

## Policy Adoption/Amendment

### Purpose

To adopt or amend exiting district policy

### Policy and Procedure

Adopting new policy or amending existing policy may be initiated by any director or the executive director.

A director or executive director shall initiate the adoption or amendment by submitting a written draft of the proposed new or amended policy to be included for consideration on the agenda of the next appropriate regular meeting of the Board of Directors.

Adoption of a new policy or amendment of an existing policy shall be accomplished at a regular meeting of the Board of Directors in accordance with the district's state statutes regarding the constitution of a majority vote.

Copies of the proposed new or amended policy shall be included in the agenda information packet for any meeting in which they are agendized for consideration. A copy of the proposed new or amended policies shall be made available for review to directors for at least 72 hours, per the Brown Act, prior to any meeting at which the policies are to be considered.