged therein shall be fully qualified under applicable federal, state, and local law to undertake the work performed by them.
    a. Upon satisfactory performance of services under this Agreement, CCRCD shall pay CONTRACTOR amounts as set forth in "**APPENDIX D, Payment Schedule**."
    b. When the CONTRACTOR wishes to submit an invoice, the Project Manager will validate that it meets the Scope of Work and approve it prior to payment. CONTRACTOR shall provide invoices no more frequently than twice monthly based on the total amount for the billing period approved by the Executive Director and by a representative of GRANTOR when applicable.
    c. Total compensation for services shall not exceed $60,000 and shall be based upon completion of the SOW. CONTRACTOR reimbursement requests shall be in the form of itemized invoices submitted to the CCRCD Project Manager and the CCRCD Fiscal Manager. Each invoice must be accompanied by the type of job, number of crew members engaged in the project, and the total number of hours worked.
    d. Payment of said invoices shall not be past due until 30 (thirty) days after CCRCD has received the funds from GRANTOR.
    e. It is mutually agreed upon that if the GRANTOR budget for the current and/or any subsequent years covered by this agreement does not appropriate sufficient funds for the project, the Agreement shall be of no further force and effect. In this event, the CCRCD shall have no liability to pay any funds whatsoever to CONTRACTOR or to furnish any other considerations under this Agreement, and CONTRACTOR shall not be obligated to fulfill any provision of this Agreement. CONTRACTOR'S assumption of risk of possible non-appropriation is part of the consideration for this Agreement. If funding for any fiscal year is reduced or deleted by the GRANTOR budget for purposes of thisproject, the CCRCD shall have the option to either cancel this Agreement or to offer an Agreement amendment to CONTRACTOR to reflect the reduced amount.
5. Services under this Agreement, upon signing this agreement, shall diligently proceed therewith in accordance with the mutually agreed upon work schedule as defined in "**APPENDIX E, Work Schedule".**
    a. The Contractor(s)shall work through a unit/subunit in an organized fashion and complete all required work with CCRCD approval in each unit before beginning work in another unit, unless agreed upon in writing by the Project Manager and CONTRACTOR.
6. CONTRACTOR understands and acknowledges that CCRCD may suffer damages as a result of CONTRACTOR's tardiness in performance of its services under this Agreement. CONTRACTOR, therefore, agrees to give CCRCD or its designated representative as much notice as practical of any foreseeable delay in the completion of CONTRACTOR'S services. CONTRACTOR further agrees to indemnify CCRCD for any damages suffered by

CCRCD because of CONTRACTOR's failure to perform its services in accordance with said work schedule when delays result from CONTRACTOR's negligence.

7. CONTRACTOR agrees to indemnify, defend, and hold harmless CCRCD from any claim or liability of any nature whatsoever caused by any willful or negligent act or omission of CONTRACTOR, its agents, or employees, resulting from, arising out of, or in any way connected with CONTRACTOR's performance of services required by this Agreement. CCRCD reserves the right to retain its own counsel in the event both parties are named in a lawsuit.

8. CONTRACTOR's Employees and Agents

   It is expressly understood and agreed upon that CONTRACTOR is and shall be deemed to be an independent contractor for all purposes. CCRCD shall have no responsibility with respect to CONTRACTOR's employees or agents, nor any control over them.

   CONTRACTOR agrees to comply with all federal and state wage and hour laws, unemployment insurance laws, workers' compensation laws, executive orders, OSHA and labor laws, and further agrees to indemnify and hold harmless CCRCD from any claim or violation of any such laws and any and all other claims arising from or asserted in connection with the performance by CONTRACTOR under this agreement.

9. Failure to Perform:
   a. In order to ensure faithful performance of this agreement and to reimburse CCRCD for any loss or damages suffered by reason of CONTRACTOR's failure to perform in full or in part, CCRCD shall have the right to withhold monies due CONTRACTOR, a sum or sums sufficient to cover, in the judgment of CCRCD, such loss, damage or failure. In the event that CCRCD does withhold said sum or sums, CCRCD shall, in writing, notify CONTRACTOR stating specifically the terms in which CONTRACTOR is deficient so that CONTRACTOR may, if possible, cure the deficiencies and obtain a release of the withheld sums. If, within ten (10) days after written notice, CONTRACTOR has not cured the deficiencies, then CCRCD is expressly given the right by CONTRACTOR to take possession of project documents, data, reports, maps, and information and to remedy the problem by hiring other resources to complete the project. CONTRACTOR expressly agrees to provide all project materials to CCRCD and to abide by CCRCD's decision. CONTRACTOR also agrees to accept payment for such work as has been completed to CCRCD's satisfaction.
   b. In the event CONTRACTOR shall fail to comply with each and every term and condition of this Agreement to be kept and performed by it, and in the event such default shall not be remedied within ten (10) days after written notice thereof by CCRCD to CONTRACTOR, then and in such event, CCRCD shall have the right to terminate this agreement and it thereafter shall be of no further force or effect. The remedy provided in this section shall be provided for in addition to any and all other remedies by law or this Agreement.
   c. CCRCD shall compensate CONTRACTOR for GRANTOR GRANT # SBC-2025214 work assigned that is satisfactorily completed using the rates defined in **"APPENDIX D Payment Schedule"**. CONTRACTOR agrees and understands that all or a portion of assigned work

payments may be withheld from payment for reasons detailed in item #9 “Failure to Perform.”

10. Force Majeure: The Parties shall not be liable for any failure to perform as required by this Agreement, to the extent such failure to perform is caused by any of the following: labor disturbances or disputes of any kind, failures of any required governmental approval, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical breakdowns, materials shortages, disease, or similar occurrences.

THIS AGREEMENT is hereby entered into on this day and year first above written:

_____ _____
Adam Lewis, Date
Chair of Calaveras County Band of Mi-Wuk

_____ _____
Trina Walley Date
Executive Director
Calaveras County Resource Conservation District (CCRCD)

Attachments:

Appendix A	GRANT AGREEMENT
Appendix B	Contractor’s SOW
Appendix C	Proof of Insurance Certificate
Appendix D	Payment Schedule
Appendix E	Work Schedule

APPENDIX A

GRANT AGREEMENT

Building Climate Resiliency in the Central Sierra Region

Amador, Calaveras, Tuolumne
$128,467

APPLICANT INFORMATION			
Applicant Name	Trina Walley	**County**	Calaveras
Organization	Calaveras County, Resource Conservation District		
Phone Number	1-209-226-0039	**Email**	twalley@calaverasrcd.org
Affiliated Organization Name and Description:			
Calaveras County Resource Conservation District, Special District, Mission: Committed to conserving, improving and sustaining the natural resources, environment and economy of Calaveras County. Role: Lead on catalyst project for the Amador, Calaveras, and Tuolumne (ACT) Partnership			
Applicant & Organization experience in the Region:			

The Calaveras County Resource Conservation District has been successfully implementing Fuels Reduction projects and currently has 6 projects in process. The Board of Directors represents a cross section of organizations and landowners in the county including the Water District, Fire Safe Council, cattle ranchers, farmsteads and forestry that can provide the connections and guidance to build the programs needed. The collaboration with Amador and Tuolumne County Resource Conservation Districts expands the reach and knowledge base that supports this proposal.

Resource Conservation Districts were created through the California Public Resource Code to conduct the business of resource conservation. Districts are formed locally through the Local Agency Formation Committees and a special district of local county governing bodies. As a non-regulatory public agency, the RCDs are ideal partners for facilitating local programs that bring in federal and state funding as they have the same principles to abide by as a public agency and can contract directly with state agencies, same as county governments. Each RCD within the Amador, Calaveras, Tuolumne (ACT) Partnership have experience in administering federal state and local grants, providing technical assistance to individual land owners, and developing programs that conserve our natural resources. Staff within these organizations include financial managers, project managers, conservation planners, archeologists, registered professional foresters, and other positions that support existing programs and project implementation. The ACT Partnership has shown the capacity to develop and implement projects of various complexities and funding agencies to support natural resource conservation throughout Amador, Calaveras and Tuolumne Counties.

PROJECT INFORMATION

Description of proposed project or program seeking funding:

Amador, Calaveras, and Tuolumne RCDs will develop the Natural Resources Network to engage with forestry and agricultural operators in the region. The program will address education gaps and barriers to the implementation of climate smart practices and provide opportunities to participate in value added certifications and marketing for local products. Topics will include business planning, succession planning, technical resource/practice implementation, value added certifications, marketing, and meeting regulations. The goal of this program will be to encourage and provide assistance to land stewards, farmers/ranchers and tribal communities to increase sustainable natural resource management in the region. To develop the Natural

Resources Network a feasibility study will be needed along with the development of key program components. Program components include 1) education network for mentoring and trainings with statewide efforts (CDFA, NRCS and UCCE); 2) equipment lending network that increases access for individuals in disinvested communities and limited resource farmers and ranchers; and 3) Pilot Program with Calaveras Band of Mi-Wuk Indians for workforce development. Deliverables and timeline: Stakeholder Engagement (May-June 2025), Market Research/Needs Assessment (July-Sept 2025), Pilot Program (Oct 2025-March 2026), Curriculum (Oct-Dec 2025), Equipment Network Model (Jan-March 2026), Certification Model/Market Readiness (Feb-Mar 2026), Feasibility Study with Implementation Plan (April 2026).

Stage of Project or Program's readiness:	Exploratory, Last Mile

Extensive research has been done on Climate Smart Land Management Practices that document the climate mitigation benefits including reduction of Greenhouse gas emissions and increasing carbon sequestration. Federal and State programs have been developed to fund these practices using tools that model the benefits based on the practice and units impacted. Although development of education networks and climate smart commodity programs have been developed in other areas, the Central Sierra region has not developed any readily accessible programs. This program will allow for additional exploratory work such as stakeholder engagement and market research specific to natural resources. The number of examples from throughout the state to build a Natural Resources Network in Amador Calaveras and Tuolumne Counties. The three Resource Conservation Districts have a long-standing partnership defined by a Partnership Agreement to collaborate on Natural and Working Lands projects, developing a Sierra Resource Guide for land conservation programs, and various other grants. These existing resources will provide a foundation to the feasibility work while also piloting a program that the Natural Resources Network could provide support for implementation.
Completion of this exploratory stage as proposed would put the network in a ready-to-go phase by the end of the first year.

Description of Planned Beneficiaries:

According to the Climate & Economic Justice Screening Tool large areas of on Amador, Calaveras and Tuolumne Counties fall above the 90th percentile on 1) Expected Agricultural loss rate due to Climate Change (99th percentile); 2) Expected building loss rate due to natural hazards (93rd percentile); 3) Projected wildfire risk (94th percentile) and considered low income. The feasibility study will focus on the regions with the potential to provide a sustainable local food system for community members in communities across all of the three counties. Increased implementation of climate smart practices will support the overall health of our lands and people as through reduced greenhouse gas emissions for improved air quality, support of regeneration and healthy soils and forests for sustainability, and make lands and food systems more resilient to droughts and fires. Trainings will benefit landowners, generational farmers and ranchers, beginning and limited resource farmers and ranchers and disinvested communities. The pilot program with Calaveras Band of Mi-Wuk will directly benefit disinvested community for workforce development and conservation skills to protect their cultural resources. Modeling a Natural Resource Network that includes equipment lending will improve access to resources that that are not typically available due to high investment costs causing a barrier to implementation for disinvested communities.

Priority Sector(s): Natural & Working Lands, Sustainable Ag & Food Systems

Foundational Elements: Workforce Development and Education

Describe priority Sector and/or Core issue impacted by the project:

As identified in the Regional Strategic Plan our Natural Resources are central to our tourism-based economy yet the jobs that support forestry, agriculture, and fishing to maintain and protect those resources are the smallest segment. These resources are also at the greatest risk of being impacted by climate change as we have seen with droughts and fires over the past 10 years. The opportunities identified in the plan that would support jobs that can address climate change are – Building Cross Sector Partnerships, Building Capacity in
Tribal Communities and Developing Natural Resources and Ecosystem Services. Resource Conservations

Districts are in a unique position to facilitate these opportunities and address as a non-regulatory public agency able to partner efficiently with state, federal and local governments and were created to support healthy natural resources through best management practices that have been shown to have potential to mitigate climate change. The Amador, Calaveras, and Tuolumne RCDs are already working on these priorities with forest health projects as well as natural and working lands that this program could build on the technical assistance services to support collaboration on workforce training and development.

FUNDING INFORMATION	
Total Award:	$128,467
Budget: See attached	
This project has match funding: TRUE	

PROJECT ALIGNMENT
Description of proposed project alignment with CA Jobs First Goals related to impact *Explanation of how the proposed project will advance the regional strategy and any externalities or risks for implementation.*
The ACT Partnership embodies the unified approach that the Sierra Jobs First identifies such as a strong working relationship, shared resources, strategies and capacity building that will help advocate for better representation of the needs in the Central Sierra region. As a fairly new partnership established in 2019, there are still many external partnerships that need to be developed to realize its fullest potential. Unfortunately, many of the organizations that work in forestry and agriculture are working independently with little communication between them. A Natural Resources Network that can help them address equity, community engagement and access to equipment and resources could be the bridge that brings them together. Having that network facilitated by a non-regulatory agency that understands the transparency needed for public agencies as well as then resourcefulness of farmers, ranchers, foresters, and disinvested communities to meet needs will support working together to build prosperity for all.
Description of proposed projects alignment with CA Jobs First Goals related to economic impact *Explain the economic impact potential for the Sierra Jobs First region (i.e. jobs created or retained, capital attraction, local investment, events, etc). This section may include detailed analysis and quantifiable data supporting the projected economic benefits and enhanced resilience in the region (see exhibits).*
California Jobs First goals are related to strengthening economic capacity and resilience in the 13 regional bodies identified in the statewide collaboratives. This project develops a program that will touch on each of the key objectives: Equity, Sustainability, Job quality and access, and Economic competitiveness and resilience. - Equity – In collaborating with the Calaveras Band of Mi-Wuk it was found that although they are invited to participate in stakeholder meetings and planning session more frequently that they are rarely offered funding as part of those collaborations. As a smaller tribe that has not yet been approved for Federal recognition, they do not have the resources to build programs as easily. Although there has been an increased investment in tribal communities there is not a capacity to access those funds. Partnering with them by using a workforce development pilot project as part of the study and implementation planning will help build that equitable access. - Sustainability – climate smart practices can contribute to tracking and documenting carbon sequestration and GHG emissions to assist in identifying opportunities to create carbon neutral and climate resilient products.

- Job quality and access – workforce development and trainings to provide access to careers with higher wages and benefits that do not always require a higher education degree but rather certifications and experience-based credentials.

- Economic competitiveness and resilience – Forest and Agricultural products have added value when climate smart practices are used and documented providing access to ecosystem marketplaces. In addition, the lands that are used for production of forestry and agricultural commodities are more resilient to climate change.

Description of proposed projects alignment with CA Jobs First related to climate goals
Identify the proposed project's impact on sustainability, specifically a carbon neutral, climate-resilient economy that addresses the needs of the region's communities and the innovation ecosystem.

The goal of this proposal is to establish a path forward for climate smart practices to support our livestock and forestry commodities. The first step to accelerate adoption is to establish stakeholders that will support outreach and education. The ACT Partnership has identified a long-range goal to establish the RCD as a facilitator and leader for resource issues in the county. The ACT Partnership has already worked with state and federal partners on forestry issues, so there is a framework already to support climate smart land stewardship. This program will be a key to meeting another one of our long-range strategic plan goals of promoting natural resource-based economies by promoting forest management, rangeland improvements, farming, and tourism. Producers have identified the limited number of pathways to marketplaces that pay a premium for climate smart stewardship have a high cost to access. This is associated with the third-party verifications and certification processes that are associated with them. It has been shown that Global Animal Partnership standards can be met through non-commercial methods such as the Audubon Conservation Ranching Program that meets all the stewardship goals without the high costs.

Although livestock is one of the highest grossing commodities in the region, our Forestry Products need economic sustainability as well. The Central Sierra regions have had a sharp decline along with all of California in 2022. Forestry has the greatest need to find climate smart markets and provides a nexus of fuels projects to reduce greenhouse gas from wildfires, protect watersheds, and support reforestation and carbon sequestration. The demand for climate smart wood products has increased significantly as developers seek the latest marketing trends to meet consumer demand. As we seek a program that will meet livestock producer needs, we will simultaneously explore programs that also meet the stewardship of forestry lands.

Description of proposed projects alignment with CA Jobs First Goals related to equity and long-term sustainability
Explain how this project advances prosperity by creating living wage, benefitted jobs or career pathways for
disinvested communities or a path to building wealth through entrepreneurship or related activities.

Many of the forestry and agricultural careers that support climate smart practices have advantages of either being with an organization that offers living wages and benefits or opportunities to build a service-based business. Training and equipment access tend to be the biggest barriers to begin these career paths due to availability and cost. To access the ecosystem marketplace, there is typically done by a third-party verification needed that is either not available in our region or too costly for the average landowner. There is a national trend of aging farmers and ranchers and a need to support beginning farmers and ranchers. However, due to the high costs of entry into farming and ranching along with the ever-changing commodity market it is a difficult career choice. Supporting beginning farmers and ranchers will ensure that the local food system will be sustainable. This support can come in the form of using the Natural Resources Network to connect them to mentors, providing technical assistance and training, or assisting them to connect to added value avenues of funding such as the ecosystem marketplace or even agritourism. All of the components work together to not only provide sustainability and conservation of our natural resources but also builds our local workforce and a sustainable food system.

PROJECT MANAGEMENT & COMMUNITY SUPPORT

Project team

Provide information on roles, responsibilities, and prior experience. For partnerships, provide evidence of commitment or MOU explain your long-term strategy for collaboration with local organizations and community stakeholders. Clearly define their scope of work, detailing their respective activities.

The ACT Partnership has identified five key success metrics that will be used to guide activities, partnerships and collaborations. The ACT Partnership is a signed agreement with representatives from each RCD to review and approve joint activities and projects in a timely manner. Each RCD comes to the table with formal and informal collaborations. Amador RCD provides office space to the USDA Natural Conservation Service and Calaveras County RCD rents office space to the UC Cooperative Extension. Each RCD is a lead on grants that benefit the entire region through technical assistance, planning and development of resources, and shared staffing.

The following Key Success Metrics details and the identified lead RCD.

1. Stakeholder Engagement: Active participation from farmers, agricultural experts, and community members in the feasibility study process. All three RCDs.

2. Needs Assessment Data: Clear understanding of the educational needs and equipment gaps in the target region. Tuolumne leads.

3. Financial Projections: Realistic financial estimates for program costs, and potential revenue and jobs creation. Amador leads.

4. Pilot Program Success: Successful implementation of the pilot training sessions and equipment lending network, with positive feedback from participants. Calaveras leads.

5. Program Viability: A comprehensive feasibility report that outlines the strengths, weaknesses, and recommendations for full program launch. All three RCDs

The Resources Needed for successful implementation of the Natural Resources Network will be explored by the ACT Partnership to develop an implementation plan in addition to the Feasibility Study. All three RCDs will identify resources they can provide and contribute to identifying additional collaborations that could meet the remaining needs. • Personnel: Project manager, program coordinators, survey administrators, financial analysts, and local trainers and training sites. • Funding: Initial funding for research, pilot testing, and operational costs. • Technology: Survey tools, program management software, and communication platforms for training delivery. UC Sustainable Agriculture Research and Education Program has committed to sharing their tools and resources used in their Farmer to Farmer Education Network to support development of the Natural Resources Network

• Partnerships: Collaboration with local RCDs, producer organizations and associations, agricultural experts, equipment providers, and potential funders.

Declaration of ability to meet expenditure deadline of September 2026

The ACT Partnership has technical assistance programs in place for forestry and agriculture and have the technical staff to administer them. This proposal will take existing information available from networks started by UC Sustainable Agriculture and Research Education Program as well as Carbon Cycle Institute to form the basis of our local Natural Resources Network. With each partner sharing the workload of completing a Feasibility Study, creating curriculum, launching a pilot program, doing market research and creating an implementation plan can be accomplished within the expenditure deadline. The full work plan is broken

down into quarterly activities to accomplish each key success metric. The goal is to complete within a 12 month timeline which should be well before the September 2026 deadline.
Evidence of partnership from a "Disinvested Community" – See attached **Letters of support from community members** – See attached
This project has Tribal leadership or partnership: FALSE
This project has a Tribal letter of support: TRUE

APPENDIX B

CONTRACTOR'S SOW

The agreement will assist in accomplishing objective 4 - Pilot Program Success: Successful implementation of the pilot training sessions and equipment lending network, with positive feedback from participants. Calaveras leads.

1. CONTRACTOR understands that the requestfor tasks outlined in the **SOW** is to accomplish the start of a pilot program that can be used as a model for job training programs used in occupations that serve natural and working lands on a regional scale.
    a. Job Trainings
        i. Develop and implement a training pathway for 2 Tribal members to obtain wildland fire qualifications (Red Card).
        ii. Host at least 2 trainings in Calaveras County to assist Tribal members, partners and community members to receive CEUs, Red Cards or other related certifications.
    b. Pilot Program Implementation
        i. Participate in at least 2 jobs that relate to the training received for additional job training and readiness for bidding future jobs.
    c. Native Use Garden
        i. Identify site and tribal access plan
        ii. Create layout and design plans
        iii. Spring planting of plants used in basket making and other medicinal and traditional uses.
        iv. Annual presentation on cultural practices and native use of plants

APPENDIX C

PROOF OF INSURANCE CERTIFICATES

Contractor’s insurance certificates begin on next page

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/05/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: M Elliott	
Manassero Insurance Agency, Inc. United Valley Insurance Ser 255 New York Ranch Rd.,Suite A Jackson CA 95642	PHONE (A/C, No, Ext): (209) 223-2551	FAX (A/C, No): (209) 223-1973
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Mesa Underwriters Specialty Ins Co	
INSURED Calaveras Band of Mi-wuk Indians PO Box 899 West Point CA 95255	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** Master 2025-2026 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:			MP004600610006400	03/22/2025	03/22/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Calaveras County Resource Conservation District
423 East St Charles Street
San Andreas CA 95249

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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APPENDIX D
Payment Schedule

Project Name: Job Training Pilot Project

Grant Agreement: Sierra Jobs First

	Budget
Project Coordination Staff Time	$14,400
Red Card Trainee Staff Time	$ 5,400
Training Costs	$31,700
Travel (mileage and lodging	$ 1,000
Equipment (PPE, Chainsaws,	$ 3,000
Office (computers, software, supplies)	$ 2,000
Native Use Garden (plants, soil, containers)	$ 2,500
TOTAL COSTS NOT TO EXCEED	**$60,000**

CCRCD will pay CONTRACTOR upon submitted invoices according to the following payment schedule:

a) All compensation payments shall require an invoice due by 10th of each month.

b) If requested by the CCRCD, the Contractor shall provide any further documentation it has or can reasonably generate to verify the compensation and reimbursement sought by the Contractor.

c) Contractor and the CCRCD Contract Manager shall work in good faith to resolve any invoicing discrepancies within 10 business days after notification that the discrepancy exists. Should a discrepancy result in a partial rejection of any item(s) invoiced, the Contractor shall submit a revised invoice for payment.

d) Total compensation for all services shall not exceed **$60,000**

e) Payment of said invoices shall not be past due until thirty (30) days after CCRCD has received the funds from GRANTOR.

f) If funding for any fiscal year is reduced or deleted by the GRANTOR budget for purposes of this project as described in Section 6 of the Agreement the CCRCD shall have the option to either cancel this Agreement or to offer an Agreement amendment to CONTRACTOR to reflect the reduced amount.

g) CONTRACTOR will submit invoices to:

Calaveras County Resource Conservation District
Attn: Catherine Shaw
PO Box 1041, San Andreas, CA 95249
Email: Project Manager Email ***and*** cshaw@calaverasrcd.org

APPENDIX E
Work Schedule

Task	Description	Schedule
Job Training	Develop a training pathway to obtain wildland fire qualifications (Red Cards)	December 1, 2025
Job Training	Enroll 2 participants in training program	January 1, 2026
Job Training	Completion of training program and certification issued	May 30, 2026
Pilot Program Implementation	Training program participants must occupy at least 2 jobs that relate to training received	Sept 30, 2026

Board Input Summary

Fuels Reduction is still highest rated for importance AND urgency. Board views as highest impact and return on investment. Maintenance of FR is the most urgent need.

Capacity building from board

Programs was the most split in all categories. Besides Fuels Reduction, it received the most need for FT staff, which may reflect thoughts that if we were to offer a program, we should have dedicated staff to those programs. Overall thoughts on impact and ROI represents full range (from H to L and 1–10). Rangeland and Watershed led the programs. Landowner training and Vineyard Programs were at the lowest end. Habitat was a surprising 3rd place with Prescribed Burn coming in 4th.

Outreach was viewed as high impact and return on investment but ranked in the middle on urgency and importance.

Staff Input Summary

Fuels Reduction is still highest rated for importance but not as urgent. The highest rated ROI means we should dedicate more staff time. Maintenance of FR is the most urgent need.

Capacity building had the highest overall urgency (likely due to grant requirements). Many of the tools for capacity building were rated medium impact and importance. Can accomplish w/PT stafff.

Programs was the most split in all categories. Besides Fuels Reduction, it received the most need for FT staff, which may reflect thoughts that if we were to offer a program, we should have dedicated staff to those programs. Overall thoughts on impact and ROI represents full range (from H to L and 1–10). Rangeland and Watershed led the programs. Landowner training and Vineyard Programs were at the lowest end. Habitat was a surprising 3rd place with Prescribed Burn coming in 4th.

Outreach had an odd response. It was consistently ranked as important and needing staff but relatively low on urgency and impact/ROI. The Youth Educ was the leader of 3 types of outreach, but recognizing comm events could provide a higher impact.

I. Introduction

The Calaveras County Resource Conservation District (CCRCD) is committed to conserving, improving and sustaining the natural resources, environment and economy of Calaveras County. Outreach will assist our staff and conservation partners in reaching the target audiences regarding resource concerns that are important to the health and resiliency of Calaveras County. The CCRCD has recognized three primary audiences for outreach to be landowners, the community at large and youth.

II. Background

CCRCD is the newest Resource Conservation District in California formed in 2016. Resource Conservation Districts already struggle with recognition among the many agencies and non-profit organizations that do similar work. This makes outreach important to help communicate the many beneficial aspects to RCDs and how they are able to work on the local and regional scale. Increasing visibility and relevance of our projects and programs will be essential in the capacity building process for CCRCD.

The CCRCD Long Range Plan set several strategic goals that are directly related to some aspect of outreach. ‘

1) Improve community relations with agencies, non-profits, county program leads and the public to address resource concerns.
2) Increase the visibility of CCRCD within the community.
3) Increase partnerships through outreach, projects and programs.
4) Develop education programs to increase awareness of forest health, fire safety programs, defensible space programs, conservation practices and programs.

III. Identifying Target Audience

* Key community audiences: landowners, community and youth
* Characteristics of the audience (e.g., demographics, knowledge levels, values, concerns)
* Prioritization of target groups and relevant program areas that apply (e.g., underserved landowners, disadvantaged communities, small and socially disadvantaged farmers and ranchers, tribes)

IV. Outreach Goals and Objectives

* Specific, measurable, achievable, relevant, and time-bound (SMART) objectives
* Intended outcomes

V. Outreach Methods and Activities

* Combination of methods (e.g., mailers, meetings/town halls, workshops, direct outreach)
* Specialized methods for specific populations
* Community-based outreach, education, and engagement efforts
* Public workshops and events

* Curriculum development and intergenerational education
* Citizen science initiatives

VI. Messaging
* Tailoring outreach to audience segments
* Key components of an effective message (core content, supplementary content)
* Addressing values and concerns of the audience

VII. Roles and Responsibilities
* Outreach team members and their roles
* Partnerships and collaborations with other organizations

VIII. Timeline
* Phased approach for outreach activities
* Meeting frequencies and key milestones

IX. Community Feedback and Integration
* Collecting and synthesizing community feedback
* Establishing and utilizing a Stakeholder Advisory Committee
* Integrating stakeholder input into project selection and planning

X. Tracking and Evaluation
* Measuring outreach success and impact
* Methods for tracking (e.g., grant reporting requirements, standardized data collection)
* Monitoring and program evaluation

XI. Key Recommendations and Next Steps
* Summary of effective strategies
* Prioritization of regions for outreach
* Future plans and support for outreach efforts

BOARD & STAFF

Innovative and Collaborative
Innovative and Collaborative
Innovative and Collaborative
Innovative and Collaborative
Innovative and Collaborative
Innovative and Collaborative
Innovative and Collaborative

YOUR PARAGRAPH TEXT

Calaveras County Resource Conservation District

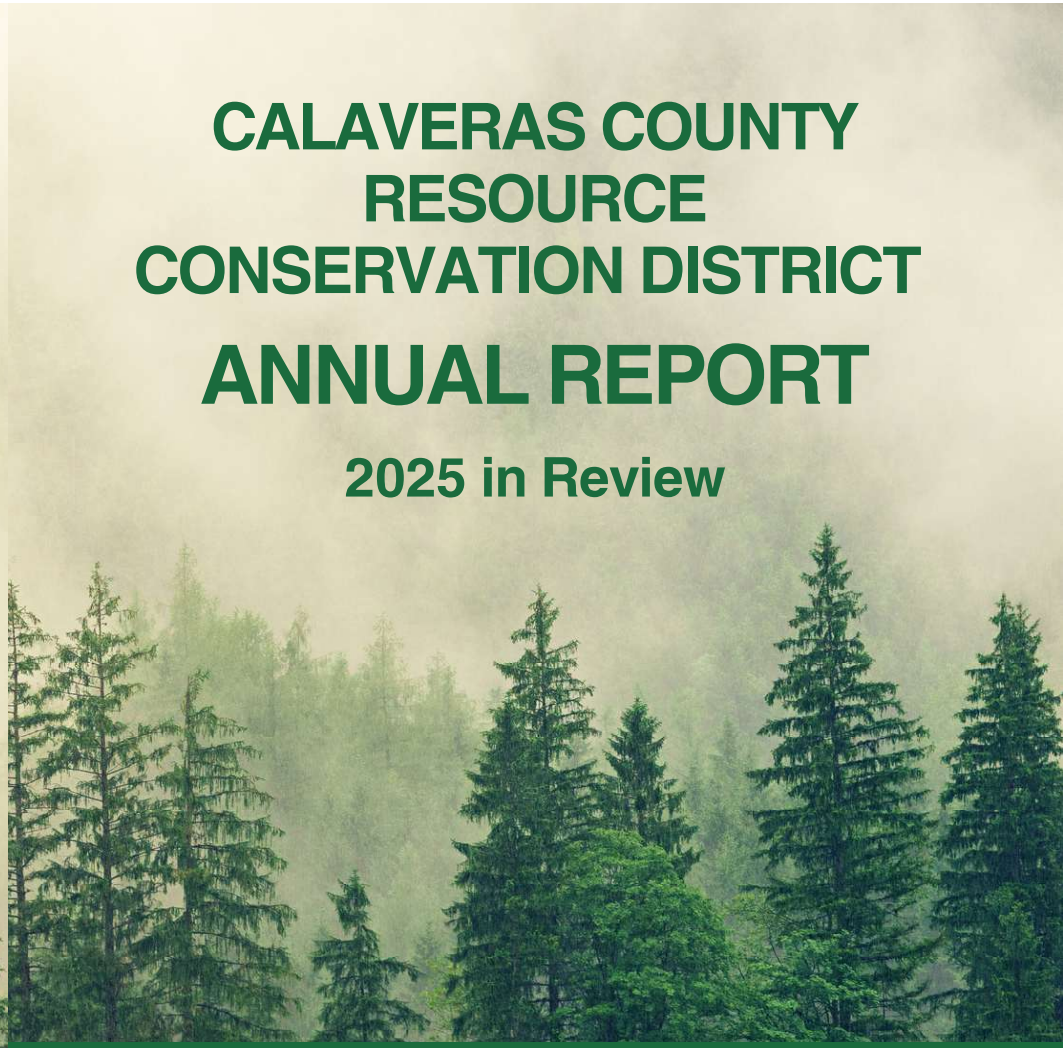
P.O. Box 1041, San Andreas, CA 95249

www.calaverasrcd.org

CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT

ANNUAL REPORT

2025 in Review



Your Local Conservation District

As a non regulatory local special district, the CCRCD works to facilitate and secure funding to go important conservation issues in Calaveras County including fuels reduction, forest health, agriculture, and watershed to support our communities in ways that conserve, protect and enhance our beautiful natural resources.

ACCOMPLISHMENTS

 # landowners

 # acres treated

Names and Locations of Fuels Reduction Projects completed

CEQA completed

 # outreach events

 # people reached

REVENUE & EXPENSES

Breakdown in percentages for :
Local Taxes - 0%
Federal Grants - %
State Grants - %
Contracts - %
Local Funding - %

Expense categories:
Administration - %
Technical Assistance - %
Project Planning - %
Fuels Reduction - %

PROGRAMS & PROJECTS

Natural & Working Lands
Fuels Reduction
Tribal
Forest & Watershed Health
Prescribed Burn
Education & Outreach

Studio Shodwe

Our goal is to create a conducive business ecosystem, so we maintain good relations with our collaborators and stakeholders.

CCRCD 2025 - 2026 Budget - Proposed Oct 2025 Revised

	ADOPTED Budgeted Annual Revenue	REVISED Budgeted Annual Revenue	ADOPTED Building	ADOPTED PG&E 2025 - Wylderidge	ADOPTED NW Calaveras	ADOPTED San Andreas	ADOPTED Hwy 108/Fricot	REVISED Hwy 108 / Fricot City	ADOPTED Moke Hill	REVISED Moke Hill	ADOPTED Bummerville	ADOPTED RFFCP	ADOPTED DOC / NWL	ADOPTED BLM	ADOPTED NRCS	ADOPTED Catalyst - Sierra Jobs first	ADOPTED Other	REVISED Other	ADOPTED Indirect	REVISED Indirect
Rental Income	$ 10,000.00	$ 10,000.00	$ 10,000.00																$ -	$ -
PG&E 2025 - Wylderidge	$ 93,409.69	$ 93,409.69		$ 84,917.90															$ 8,491.79	$ 8,491.79
Hwy 108/Fricot City (CF 5GA21203)	$ 389,515.72	$ 352,499.83					$ 354,105.20	$ 320,454.39											$ 35,410.52	$ 32,045.44
San Andreas East (CF 5GG23221)	$ 79,481.36	$ 79,481.36				$ 70,965.50													$ 8,515.86	$ 8,515.86
Moke Hill (CF 5GG2112)	$ 604,377.20	$ 320,579.40							$ 549,433.82	$ 291,435.82									$ 54,943.38	$ 29,143.58
NW Calaveras (CF 5GA22228)	$ 1,270,150.00	$ 1,270,150.00			$ 1,134,062.50														$ 136,087.50	$ 136,087.50
Bummerville (SNC 1369)	$ 262,750.16	$ 262,750.16									$ 238,863.78								$ 23,886.38	$ 23,886.38
RFFCP (SNC 1715)	$ 167,790.24	$ 167,790.24										$ 152,536.58							$ 15,253.66	$ 15,253.66
DOC NWL (Amador RCD 3023-5000)	$ 92,919.53	$ 92,919.53											$ 84,472.30						$ 8,447.23	$ 8,447.23
Wildlife Structures (Amador RCD)	$ 15,399.12	$ 15,399.12															$ 12,832.60	$ 12,832.60	$ 2,566.52	$ 2,566.52
USDA/NRCS (FED 1335)	$ 67,581.23	$ 67,581.23													$ 61,656.08				$ 5,925.15	$ 5,925.15
BLM Forest & Woodlands (L24AC00507)	$ 122,864.49	$ 122,864.49												$ 111,694.99					$ 11,169.50	$ 11,169.50
CUSD (CF5GG22159)	$ 2,905.98	$ 2,905.98															$ 2,641.80	$ 2,641.80	$ 264.18	$ 264.18
Catalyst -Sierra Jobs First	$ 124,864.74	$ 124,864.74														$ 113,513.40			$ 11,351.34	$ 11,351.34
TCRCD Outreach	$ 3,670.04	$ 3,670.04															$ 3,336.40	$ 3,336.40	$ 333.64	$ 333.64
RCPP	$ 3,658.16	$ 3,658.16															$ 3,325.60	$ 3,325.60	$ 332.56	$ 332.56
Archeologist Surveys	$ -	$ 25,000.00																$ 17,000.00		$ 8,000.00
Calaveras Firewise Festival	$ -	$ 6,500.00																$ 6,500.00		$ -
Total Revenue	**$ 3,311,337.66**	**$ 3,022,023.97**	**$ 10,000.00**	**$ 84,917.90**	**$ 1,134,062.50**	**$ 70,965.50**	**$ 354,105.20**	**$ 320,454.39**	**$ 549,433.82**	**$ 291,435.82**	**$ 238,863.78**	**$ 152,536.58**	**$ 84,472.30**	**$ 111,694.99**	**$ 61,656.08**	**$ 113,513.40**	**$ 22,136.40**	**$ 45,636.40**	**$ 322,979.21**	**$ 301,814.33**
TOTAL REVENUE REDUCTION		$ (289,313.69)																		
Direct Grant & Operating Costs:																				
Executive Director/Liaison (1 FTE)	$ 159,785.60	$ 151,663.10		$ 768.20	$ 2,764.00	$ 2,764.00	$ 5,528.00	$ 5,087.50	$ 3,455.00	$ 3,455.00	$ 3,456.90	$ 46,092.00	$ 17,585.80	$ 13,402.13	$ 4,268.62	$ 7,682.00	$ 7,450.40	$ 7,450.40	$ 44,568.55	$ 36,886.55
Fiscal/Operations Manager (.5 FTE)	$ 65,873.60	$ 67,787.27		$ 633.40	$ 4,470.40	$ 3,352.80	$ 4,266.00	$ 6,179.67	$ 4,266.00	$ 4,266.00	$ 3,800.40	$ 6,334.00	$ 3,141.50	$ 8,191.53	$ 4,712.25	$ 3,167.00	$ 1,815.60	$ 1,815.60	$ 17,722.72	$ 17,722.72
Administrator/Liaison (.5 FTE)	$ 50,887.20	$ 51,978.80		$ 489.30	$ 2,641.20	$ 2,641.20	$ 880.40	$ 1,972.00	$ 880.40	$ 880.40	$ 978.60	$ 13,700.40							$ 28,675.70	$ 28,675.70
Project Coordinator (.5 FTE)	$ 64,511.20	$ 64,511.20		$ 6,203.00		$ 11,142.00					$ 3,411.65	$ 24,812.00		$ 12,406.00					$ 6,536.55	$ 6,536.55
Project Manager (.5 FTE)	$ 64,511.20	$ 73,529.20			$ 8,356.50		$ 11,142.00	$ 20,160.00	$ 9,749.25	$ 9,749.25	$ 9,304.50	$ 18,609.00							$ 7,349.95	$ 7,349.95
Archaeologist (.5 FTE)	$ 64,511.20	$ 76,526.20			$ 5,571.00	$ 5,571.00	$ -	$ 3,015.00				$ 6,203.00			$ 38,546.21			$ 9,000.00	$ 8,619.99	$ 8,619.99
TA/Resource Con Tech (1 FTE)	$ 84,947.20	$ 87,947.20			$ 6,593.40						$ 6,126.00		$ 43,840.00		$ 10,894.00		$ 8,168.00	$ 11,168.00	$ 9,325.80	$ 9,325.80
BLM/Resource Con Tech (1 FTE)	$ 84,947.20	$ 86,947.20		$ 4,084.00		$ 5,494.50	$ 7,326.00	$ 7,326.00	$ 7,326.00	$ 7,326.00		$ 18,378.00	$ 18,855.00	$ 13,152.00		$ 5,513.40	$ 4,492.40	$ 6,492.40	$ 325.90	$ 325.90
D&O Insurance	$ 5,146.00	$ 5,146.00																	$ 5,146.00	$ 5,146.00
Property Insurance	$ 1,000.00	$ 1,000.00	$ 1,000.00																$ -	
Worker's Comp Insurance (info only)	$ 4,314.00	$ 4,314.00																	$ 4,314.00	$ 4,314.00
Professional Fees (Audit, Legal, Engineer)	$ 15,000.00	$ 10,000.00																	$ 15,000.00	$ 10,000.00
Property Taxes (Solid Waste Fee)	$ 330.00	$ 330.00	$ 330.00																$ -	
Building Maint, Repairs & Supplies	$ 15,200.00	$ 15,200.00	$ 3,000.00																$ 12,200.00	$ 12,200.00
Utilities	$ 6,060.00	$ 6,060.00	$ 5,670.00																$ 390.00	$ 390.00
Payroll Processing Fees	$ 2,000.00	$ 2,000.00																	$ 2,000.00	$ 2,000.00
Website	$ 360.00	$ 360.00																	$ 360.00	$ 360.00
Software	$ 11,500.00	$ 11,500.00			$ 200.00							$ 200.00			$ 700.00				$ 10,400.00	$ 10,400.00
Office Equipment	$ 3,900.00	$ 3,900.00													$ 900.00				$ 3,000.00	$ 3,000.00
Postage	$ 586.00	$ 586.00			$ 306.00		$ 80.00	$ 80.00											$ 200.00	$ 200.00
Office Supplies	$ 4,933.19	$ 4,933.19					$ 1,453.19	$ 1,453.19						$ 120.00	$ 120.00	$ 1,440.00			$ 1,800.00	$ 1,800.00
Field Supplies	$ 3,293.72	$ 2,410.26			$ 400.00		$ 313.00	$ 313.00	$ 1,995.72	$ 1,112.26	$ 585.00								$ -	$ -
Dues, Fees, and Memberships	$ 1,600.00	$ 2,800.00																	$ 1,600.00	$ 2,800.00
Outreach	$ 7,845.00	$ 14,345.00			$ 2,060.00							$ 2,885.00				$ 2,400.00		$ 6,500.00	$ 500.00	$ 500.00
Meetings and Conferences	$ 2,500.00	$ 2,500.00																	$ 2,500.00	$ 2,500.00
Staff Development & Training	$ 6,000.00	$ 6,000.00										$ 6,000.00							$ -	$ -
Mileage	$ 12,446.98	$ 14,146.98			$ 700.00		$ 1,556.03	$ 1,556.03	$ 709.44	$ 709.44	$ 1,500.00	$ 323.18	$ 1,050.00	$ 223.33	$ 1,515.00	$ 2,160.00	$ 210.00	$ 3,210.00	$ 2,500.00	$ 1,200.00
Contractor Services	$ 2,429,404.32	$ 2,124,041.20		$ 72,740.00	$ 1,100,000.00	$ 40,000.00	$ 321,560.58	$ 273,312.00	$ 521,052.01	$ 263,937.47	$ 209,700.73	$ 9,000.00		$ 64,200.00		$ 91,151.00			$ -	$ 35,850.00
Misc Expenses	$ 1,000.00	$ 1,000.00																	$ 1,000.00	$ 1,000.00
Reserves	$ 45,000.00	$ 36,617.12																	$ 45,000.00	$ 36,617.12
		$ -																	$ -	
Total Expenses	**$ 3,219,393.61**	**$ 2,930,079.92**	**$ 10,000.00**	**$ 84,917.90**	**$ 1,134,062.50**	**$ 70,965.50**	**$ 354,105.20**	**$ 320,454.39**	**$ 549,433.82**	**$ 291,435.82**	**$ 238,863.78**	**$ 152,536.58**	**$ 84,472.30**	**$ 111,694.99**	**$ 61,656.08**	**$ 113,513.40**	**$ 22,136.40**	**$ 45,636.40**	**$ 231,035.16**	**$ 245,720.28**
TOTAL EXPENSE REDUCTION		$ (289,313.69)																		

Net $ 91,944.05

Cal Fire Emp Bens	w/o PTO
All others	everything
except DOC, BLM, NRCS	

Prescribed Burn Advisory Committee Updates

The committee had not met since November 2024 so a brainstorming session was held with members from the committee, staff and potential new members to determine best way to move forward.

Restructure the members:

Bob Dean as the Standing Committee Chair

Dennis Burns and Bob Mergl would like to remain on the committee

Adam Lewis would like to fill one of the vacant positions

Claire Rappaport would like to move from volunteer coordinator to a committee member

We would like to invite Erik Holt from Calaveras County Office of Emergencies and Bill Fullerton from Calaveras Fire Safe Council to be on the committee to increase cross collaboration on prescribed burns.

Wendy Harrison would be willing to serve as an alternate as needed.

This would change the committee from 5 person to 7 person.

Meeting Schedule:

Meet more frequently during burn season to get more done. Tentative Schedule: Dec 2025, Jan 2026, March/April 2026, Nov 2026, Dec 2026 and Jan 2027. Online or in Murphys

Target Burn Window: Jan thru March every year

Subject Matter:

Continue to assist private property owners with technical assistance, volunteers and equipment to support prescribed burning

Assist with Vegetation Management Plans to help connect to burn providers like CalFire

Education on Defensible Space and Fuel Break Management for using prescribed burning

Maintenance and Weed Management using prescribed burning in fuel break projects

Trina Walley

From:	District Managers list <DISTRICT-MANAGERS@LISTSERV.CARCD.ORG> on behalf of Nancy Wahl-Scheurich <nancy-wahlscheurich@CARCD.ORG>
Sent:	Wednesday, November 5, 2025 8:55 AM
To:	DISTRICT-MANAGERS@LISTSERV.CARCD.ORG
Subject:	FW: CARCD Communication: 10/31/2025 Updated: Time Sensitive - Delegates for voting at the CARCD Annual Meeting
Attachments:	2025 Delegate Credential (Responses as of 10-31).pdf; Membership list as of 10-31 manual update by nws.pdf

Hello.
I'm resending this in case you missed it last week. Please note that the **attachments are as of last week.** In my next reminder they will be updated as I know we have more members to add to the membership list.

Several of you have asked if we know if we have quorum for the Annual Meeting. As of now, hardly anybody has filled out the very short questionnaire that will help us determine that.

Please review the email below and please follow both links below to update your delegate credential and to let us know if you will be sending a Director and/or Delegate to the annual meeting so we can know ahead of time if we will have a quorum.

Delegate credential form
Form to help us determine if we will have a quorum

I keep sending reminders along with updated delegate and membership lists. We want to do all we can to have your voices heard and votes decided at the Annual Meeting! Thanks in advance for your help.

Nancy

_____
Nancy Wahl-Scheurich
California Association of Resource Conservation Districts
Mobile: (408) 691-4636

From: Nancy Wahl-Scheurich <nancy-wahlscheurich@carcd.org>
Date: Friday, October 31, 2025 at 12:50
To: District Managers list <district-managers@listserv.carcd.org>
Subject: CARCD Communication: 10/31/2025 Updated: Time Sensitive - Delegates for voting at the CARCD Annual Meeting

Hello!
In our DM call this morning, we agreed it would be helpful to all of you to get clarification on delegates and membership status for the purpose of voting at the Annual Meeting. We also want get an idea of how close we are to achieving quorum so that RCDs who are unsure about sending Directors or not can determine if they are essential to quorum being reached.

Delegates and Membership: The email below sent on October 20th clarifies that members in good standing as on **November 11, 2025** may vote through their **designated delegate** at the Annual Meeting. **Steps for delegate designation and link for delegate credential form are also included in the original message below.**

Confirming your RCD's status:
We will share **updated membership lists and the last list of delegate credentials every few days up until November 14th.**
Please check the attached PDFs to check your membership and delegate credential status. Let us know if you don't see your RCD on those lists but you believe you have paid dues and/or completed the delegate credential form.

Quorum:
As discussed in our call, quorum is achieved when a majority of member RCDs are present when roll call is called. **A member RCD is present if a Director from that RCD (who may or *may not* be the designated delegate) is at the meeting**. In other words, Directors will count towards quorum, but only designated delegates from member districts will vote if there is quorum. To help us track how close we are to achieving quorum, please complete this three-question form.

Best regards,
Nancy

_____
Nancy Wahl-Scheurich
California Association of Resource Conservation Districts
Mobile: (408) 691-4636

From: Nancy Wahl-Scheurich <nancy-wahlscheurich@carcd.org>
Date: Monday, October 20, 2025 at 1:48 PM
To: Nancy Wahl-Scheurich <nancy-wahlscheurich@carcd.org>
Subject: CARCD Communication: Time Sensitive - Delegates for voting at the CARCD Annual Meeting

Hello.

This message is being sent to District Managers/Executive Directors and RCD Directors.

All members in good standing as of November 11, 2025 are eligible to vote through their designated delegate or alternate at the Annual Membership Meeting. The 2018 bylaws describe delegate selection as follows:

> ***Section 4. Selection of Delegates*** *– Each member district shall select a district director as its delegate (and may select another district director as an alternate delegate) to represent the district in any meeting of the members of the Association or at any Regional meeting of the Association.* ***Delegates and alternates shall be selected by vote of the district's directors and shall serve for a term of one year, unless sooner removed by a vote of the district's directors taken at a public meeting. The Association shall transmit an identifying credential to each member district in advance of any meeting of the general membership, for use by the voting delegate of that district.***

The list of last year's delegates is attached for your information, but per the bylaws, **delegates will need to be selected again this year to vote in the annual meeting and any meetings that take place after that.**

Important Next steps for RCDs:

1. Agendize the vote on selection of a delegate and alternate delegate as **soon as possible.**
2. Complete and **submit the form linked here** by **November 14th**. Note that last question asking for the date that the board voted on delegate selection must be filled in.

A new list based on responses to the form will be printed and shared via email on November 17th for use at the Annual Membership Meeting. The list will be checked against the Membership report as of November 11, 2025, and **only delegates or alternates named on the list whose RCDs are members in good standing by November 11, 2025 will be able to vote.**

Please let me know if you have any questions.

Best regards,
Nancy

Nancy Wahl-Scheurich (She/Her)
Executive Director
California Association of Resource Conservation Districts (CARCD)
We are a fully remote office, please send mail to:
1017 L St, #556, Sacramento, CA 95814
Mobile: (408) 691-4636
Office: (916) 432-5938

Website | Facebook | Twitter | Instagram
Your local partners in conservation and agriculture.

To unsubscribe from the DISTRICT-MANAGERS list, click the following link:
http://listserv.carcd.org/scripts/wa-CARCD.exe?SUBED1=DISTRICT-MANAGERS&A=1