



CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT

PO Box 1041 • 423 E. St Charles St. • San Andreas, CA 95249
info@CalaverasRCD.org

REGULAR MEETING AGENDA

Thursday, September 10, 2026, 6:00 PM

LOCATION

CCRCD Building - Top Floor. 423 E. Saint Charles St., San Andreas, CA 95249

Online Meeting Option: Microsoft Teams meeting

<https://teams.microsoft.com/join/277294304862533?p=xubGibnWeQa96kh6oZ>

Meeting ID: 277 294 304 862 533 **Passcode:** 9QJ38uP6

In compliance with the Americans with Disabilities Act (ADA), if you need assistance to participate in the meeting, please contact the District Secretary at 209.743-8799 at least 48 hours prior to the start of the meeting.

CALL TO ORDER: 6:00 p.m.

1. Roll Call
2. Pledge of Allegiance

PUBLIC COMMENT:

The Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items not listed on the agenda. The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Calaveras County Resource Conservation District not listed on the agenda. (The public may also comment on any item listed on the agenda prior to Board action on such item.) Limit 3 minutes per speaker.

REPORTS: *Limit 3 minutes per speaker.*

3. Cal Fire – Tuolumne Calaveras Unit – Roger Petersen – **Information**
4. Natural Resources Conservation Service – **Information**
5. Executive Director Report – Walley – **Information**
6. Reports:
 - a) Projects – **Information**
 - b) Grants for August 2026 – **Reports Attached**
 - c) Watershed Committee – **Reports Attached**
 - d) Prescribed Burn Advisory Committee – **Minutes Attached**
7. Staff Reports – **Information**

CONSENT AGENDA: – Marsili – **Action**

The following items are expected to be routine/non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

8. Approval of Minutes of August 13, 2026 *pg 7*
9. Approve Financials of August 2026 *pg 9*

OLD BUSINESS:

10. None

NEW BUSINESS:

11. Discuss Bureau of Reclamation WaterSMART Cooperative Watershed Management Program NOFO. – Walley – **Discussion**- pg 21
12. Approve San Andreas East Handwork contract with Calaveras Band of Mi-Wuk Indians – Walley – **Action**- pg 23
13. Approve updated administrative Job Descriptions that corresponds with organization and staff structure. – Walley – **Action**
 - a. Executive Director pg 41
 - b. Fiscal Manager pg 45
 - c. Administrative Assistant pg 49
14. Approve submission of Form DE1378M to begin employee contributions to State Disability Insurance – Shaw – **Action** pg 53
15. Approve 2024 Financial Statements from auditor. - Walley/Shaw - **Action** pg 55
16. Approve policies and procedure for updating organization standard operating procedures for implementation of staffing, projects and budgeted items. – Walley – **Action**
 - a. Heat Illness Prevention Outdoor Program (procedure) pg 81
 - b. INJURY AND ILLNESS PREVENTION PROGRAM AND (POLICY) pg 95
 - c. Draft Policy and Procedure Authority pg 105
 - d. Long-Term Remote Work Policy vs Standards pg 115

ANNOUNCEMENTS

1. Board Announcements – **Information**
2. Staff Announcements – **Information**

ADJOURNMENT:

Next Regular Meeting to be held at 6:00 pm, October 8, 2026

Providing public comment

The CCRCD Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items that are not listed on the agenda.

If you wish to provide public comment please:

- The Chair will call each speaker in the order received
- Comments on **non-agenda items** will be heard at the beginning of the meeting
- Comments on **agenda items** will be heard when the item is up for consideration
- Each speaker is allotted 3 minutes to speak; the Chair has the discretion to amend this time based on the number of speakers
- The Chair will keep track of time and inform each speaker when his/her allotted time has concluded