CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT
PO Box 1041 ♦ 423 E. St Charles St. ♦ San Andreas, CA 95249
info@CalaverasRCD.org

REGULAR MEETING AGENDA

Thursday, November 12, 2026, 6:00 PM

LOCATION
CCRCD Building - Top Floor. 423 E. Saint Charles St., San Andreas, CA 95249
Online Meeting Option: Microsoft Teams meeting
Join: https://teams.microsoft.com/meet/2410361380749339?p=EoJzJ2bjZyvHDk1E8p
Meeting ID: 241 036 138 074 933 9
Passcode: Af9ns3CY

In compliance with the Americans with Disabilities Act (ADA), if you need assistance to participate in the meeting, please contact the District Secretary at 209.743-8799 at least 48 hours prior to the start of the meeting.

CALL TO ORDER: 6:00 p.m.

1. Roll Call
2. Pledge of Allegiance

PUBLIC COMMENT:

The Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items not listed on the agenda. The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Calaveras County Resource Conservation District not listed on the agenda. (The public may also comment on any item listed on the agenda prior to Board action on such item.) Limit 3 minutes per speaker.

ANNOUNCEMENTS

1. Board Announcements – ***Information***
2. Staff Announcements – ***Information***

	REPORTS: *Limit 3 minutes per speaker.*	**PG #**
3.	Cal Fire – Tuolumne Calaveras Unit – Roger Petersen – ***Information***	-
4.	Natural Resources Conservation Service – ***Information***	3
5.	Calaveras County Ag Department – Carrie Bassett – ***Information***	-
6.	Executive Director Report – Walley – ***Information***	-
7.	Reports: a) Projects – ***Information*** b) Grants for September 2026 – ***Information*** c) Watershed Committee – ***Information*** d) Prescribed Burn Advisory Committee – ***Information***	- 5 7 9 11
8.	Staff Reports – ***Information***	-

CONSENT AGENDA: — Marsili **– *Action***		
9.	Approval of Minutes of October 8, 2026	13
10.	Approve Financials of October 2026	15
OLD BUSINESS:		
11.	None.	-
NEW BUSINESS:		
12.	Approve Notice of Completion on Happy Valley Project – Walley—***Action***	27
13.	Review RCD Guidebook– Walley—***Information***	29+
ANNOUNCEMENTS:		
14.	Board Announcements – ***Information***	
15.	Staff Announcements – ***Information***	

ADJOURNMENT:

Next Regular Meeting to be held at 6:00 pm, December 10, 2026

Providing public comment

The CCRCD Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items that are not listed on the agenda.
If you wish to provide public comment please:

- The Chair will call each speaker in the order received
- Comments on **non-agenda items** will be heard at the beginning of the meeting
- Comments on **agenda items** will be heard when the item is up for consideration
- Each speaker is allotted 3 minutes to speak; the Chair has the discretion to amend this time based on the number of speakers
- The Chair will keep track of time and inform each speaker when his/her allotted time has concluded

For the NRCS report,

1. I have replaced Dagberto as acting District Conservationist.
2. The NRCS application deadline was November 6th.
3. We are soon to start evaluation of EQIP, CSP and RCPP applications.

Sonya Miller
District Conservationist
USDA NRCS
Stockton Field Office

November 2026 Project Reports

Amador Wildlife Structures:

- Phase 3 started in April
- 4 structures awarded
- Ending outreach, Amador and Tuolumne have used up allotment

DOC/NWL:

DOC Hub:

- Working on Ranchforprofit events
- 2 events: 1 in Amador and 1 in Tuolumne

DOC CCRCD:

- Working on creating template for site visits
- PBA Advisory Committee met October 20th at Murphys Fire Training room.
    - Minutes included in Board Packet
- Next Meeting December 15th

NW Calaveras:

- Finished w/North
- A town hall meeting was held on September 23rd to inform the community about project progress and the next phase the SouthMoving to Unit M2 on 6 May 2026
- 3 additional units are being added, waiting on CAL FIRE to approve
- Additional units will be worked this fall/winter when South is started
- Northwoods to start hand work on South units, pre-op mtg set for 11/12
- Nate's will continue with mechanical work on South

NRCS:

- Surveying, reporting, and mapping are all in progress to assist w/completing the cultural resource review.

San Andreas East FB:

- Tribe set to do site prep this month or next
- Northwoods set to begin in December
- Still need one more ROE secured

PG&E Hunter Connectivity 2026

- Timberline finished work on units along Candy Rock Rd and have moved to next unit on Segale Road
- Extended contract to 11/30

Grant Tracking as of 10/31/26

	Grant Period	Amount Awarded	Direct Costs	Indirect Cost	Current Advance	*Remaining Advance	Expended to Date	*Invoiced	Amount Remaining
NW Calaveras (CalFire)	12/27/2023 - 3/15/2029	$ 2,348,773.28	$ 2,097,119.00	$ 251,654.28	$ 277,620.00	$ 135,829.28	$ 340,952.24		$ 2,007,821.04
San Andreas Fuelbreak (CalFire)	12/1/2024 - 3/15/2030	$ 653,408.00	$ 583,400.00	$ 70,008.00	$ -		$ 78,440.31	$ 31,205.79	$ 574,967.69
Calaveras Unified School Dist (CalFire)	12/27/2023 - 3/15/2029	$ 185,920.00	$ 166,000.00	$ 19,920.00	$ -				$ 185,920.00
Bummerville/Blizzard Mine (SNC)	9/12/2022 - 1/1/2028	$ 1,450,740.00	$ 1,318,854.00	$ 131,885.00	$ 435,222.00	$ 111,726.68	$ 1,198,116.47		$ 252,623.53
RFFCP (SNC)	6/19/2024 - 5/31/2027	$ 286,922.00	$ 260,838.00	$ 26,084.00	$ -		$ 257,287.34	$ 50,736.35	$ 29,634.66
Forest & Woodland (BLM)	9/20/2024 - 8/31/2027	$ 394,326.25	$ 369,477.50	$ 24,848.75	$ -		$ 79,508.67	$ 1,619.29	$ 314,817.58
USDA/NRCS	9/30/2024 - 9/30/2027	$ 149,934.31	$ 136,787.10	$ 13,147.21	$ -		$ 107,617.43	$ 68,571.59	$ 42,316.88
Amador RCD Wildlife Structures	1/1/2024 - 1/1/2027	$ 22,759.88	$ 22,759.88	20% included	$ -		$ 25,435.25	$ 8,125.18	$ (2,675.37)
Amador RCD DOC/NWL Hub	1/1/2024 - 1/1/2027	$ 156,942.28	$ 142,674.80	$ 14,267.48	$ -		$ 118,333.86	$ 24,927.19	$ 38,608.42
Catalyst CA Jobs First Sierra Region	5/1/2025 - 9/30/2026	$ 128,467.00	$ 116,788.00	$ 11,678.80	$ -		$ 91,321.74	$ 61,152.55	$ 37,145.26
PG&E 2026 Hunter	3/15/2026 - 11/30/2026	$ 98,980.59	$ 89,082.53	$ 9,898.06	$ 49,490.40	$ 36,924.96	$ 12,565.34		$ 86,415.25
Other A/R: Rent, TCRCD, CARCD, ERC, ADJ						$ (3,374.87)		$ 15,056.99	$ -
Total		$ 5,877,173.59	$ 5,303,780.81	$ 573,391.58	$ 762,332.40	$ 281,106.05	$ 2,309,578.65	$ 261,394.93	$ 3,567,594.94
						* Deferred Rev		*Accts Rec	

Calaveras County Watershed Committee

Monthly Report

October 2026

Tasks/Goals Completed

- 10 total official sign-ups for volunteers on Watershed Watch of Calaveras
- Finished WaterSMART grant application for funding opportunity that would allow Watershed Watch and increase its capacity
- 4 volunteers trained for monitoring
- Developed and planted riparian native plant and Native use garden behind CCRCD building in collaboration with the Calaveras Band of Mi-Wuk
    - ~ 400 native plants planted

Outreach completed

- Outreach about Training & Orientation Day for Watershed Watch at Firewise Festival
- Met with Motherlode Land Trust about joining Watershed Committee and potential

Monitoring completed

- Monthly monitoring at White Pines by Erin

Funding Updates

- Submitted WaterSMART grant application on Oct 7th.
- Submitted Rose Foundation grant on October 15th

Tasks/Goals to be completed in August

- Create online monitoring “database” for monthly and quarterly data collected

NEXT COMMITTEE MEETING

January 20th, 2027. 4pm at CCRCD Office in San Andreas, CA.

CALAVERAS COUNTY RESOURCE CONSERVATION DISTRICT
PO Box 1041 ♦ 423 E. St Charles St. ♦ San Andreas, CA 95249
info@CalaverasRCD.org

PBAC MEETING MINUTES

Tuesday 20 October 2026, 11:00 AM
LOCATION
Murphys Fire Dept. Training Room: 58 Jones St, Murphys, CA 95247
This is an in person meeting only

In compliance with the Americans with Disabilities Act (ADA), if you need assistance to participate in the meeting, please contact the District Secretary at 743-8799 at least 48 hours prior to the start of the meeting.

CALL TO ORDER: 11:00 a.m.

- **Roll Call:** Committee Members present: Bob Mergl, Dennis Burns, Claire Rappaport, Dennis Burns
- Unable to attend: Bob Dean (Committee Chair), Bill Fullerton (Foothills Fire Safe Council), Wendy Harrison (alternate), Baljit Singh (OES Representative), Trina Walley (CCRCD)

PUBLIC COMMENT:

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BUSINESS:

1. Approval of 21 April, 16 June, 18 August 2026 Minutes – Tryon – **Action –** Motion to approve: Adam Lewis; Second: Dennis Burns; Approved 4-0
2. Update on Logo creation – All Committee – Information - No new information
3. Update on possible early fall burn locations – All Committee – Information

Tryon Ranch – Walter and Dennis met at possible rx burn location. Both agreed it would be suitable for a demo burn to showcase rx fire on private land. Dennis ran simulations to attach to burn plan and Walter filled out burn plan. Walter will submit to Calfire for LE-7 burn permit. Tentative date would be 5 December or 19 December.

4. Review of RX 101 workshop – All Committee – Information - Bob M. and Dennis reviewed curriculum for class and believe it will be useful. Curriculum is very long, Dennis and Bob will review and see what can be shortened. Committee would prefer a 2-4hr Rx 101 class to encourage attendance vs an 8-hour class or longer.
5. Funding Opportunities - Possible funding opportunities mentioned by committee are looking into SNC grants and Watershed Training Center grants. Some neighboring PBA's have secured capacity building grants through The Watershed Training Center.
6. Committee Mission and Vision
    - Technical Assistance for Prescribed Burns
    - Assist with Vegetation Management Plans
    - Maintenance of Fuel Breaks
    - Defensible Space Education & Assistance

- Walter Tryon/Kaylee Tanner certified for Defensible Space Assessments

7. Next Meeting: 15 December 2026 at 11:00

ADJOUNMENT: 11:42

Minutes of the Calaveras Resource Conservation District (RCD)

Regular Board Meeting

September 10, 2026

423 Saint Charles St, San Andreas, CA

Call to Order: The meeting was called to order by – B. Dean @ 6:00 pm.

Board Members & Staff Present: B Dean; S. Hodson; K. Lambert; T. Wittke; T. Walley - Executive Director; C. Shaw-Fiscal Manager; Mary Cole, Admin Assistant;

Board Members & Staff Absent: J. Marsili-President; J. Osbourn-V.P.; D. Liechty, Project Manager; Erin Livernois, Resource Tech; Kaylee Dillashaw, Programs Coordinator; Walter Tryon, Resource Tech; S. Theofanopoulos-Archaeologist

Public Comment: Linda Mariani discussed her plans to bring orchards to Calaveras County.

ANNOUNCEMENTS:

1. Board Announcements – None.
2. Staff Announcements – None.

Reports:

3. Cal Fire – Tuolumne Calaveras Unit – Roger Petersen - None.
4. Natural Resources Conservation Service – Mr. Osorio - None.
5. Calaveras County Ag Department – Carrie Bassett – ***Information***
6. Executive Director Report – Walley – Reported NW Calaveras Town Hall went well, but not a lot of interest in the Fire Relief Program that followed. Planning for the Firewise Festival is in full swing.
7. Reports:
    a. Projects – Hunter Project is in process to finish this month. We'll then start NW Calaveras.
    b. Grants – Staff has applied for four grants. Grant money will come from National Association Conservation District.
    c. Watershed Committee – None.
    d. Prescribed Burn Advisory Committee – None.
8. Staff Reports –None.

Consent Agenda Items:

9/10. **Motion to approve the minutes and financials as submitted by T. Wittke and second by. S. Hodson. Passed on a 4/0/2 (absent) vote.**

Old Business:

11. None.

New Business:

12. Approve 2025 Financial Statements from auditor —. **Motion to approve 2025 Financial Statements by T. Wittke and second by. S. Hodson. Passed on a 4/0/2 (absent) vote**
13. Approve resolution 2026-05 to enroll and begin employee contribution to state disability insurance — **Motion to approve Resolution 2026-05 as submitted by T. Wittke and second by. S. Hodson. Passed on a 4/0/2 (absent) vote.**
14. Approve updated Financial Policy Manual — **Motion to approve Financial Policy as amended by T. Wittke and second by. S. Hodson. Passed on a 4/0/2 (absent) vote.**
15. Approve Remote Work Agreement for Executive Director — **Motion to approve Executive Director remote work schedule for November and December 2026 by T. Wittke and second by. S. Hodson. Passed on a 4/0/2 (absent) vote**

ANNOUNCEMENTS:

16. Board Announcements – None.
17. Staff Announcements – None.

Adjournment of meeting – Adjourned at 7:24 pm.

Next meeting is scheduled for Thursday, November 12, 2026 at 6:00 pm.

Attest:

Treasurer, Bob Dean _____ Date _____

Secretary, Mary Cole _____ Date _____

Calaveras County Resource Conservation District
Profit & Loss Budget vs. Actual
July through October 2026

	Jul - Oct 26	Budget	% of Budget
Ordinary Income/Expense			
Income			
Direct Public Support			
Individ, Business Contributions	10,197.47	15,000.00	68.0%
Total Direct Public Support	10,197.47	15,000.00	68.0%
Investments			
Interest-Savings, Short-term CD	36.35		
Total Investments	36.35		
Program Income			
Indirect Costs	19,197.76	330,746.57	5.8%
Partnership Contracts	0.00	0.00	0.0%
Program Revenue	197,884.10	3,328,768.46	5.9%
Total Program Income	217,081.86	3,659,515.03	5.9%
Rental Income	4,849.72	15,707.48	30.9%
Total Income	232,165.40	3,690,222.51	6.3%
Gross Profit	232,165.40	3,690,222.51	6.3%
Expense			
Asset Mgt Reserve Expense	0.00	33,701.90	0.0%
Contract Services			
Contractor Services	60,196.64	2,451,179.07	2.5%
Total Contract Services	60,196.64	2,451,179.07	2.5%
Facilities and Equipment			
Capital Building Improvements	0.00	18,000.00	0.0%
Facility Maintenance	1,425.00	11,675.00	12.2%
Property Insurance	0.00	1,200.00	0.0%
Property Taxes	165.00	330.00	50.0%
Utilities	2,456.91	2,193.20	112.0%
Total Facilities and Equipment	4,046.91	33,398.20	12.1%
Insurance Expense			
Insurance - Liability, D and O	8,835.74	7,692.00	114.9%
Total Insurance Expense	8,835.74	7,692.00	114.9%
Operations			
Books, Subscriptions, Reference	50.00		
Computer Software	2,714.70	11,470.03	23.7%
Field Supplies	0.00	4,430.00	0.0%
Office Equipment	0.00	3,000.00	0.0%
Office Supplies	1,182.82	3,320.00	35.6%
Outreach	1,129.82	15,000.00	7.5%
Outreach/Adv Public Ann	1,768.00	254.00	696.1%
Outreach/Hospitality for Events	1,987.99	1,000.00	198.8%
Outreach/Promo Items	1,000.00	634.21	157.7%
Outreach/Signage & Printing	2,024.83	7,748.15	26.1%
Outreach/Supplies & Postage	0.00	1,900.00	0.0%
Outreach/Venue & Booth Fees	605.00	1,444.31	41.9%
Payroll Processing	480.00	2,552.00	18.8%
Postage, Mailing Service	0.00	305.17	0.0%
Printing and Copying	216.67	780.00	27.8%
Telephone, Telecommunications	1,009.23	3,800.00	26.6%
Website	377.28	977.28	38.6%
Total Operations	14,546.34	58,615.15	24.8%
Operations Reserve Expense	0.00	120,000.00	0.0%

Calaveras County Resource Conservation District
Profit & Loss Budget vs. Actual
July through October 2026

	Jul - Oct 26	Budget	% of Budget
Other Types of Expenses			
Bank Service Fee	37.20		
Memberships and Dues	2,422.51	2,771.00	87.4%
Staff Development	0.00	3,400.00	0.0%
Total Other Types of Expenses	2,459.71	6,171.00	39.9%
Payroll Expenses			
Health Insurance	3,436.08	25,874.10	13.3%
Simple IRA Employer Contrib	0.00	15,202.72	0.0%
Worker's Compensation Insurance	5,270.49	9,628.39	54.7%
Payroll Expenses - Other	151,917.89	551,449.47	27.5%
Total Payroll Expenses	160,624.46	602,154.68	26.7%
Professional Fees			
Auditor	10,125.00	15,000.00	67.5%
Total Professional Fees	10,125.00	15,000.00	67.5%
Travel			
Conference, Convention, Meeting	0.00	1,000.00	0.0%
Lodging	0.00	500.00	0.0%
Per Diem/Parking	0.00	500.00	0.0%
Travel			
Mileage Reimbursement	1,904.52	13,856.45	13.7%
Total Travel	1,904.52	13,856.45	13.7%
Total Travel	1,904.52	15,856.45	12.0%
Total Expense	262,739.32	3,343,768.45	7.9%
Net Ordinary Income	-30,573.92	346,454.06	-8.8%
Net Income	**-30,573.92**	**346,454.06**	**-8.8%**

Calaveras County Resource Conservation District
Balance Sheet
As of October 31, 2026

	Oct 31, 26
ASSETS	
Current Assets	
Checking/Savings	
Checking	18,981.60
Savings 2420 - Firewise Fest	7,451.90
Savings 2421 - Hunter PG&E 2026	42,598.59
Savings 2422-NW Calaveras	138,741.35
Savings 2423 - Open	500.64
Savings 2485 - Bummerville	114,003.73
Savings 2514 - WL Hab Fair	943.54
Total Checking/Savings	323,221.35
Accounts Receivable	
Accounts Receivable	263,828.27
Total Accounts Receivable	263,828.27
Total Current Assets	587,049.62
Fixed Assets	
Building Improvements	7,675.00
Buildings - Operating	219,210.49
Land - Operating	93,947.35
Total Fixed Assets	320,832.84
Other Assets	
Accum Depreciation	-28,010.23
Accumulated Depr - Bldg Improve	-1,183.23
Total Other Assets	-29,193.46
TOTAL ASSETS	**878,689.00**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	60,510.32
Total Accounts Payable	60,510.32
Other Current Liabilities	
Payroll Liabilities	
Simple IRA Contribution EE	2,025.53
Payroll Liabilities - Other	10,333.94
Total Payroll Liabilities	12,359.47
Unearned or Deferred Revenue	281,106.05
Total Other Current Liabilities	293,465.52
Total Current Liabilities	353,975.84
Total Liabilities	353,975.84
Equity	
Net Investment in Capital Asset	307,020.92
Retained Earnings	248,266.16
Net Income	-30,573.92
Total Equity	524,713.16
TOTAL LIABILITIES & EQUITY	**878,689.00**

Calaveras County Resource Conservation District
Check Detail
October 2026

Type	Num	Date	Name	Account	Paid Amount
Liability Ch...		**10/08/202**	**QuickBooks Payroll Service**	**Checking**	
			QuickBooks Payroll Service	Direct Deposi...	-12,193.06
TOTAL					-12,193.06
Liability Ch...		**10/22/202**	**QuickBooks Payroll Service**	**Checking**	
			QuickBooks Payroll Service	Direct Deposi...	-12,488.85
TOTAL					-12,488.85
Liability Ch...	**ACH**	**10/05/202**	**CAPITAL GROUP**	**Checking**	
				Simple IRA C...	-2,027.63
TOTAL					-2,027.63
Check	**Debit**	**10/08/202**	**Comcast**	**Checking**	
				Telephone, T...	-126.56
TOTAL					-126.56
Check	**Debit**	**10/08/202**	**ParcelQuest**	**Checking**	
				Computer So...	-199.95
TOTAL					-199.95
Check	**Debit**	**10/08/202**	**4imprint USA**	**Checking**	
				Outreach	-688.21
TOTAL					-688.21
Check	**Debit**	**10/09/202**	**Facebook**	**Checking**	
				Outreach	-34.51
TOTAL					-34.51
Check	**Debit**	**10/11/202**	**Adobe**	**Checking**	
				Computer So...	-29.99
TOTAL					-29.99
Check	**Debit**	**10/12/202**	**Intuit Quickbooks**	**Checking**	
				Payroll Proce...	-56.00
TOTAL					-56.00
Check	**Debit**	**10/14/202**	**Microsoft**	**Checking**	
				Computer So...	-132.30
TOTAL					-132.30

Calaveras County Resource Conservation District
Check Detail
October 2026

Type	Num	Date	Name	Account	Paid Amount
Check	**Debit**	**10/14/202**	**Microsoft**	**Checking**	
				Computer So...	-84.00
TOTAL					-84.00
Check	**Debit**	**10/15/202**	**Staples**	**Checking**	
				Office Supplies	-233.81
TOTAL					-233.81
Check	**Debit**	**10/15/202**	**Staples**	**Checking**	
				Office Supplies	-27.81
TOTAL					-27.81
Check	**Debit**	**10/15/202**	**Amazon**	**Checking**	
				Office Supplies	-35.71
TOTAL					-35.71
Check	**Debit**	**10/19/202**	**Staples**	**Checking**	
				Office Supplies	-65.25
TOTAL					-65.25
Check	**Debit**	**10/19/202**	**Staples**	**Checking**	
				Office Supplies	-39.06
TOTAL					-39.06
Check	**Debit**	**10/20/202**	**California Choice**	**Checking**	
				Health Insura...	-1,256.65
TOTAL					-1,256.65
Check	**Debit**	**10/21/202**	**Adobe**	**Checking**	
				Computer So...	-19.99
TOTAL					-19.99
Check	**Debit**	**10/24/202**	**Intuit Quickbooks**	**Checking**	
				Payroll Proce...	-56.00
TOTAL					-56.00
Check	**Debit**	**10/27/202**	**Mailchimp**	**Checking**	
				Computer So...	-45.00
TOTAL					-45.00

Calaveras County Resource Conservation District
Check Detail
October 2026

Type	Num	Date	Name	Account	Paid Amount
Check	**Debit**	**10/29/202**	**Mailchimp**	**Checking**	
				Computer So...	-45.00
TOTAL					-45.00
Liability Ch...	**E-pay**	**10/08/202**	**EDD**	**Checking**	
				Payroll Liabili...	-1,305.64
TOTAL					-1,305.64
Liability Ch...	**E-pay**	**10/08/202**	**United States Treasury**	**Checking**	
				Payroll Liabili...	-4,263.00
				Payroll Liabili...	-2,252.62
				Payroll Liabili...	-2,252.62
				Payroll Liabili...	-526.86
				Payroll Liabili...	-526.86
TOTAL					-9,821.96
Liability Ch...	**E-pay**	**10/19/202**	**United States Treasury**	**Checking**	
				Payroll Liabili...	-67.63
TOTAL					-67.63
Check	**1034**	**10/19/202**	**Trina D Walley**	**Checking**	
			Sierra Nevada Conservancy:RFF...	Lodging	-213.78
			Catalyst	Mileage Reim...	-232.56
TOTAL					-446.34
Check	**1115**	**10/08/202**	**Nicole Berg**	**Checking**	
				Facility Maint...	-150.00
TOTAL					-150.00
Check	**1116**	**10/05/202**	**The Valley Springs News**	**Checking**	
				Outreach/Adv...	-638.00
TOTAL					-638.00
Check	**1117**	**10/05/202**	**Walter Tryon**	**Checking**	
			Cal Fire:Northwest Cala 5GA22228	Mileage Reim...	-63.38
			Federal Grants:USDA/NRCS 1335	Mileage Reim...	-106.32
			Amador RCD - Customer:Wildlife...	Mileage Reim...	-12.84
			Catalyst	Mileage Reim...	-31.62
TOTAL					-214.16
Check	**1118**	**10/05/202**	**Mary Cole**	**Checking**	
				Outreach/Sig...	-105.17
TOTAL					-105.17

Calaveras County Resource Conservation District
Check Detail
October 2026

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -C...	**1120**	**10/08/202**	**Amador RCD**	**Checking**	
Bill	Inv ...	09/03/202	Federal Grants:BLM/Forest & Wo...	Contractor S...	-7,103.16
TOTAL					-7,103.16
Bill Pmt -C...	**1121**	**10/08/202**	**Mason Bruce & Girard**	**Checking**	
Bill	Inv ...	10/01/202	Cal Fire:Northwest Cala 5GA22228	Contractor S...	-57.50
TOTAL					-57.50
Check	**1122**	**10/08/202**	**Special District Risk Mgmt Aut...**	**Checking**	
				Worker's Co...	-371.29
TOTAL					-371.29
Check	**1123**	**10/08/202**	**Calaveras Power Agency (CPA)**	**Checking**	
				Utilities	-345.60
TOTAL					-345.60
Check	**1124**	**10/08/202**	**San Andreas Sanitary District**	**Checking**	
				Utilities	-116.43
TOTAL					-116.43
Check	**1125**	**10/08/202**	**PG&E- V**	**Checking**	
				Utilities	-16.68
TOTAL					-16.68
Check	**1126**	**10/08/202**	**Calaveras Public Utility District...**	**Checking**	
TOTAL					0.00
Check	**1127**	**10/08/202**	**Kaylee R Tanner-Dillashaw**	**Checking**	
			Catalyst	Mileage Reim...	-31.62
			PG&E:PG&E 2026 Hunter	Mileage Reim...	-30.32
TOTAL					-61.94
Check	**1128**	**10/08/202**	**Trina D Walley**	**Checking**	
			Catalyst	Mileage Reim...	-124.64
TOTAL					-124.64
Bill Pmt -C...	**1129**	**10/08/202**	**Environmental Resources Com...**	**Checking**	
Bill	Inv ...	06/30/202	Federal Grants:BLM/Forest & Wo...	Contractor S...	-16,271.72
TOTAL					-16,271.72

Calaveras County Resource Conservation District
Check Detail
October 2026

Type	Num	Date	Name	Account	Paid Amount
Check	**1130**	**10/08/202**	**Gateway Press**	**Checking**	
				Printing and ...	-66.25
TOTAL					-66.25
Check	**1131**	**10/08/202**	**Calaveras Public Utility District...**	**Checking**	
				Utilities	-88.07
TOTAL					-88.07
Check	**1132**	**10/15/202**	**Pioneer Electric**	**Checking**	
				Individ, Busin...	-100.00
TOTAL					-100.00
Check	**1133**	**10/15/202**	**GIC Graphic + Sunset HB Scre...**	**Checking**	
				Outreach/Pro...	-1,000.00
TOTAL					-1,000.00
Check	**1135**	**10/20/202**	**Calaveras County Tax Collector**	**Checking**	
				Property Taxes	-165.00
TOTAL					-165.00
Check	**1136**	**10/20/202**	**Ledger Dispatch**	**Checking**	
				Outreach/Adv...	-135.00
TOTAL					-135.00
Bill Pmt -C...	**1137**	**10/21/202**	**Krisman Enterprises**	**Checking**	
Bill	MO...	12/29/202		Contractor S...	-6,602.50
TOTAL					-6,602.50
Bill Pmt -C...	**1138**	**10/21/202**	**David Farnsworth CPA**	**Checking**	
Bill	Inv ...	09/24/202		Auditor	-3,000.00
TOTAL					-3,000.00
Check	**1139**	**10/21/202**	**Ironstone Vineyards**	**Checking**	
				Outreach/Ho...	-1,060.85
TOTAL					-1,060.85

Calaveras County Resource Conservation District
Deposit Detail
October 2026

Type	Num	Date	Name	Account	Amount
Deposit		**10/05/202**		**Checking**	**495.00**
			Cal Waste Recovery Syst...	Individ, Busin...	-495.00
TOTAL					-495.00
Payment	**261...**	**10/05/202**	**Federal Grants:BLM/For...**	**Checking**	**26,829.12**
TOTAL					0.00
Deposit		**10/06/202**		**Checking**	**96.40**
			Farmers Insurance/Twitt ...	Individ, Busin...	-96.40
TOTAL					-96.40
Payment	**ACH**	**10/09/202**	**Federal Grants:BLM/For...**	**Checking**	**18,180.37**
TOTAL					0.00
Payment		**10/16/202**	**Catalyst**	**Checking**	**1,677.98**
TOTAL					0.00
Deposit		**10/19/202**		**Savings 242...**	**380.00**
			DEA Bathroom Machineries	Individ, Busin...	-100.00
			Sonora Ford Subaru of So...	Individ, Busin...	-200.00
				Individ, Busin...	-80.00
TOTAL					-380.00
Deposit		**10/19/202**		**Checking**	**77.47**
				Individ, Busin...	-77.47
TOTAL					-77.47
Deposit		**10/20/202**		**Checking**	**96.40**
			Watson Industries	Individ, Busin...	-96.40
TOTAL					-96.40
Deposit		**10/20/202**		**Checking**	**96.40**
			Sierra Select Insurance	Individ, Busin...	-96.40
TOTAL					-96.40
Payment	**103...**	**10/26/202**	**UCCE**	**Checking**	**1,066.98**
TOTAL					0.00
Payment		**10/28/202**	**Catalyst**	**Checking**	**2,619.45**
TOTAL					0.00

Calaveras County Resource Conservation District
Deposit Detail
October 2026

Type	Num	Date	Name	Account	Amount
Deposit		**10/31/202**		**Savings 242...**	**0.19**
				Interest-Savi...	-0.19
TOTAL					-0.19
Deposit		**10/31/202**		**Savings 242...**	**1.08**
				Interest-Savi...	-1.08
TOTAL					-1.08
Deposit		**10/31/202**		**Savings 242...**	**3.68**
				Interest-Savi...	-3.68
TOTAL					-3.68
Deposit		**10/31/202**		**Savings 242...**	**0.01**
				Interest-Savi...	-0.01
TOTAL					-0.01
Deposit		**10/31/202**		**Savings 248...**	**2.91**
				Interest-Savi...	-2.91
TOTAL					-2.91
Deposit		**10/31/202**		**Savings 251...**	**0.03**
				Interest-Savi...	-0.03
TOTAL					-0.03
Deposit		**10/31/202**		**Checking**	**0.95**
				Interest-Savi...	-0.95
TOTAL					-0.95

CCRCD Building Income/Expense Report

	2017	2018	2019	2020	2021	2022	Jan 24 -June 25	Fiscal Yr End 2026	Jul-26	Aug-26	Sep-26	Oct-26	Fiscal Yr End 2027	Total All Dates
Income:														
CPUD	$1,420.50	$348.60												$1,769.10
Common Ground	$0.00	$3,600.00	$4,737.50	$5,100.00	$6,625.00	$6,600.00	$3,300.00							$36,562.50
UCCE	$0.00	$1,261.34	$3,724.18	$3,540.50	$3,581.92	$6,931.42	$16,851.71	$10,498.24	$946.63	$1,030.05	$1,026.06	$1,066.98	$4,069.72	$58,808.11
Multiple Use Managers							$1,100.00	$1,200.00					$0.00	$2,300.00
Motherlode Bonsai Club	$0.00	$0.00	$0.00	$240.00	$375.00	$75.00	$150.00						$0.00	$1,140.00
RockSteady Adventures								$800.00	$200.00	$200.00	$200.00		$600.00	$1,400.00
Total Income	$1,420.50	$5,209.94	$8,461.68	$8,880.50	$10,581.92	$13,606.42	$21,401.71	$11,698.24	$946.63	$1,030.05	$1,026.06	$1,066.98	$4,069.72	$101,979.71
Expenses:														
CPUD	$177.38	$672.06	$709.63	$988.51	$927.41	$901.58	$1,011.86	$991.01	$83.95	$87.92	$87.46	$88.07	$259.33	$7,595.80
San Andreas Sanitary	$282.59	$1,009.61	$1,280.41	$1,391.33	$1,192.97	$1,206.83	$1,364.01	$1,325.14	$110.89	$116.43	$116.43	$116.43	$343.75	$10,648.11
CPPA	$44.80	$1,353.60	$2,009.80	$1,618.80	$1,743.60	$2,218.48	$2,082.18	$2,961.60	$400.00	$384.80	$452.00	$345.60	$1,236.80	$18,801.98
PG&E	$44.87	$422.44	$1,400.71	$1,057.48	$1,221.74	$1,512.10	$1,427.63	$1,661.36	$19.51	$19.51	$11.23	$16.68	$50.25	$10,601.34
Insurance					$684.26	$848.70	$0.00	$1,000.00	$1,200.00				$1,200.00	$4,730.09
Sewer Repairs	$0.00	$8,500.00	$0.00	$0.00	$0.00	$230.00	$0.00	$0.00					$0.00	$8,730.00
A/C Repairs	$0.00	$142.16	$0.00	$2,039.02	$145.19	$1,088.99	$0.00	$7,272.29					$0.00	$13,127.35
Water Heater Repairs							$1,150.00	$0.00					$0.00	$1,150.00
General Maintenance	$0.00	$27.57	$406.89	$295.47	$272.68	$1,151.75	$4,068.85	$3,957.37	$150.00	$450.00	$150.00	$150.00	$750.00	$15,388.86
Total Expenses	$549.64	$12,127.44	$5,807.44	$7,390.61	$6,187.85	$9,158.43	$11,104.53	$19,168.77	$1,964.35	$1,058.66	$817.12	$716.78	$3,840.13	$90,773.53
Profit/Loss	$870.86	($6,917.50)	$2,654.24	$1,489.89	$4,394.07	$4,447.99	$10,297.18	($7,470.53)	($1,017.72)	($28.61)	$208.94	$350.20	$229.59	$11,206.18

Notice of Completion & Environmental Document Transmittal

Mail to: State Clearinghouse, P.O. Box 3044, Sacramento, CA 95812-3044 (916) 445-0613
For Hand Delivery/Street Address: 1400 Tenth Street, Sacramento, CA 95814

SCH #

Project Title: Happy Valley Fuels Reduction

Lead Agency: Calaveras County Resource Conservation District | Contact Person: Trina Walley

Mailing Address: PO Box 1041 | Phone: 209-498-2044

City: San Andreas | Zip: 95249-1041 | County: Calaveras County

Project Location: County: Calaveras | City/Nearest Community: Mokelumne Hill

Cross Streets: | Zip Code: 95245

Longitude/Latitude (degrees, minutes and seconds): ____° ____′ ____″ N / ____° ____′ ____″ W Total Acres:

Assessor's Parcel No.: | Section: 5 & 8 | Twp.: 5N | Range: 12E | Base:

Within 2 Miles: State Hwy #: 26 | Waterways:

Airports: none | Railways: none | Schools: none

Document Type:

CEQA: ☐ NOP ☐ Draft EIR | NEPA: ■ NOI | Other: ☐ Joint Document
☐ Early Cons ☐ Supplement/Subsequent EIR ☐ EA ☐ Final Document
☐ Neg Dec (Prior SCH No.) ☐ Draft EIS ■ Other: DOI-BLM-CA-C080-2026-0028-DNA
☐ Mit Neg Dec Other: NOA ☐ FONSI

Local Action Type:

☐ General Plan Update ☐ Specific Plan ☐ Rezone ☐ Annexation
☐ General Plan Amendment ☐ Master Plan ☐ Prezone ☐ Redevelopment
☐ General Plan Element ☐ Planned Unit Development ☐ Use Permit ☐ Coastal Permit
☐ Community Plan ☐ Site Plan ☐ Land Division (Subdivision, etc.) ■ Other: Fuels Reduction

Development Type:

☐ Residential: Units ____ Acres ____
☐ Office: Sq.ft. ____ Acres ____ Employees____
☐ Commercial: Sq.ft. ____ Acres ____ Employees____
☐ Industrial: Sq.ft. ____ Acres ____ Employees____
☐ Educational:
☐ Recreational:
☐ Water Facilities: Type ____ MGD ____
☐ Transportation: Type
☐ Mining: Mineral
☐ Power: Type ____ MW____
☐ Waste Treatment: Type ____ MGD____
☐ Hazardous Waste: Type
☐ Other:

Project Issues Discussed in Document:

☐ Aesthetic/Visual ☐ Fiscal ■ Recreation/Parks ■ Vegetation
☐ Agricultural Land ☐ Flood Plain/Flooding ☐ Schools/Universities ■ Water Quality
■ Air Quality ■ Forest Land/Fire Hazard ☐ Septic Systems ☐ Water Supply/Groundwater
■ Archeological/Historical ☐ Geologic/Seismic ☐ Sewer Capacity ☐ Wetland/Riparian
■ Biological Resources ☐ Minerals ■ Soil Erosion/Compaction/Grading ☐ Growth Inducement
☐ Coastal Zone ☐ Noise ☐ Solid Waste ☐ Land Use
☐ Drainage/Absorption ☐ Population/Housing Balance ☐ Toxic/Hazardous ☐ Cumulative Effects
☐ Economic/Jobs ☐ Public Services/Facilities ☐ Traffic/Circulation ☐ Other:

Present Land Use/Zoning/General Plan Designation:

Resource Management (RM)

Project Description: *(please use a separate page if necessary)*

The Bureau of Land Management (BLM) funded an assistance agreement with the Calaveras County Resource Conservation District (CCRCD) in 2023 for fuels reduction planning on BLM lands in the Butte Fire footprint. The intent of the project is to reduce wildfire risk for communities and natural resources in this area by managing the amount and continuity of hazardous vegetative fuels to better support fire suppression efforts if necessary.

Note: The State Clearinghouse will assign identification numbers for all new projects. If a SCH number already exists for a project (e.g. Notice of Preparation or previous draft document) please fill in.

Reviewing Agencies Checklist

Lead Agencies may recommend State Clearinghouse distribution by marking agencies below with and "**X**".
If you have already sent your document to the agency please denote that with an "**S**".

_____ Air Resources Board
_____ Boating & Waterways, Department of
_____ California Emergency Management Agency
_____ California Highway Patrol
_____ Caltrans District # _____
_____ Caltrans Division of Aeronautics
_____ Caltrans Planning
_____ Central Valley Flood Protection Board
_____ Coachella Valley Mtns. Conservancy
_____ Coastal Commission
_____ Colorado River Board
_____ Conservation, Department of
_____ Corrections, Department of
_____ Delta Protection Commission
_____ Education, Department of
_____ Energy Commission
_____ Fish & Game Region # _____
_____ Food & Agriculture, Department of
_____ Forestry and Fire Protection, Department of
_____ General Services, Department of
_____ Health Services, Department of
_____ Housing & Community Development
_____ Native American Heritage Commission
_____ Office of Historic Preservation
_____ Office of Public School Construction
_____ Parks & Recreation, Department of
_____ Pesticide Regulation, Department of
_____ Public Utilities Commission
_____ Regional WQCB # _____
_____ Resources Agency
_____ Resources Recycling and Recovery, Department of
_____ S.F. Bay Conservation & Development Comm.
_____ San Gabriel & Lower L.A. Rivers & Mtns. Conservancy
_____ San Joaquin River Conservancy
_____ Santa Monica Mtns. Conservancy
_____ State Lands Commission
_____ SWRCB: Clean Water Grants
_____ SWRCB: Water Quality
_____ SWRCB: Water Rights
_____ Tahoe Regional Planning Agency
_____ Toxic Substances Control, Department of
_____ Water Resources, Department of
_____ Other: _____
_____ Other: _____

Local Public Review Period (to be filled in by lead agency)

Starting Date November 17, 2026 Ending Date December 18, 2026

Lead Agency (Complete if applicable):

Consulting Firm: _____
Address: _____
City/State/Zip: _____
Contact: _____
Phone: _____

Applicant: _____
Address: _____
City/State/Zip: _____
Phone: _____

Signature of Lead Agency Representative: _____ **Date:** _____

Authority cited: Section 21083, Public Resources Code. Reference: Section 21161, Public Resources Code.

STANDARDS

TIER 1: MEETING LEGAL & BASIC REQUIREMENTS

Instructions: In the left-hand column, check the box for those practices your RCD currently implements (that is, your RCD has these policies or does these things already). The right-hand column shows the section of the CARCD Resource Library where you will be able to get more help.

Basic Reporting/Training Requirements	Resource Area
☐ Annual report to State Controller with Government Compensation Report (*Government Code 53065.5*)	Permitting and Regulatory Compliance
☐ Ethics Training (*Government Code 53235*) every 2 years	Permitting and Regulatory Compliance
☐ Form 700 - Statement of Economic Interests (All Directors and designated staff) – complete annually including assuming and leaving office. (*Government Code 87200*)	Permitting and Regulatory Compliance, Governance
☐ Independent audit yearly with rare exceptions (*Public Resources Code 9528* and G*overnment Code 26909* (5) Audit or a statement must be filed with State Controller. http://www.sco.ca.gov/aud_single_audit_requirement.html)	Permitting and Regulatory Compliance
☐ Provide employees with Sexual Harassment Literature. (*Government Code* 12950) [Training for District manager is suggested as well as adopting District policy.]	Permitting and Regulatory Compliance
☐ Directors must take an Oath of Office (*Public Resources Code* 9302, *Government Code 1360*)	Governance
☐ File reports and/or provide info to the Local Agency Formation Commission	Permitting and Regulatory Compliance

Quarterly and/or Monthly Requirements	Resource Area
☐ Maintain written records/minutes/agendas for meetings	Governance
☐ Follow the Brown Act (*Government Code Section 54950 et. al*). Properly post all agendas 72 hours in advance and on the RCD website.	Governance
☐ File and pay appropriate payroll taxes. Employers in California must submit the following payroll taxes: Federal - Federal Withholding (Income tax), Social Security, Medicare; State - State Income tax, State Disability Insurance	Operations
☐ File reports with State Board of Equalization	Permitting and Regulatory Compliance

Policies/Plans/Requirements	Resource Area
☐ Mission statement	Governance
☐ Annual and Long Range Plans	Governance
☐ Annual Budget	Operations

☐ Associate Director Policy	Operations
☐ Bidding Policy	Operations
☐ Conflict of Interest Code (REQUIRED OF ALL SPECIAL DISTRICTS) *(Government Code 87300)*	Governance
☐ Fee for Services Policy, if applicable *(if your RCD does fee for service)*	Operations
☐ Investment Policy, including Reserve Policy	Operations
☐ Nondiscrimination Policy (REQUIRED OF ALL SPECIAL DISTRICTS)	Operations
☐ Personnel Policy (REQUIRED FOR THOSE WITH EMPLOYEES)	Operations
☐ Public Records Request Policy	Operations
☐ Records Retention Policy that governs how organization and transaction records are created, stored, and disposed. The policy addresses: ☐ Short-term records storage ☐ Long-term records storage ☐ Where records are stored ☐ How records are protected from loss, damage, unauthorized access ☐ How documents are destroyed	Operations
☐ Reimbursement Policy (REQUIRED OF ALL SPECIAL DISTRICTS) (*Government Code 53232.2.*)	Operations
☐ Vehicle Use Policy	Operations
☐ Volunteer Policy	Operations

Suggested/Required Insurance	**Resource Area**
☐ Liability Insurance including special riders for projects	Operations
☐ Vehicle/Premises Insurance	Operations
☐ Errors and Omissions Insurance	Operations

Basic Operational Requirements	**Resource Area**
☐ Has the human resources it requires to deliver its mission. ☐ The RCD has staff. ☐ Each staff position has a written job description that specifies the responsibilities and the goals of that position. ☐ If the RCD has no staff, the RCD is led by an all-volunteer board that fulfills the duties of staff	Operations
☐ Carries out the RCD mission through projects and/or programs. Executes at least one program or project towards the RCD's strategic plan goals within the last three years. List / describe program(s) or project (s):	Operations
☐ Informs the community about its work, responding to requests for information from the public, decision makers, partner organizations, and others, either orally (over the phone or in person), with printed materials (such as a newsletter or annual report), or with electronic materials (such as a website).	Engagement and Outreach

☐ Manages its finances and assets in a responsible and accountable way, as demonstrated by the following: ☐ Adopts a budget based on programs and projects planned for the year. Projected revenue is great than or equal to projected expenditures, unless reserves are proposed to be used. ☐ The Board leads the budget development every year *(see #4 below).* ☐ If not, then the Annual Budget is reviewed and approved by the board, or is consistent with board policy. ☐ Keeps accurate financial records. ☐ Has written accounting procedures to govern financial management.	Operations

STANDARDS
TIER 2: THE RCD OF TODAY

Instructions: In the left-hand column, check the box for those practices your RCD currently implements. The right-hand column shows the section of the CARCD Resource Library where you will be able to access tools, templates and other resources for increasing your effectiveness and impact.

A RELEVANT RCD:

1. **Serves its mission to meaningfully meet the resource needs of the community as demonstrated by the following:**	**Resource Area**
☐ Executes at least three projects towards the RCD's strategic plan goals within the last three years. List projects: _____	Operations
☐ Addresses multiple resource issues in the community. List at least three resource issues the RCD currently addresses through active programs: _____	Operations, Resource Conservation
☐ Remains informed and consistent with local and regional management plans as appropriate.	Operations

2. **Addresses the resource issues in the community as demonstrated by the following:**	**Resource Area**
☐ Identifies the major resource issues in the community.	Operations, Resource Conservation
☐ Proactively chooses which issues to engage in based on funding, importance, relevance, other groups working on the issue, and magnitude of the issue. (Example: creates a map of issues with strategic decisions included).	Operations
Explain decision process: _____ a. Identifies the proper role of the RCD to partner with other organizations working on issues. List areas in which the RCD is partnering: _____ b. Identifies issues in which the RCD is the appropriate entity to take the lead on an issue. List areas in which the RCD leads: _____ c. Identifies when it is appropriate for political, scale of problem, or other reasons for the RCD not to address a critical issue. Define issue and decision making process: _____	Operations

3. **Engages the community in its programs as demonstrated by three of the following:**	**Resource Area**
☐ Communicates its mission to landowners, community leaders, the general public, and others, via oral (phone or in person), print or online methods. (Examples: respond to inquiries, distribute newsletter, conduct workshops or presentations)	Engagement and Outreach

☐ Prioritizes community engagement in the strategic plan and/or in funding applications. Cite strategic plan and/or funding application: _____ a. RCD programs and projects build a sense of community as demonstrated by public interest. (Examples: ability to recruit volunteers, amount of public input received on projects/plans, attendance at meetings, letters of support, visits to RCD website, Facebook likes, etc.) Please list:_____	Engagement and Outreach
☐ Includes a public education component in its programs when appropriate. (Example: If the RCD is implementing a restoration project, one component is a public education workshop.) Name workshops or public education programs held in the last year: _____	Engagement and Outreach
☐ Has a volunteer/internship program that includes the regular recruitment and use of volunteers/interns (more than three volunteers/interns per year). Cite volunteer positions and/or internships used in last year: _____	Engagement and Outreach
☐ Holds public presentations about RCD programs. (Example: Presents to the Board of Supervisors, legislators, civic groups, non-profits about the RCD's efforts). List presentations in the last year: _____	Engagement and Outreach

4. Has collaborative and diverse partnerships as demonstrated by the following:	**Resource Area**
a. Has strong relationships with partners as defined by meeting at least three of the following: *Check all that apply* ☐ Coordinates and collaborates on projects, strategic goals, and funding proposals ☐ Completes projects with the partner ☐ Holds regular meetings (at least quarterly) in which information is exchanged ☐ Holds stakeholder meetings that include the partner ☐ Partners attend or consult at monthly RCD meetings	Operations
b. Has a strong relationship with at least three diverse partners: *Check all that apply* ☐ County Supervisors and Departments ☐ Local government, including Parks and Rec., special districts, etc. ☐ Local farm and trade associations (Examples: Farm Bureau, Cattleman's Association) ☐ Non-profit organizations (Examples: Audubon, Center for Land-Based Learning, watershed groups, RC&Ds, Fire Safe Councils, Farm Bureau, Cattleman's) ☐ NRCS ☐ Other Federal partners (Ex.: US Forest Service, US Army Corps) ☐ State Agencies (Examples: DFW, DWR, RWQCB, Caltrans, CalFire) ☐ Tribes	Government Relations, Operations

5. Represents the diversity of their district:	Resource Area
☐ The RCD recommends, solicits and/or considers a variety of candidates for associate directors and board member positions. (Examples of representation: areas of expertise, geographic and demographic diversity, landowner/land user type, agricultural, conservation, businesses, etc.) State how diversity is included in the RCD's recruitment process: _____	Governance

6. Engages with CARCD at a basic level as demonstrated by meeting at least three of the following: *Check all that apply*	Resource Area
☐ Attends the CARCD annual meeting. ☐ Pays full CARCD dues. ☐ Promotes CARCD legislation and initiatives through educating local legislators on pertinent issues, and/or specific CARCD meetings with local legislators. This can be done through letters of support, emails, phone calls, etc. ☐ Supports the CARCD strategic plan by serving on committees or providing in-kind time to move CARCD statewide priorities forward. ☐ Financially contributes to a contract with CARCD's consultant group (currently Conservation Strategy Group). ☐ At least one board and staff member attends every CARCD Regional Meeting in the RCD's area. ☐ Board member service as a CARCD regional chair.	Operations

AN EXCELLENT RCD:

1. Has diversified funding sources and leverages funding:	Resource Area
The RCD has at least two of the following funding sources. To qualify, each funding source should represent more than 15% of any year's budget during the past three budget cycles: *Check all that apply* ☐ Tax Increment ☐ Government Grants (Federal, State, Local or Tribal) ☐ Community Donations (Ex.: membership program, scholarship funds) ☐ Local Government Support (Ex.: county, city, tribal, water district) ☐ Federal Agreements (Examples: NRCS contribution agreements) ☐ Sales/ Fee for Service Programs (Examples: plant sales, bird house sales, permit coordination programs, chipper programs) ☐ Demonstration projects that add value to the community or district property. (Examples: gardens, green building/energy efficiency items, greenhouses, aquaculture, etc.) ☐ Foundation Funding ☐ For Profit Business Support ☐ Non-profit Support	Operations

2. Has appropriate technical capacity to meet the needs of their community as demonstrated by the following:	**Resource Area**
☐ Has technical staff, contracts, or has established relationships with other entities to provide technical assistance. List staff technical capacity: _____ ☐ Owns (rather than rents or leases) equipment that is regularly utilized for routine work. (Examples: computers, specialized printers, chippers, no till drills, port-o-potties, vehicles, etc.) List equipment: _____	Operations

3. Provides timely and efficient services as demonstrated by the following:	**Resource Area**
☐ Give an example where this was key to accomplishing a project (Examples: The RCD has policies or procedures in place to allow for timely action in between regularly scheduled board meetings.): _____	Operations

4. Has a proper balance of board/ staff operations as demonstrated by the following:	**Resource Area**
a. The board meets at least seven of the following ten criteria: ☐ Has an orientation for new board members that covers roles and responsibilities as well as specifics about RCD programs. ☐ Has an awareness of and involvement in the RCD's programs by meeting at least two of the following: *Check all that apply* ☐ Board can describe programs without prompting ☐ Board participates in programs (Examples: hosts workshops at their property or helps recruit participants) ☐ Board attends public events and workshops ☐ Board participates in community outreach (Examples: conduct outreach to County Supervisors, legislators, civic groups, presents at RCD workshops, etc.) ☐ Board members are encouraged to work as a team: present their views, opinions and ideas and ensure others have room to present theirs. ☐ Evaluates District Manager performance at least annually against the goals and responsibilities of the position. ☐ Sets-policy including budget rather than implements policy by meeting all three criteria: i. Board leads the budget development every year (in collaboration with the RCD District manager) ii. Board leads the creation of the strategic plan (in collaboration with the RCD District manager) iii. Board regularly revisits the strategic plan in board meetings or special planning meetings ☐ Makes thoughtful decisions that are not subject to conflicts of interest. i. Board meeting minutes are open to the public.	Governance

☐ Attends regular training on topics related to board member roles and RCD operations/projects. List trainings the board members have attended in the last two years: _____ ☐ Secures private donations for RCD operations and/or programs ☐ Donates resources to RCD efforts (Example: significant donation of time towards an RCD product, like a legal review of contracts.) List donations from board members in the last two years: _____ ☐ Creates goodwill with partnering organizations and potential partners (attend meetings, membership in other groups, etc.).	
b. Staff (led by the district manager) meets all of the following criteria: ☐ Implements policy set by the board (rather than sets policy). ☐ Supervises employees and guides day-to-day implementation of policy (the board does not supervise employees other than district manager). ☐ Board communications go through the district manager. ☐ Attends regular training. List trainings staff has attended in the last two years: _____ ☐ Evaluates staff performance at least annually against the goals and responsibilities of the position.	Operations

A VISIBLE RCD:

1. Has an informational relationship with its local legislators as demonstrated by the following:	**Resource Area**
☐ Directors and staff meet on a regular basis and/or contact their local, State, and Federal legislators to distribute information about the RCD, its programs, and legislative needs. List dates of the meetings:_____ ☐ Sends newsletters and press releases to their local legislators. ☐ Invites legislators to RCD events, trainings, and workshops.	Government Relations

2. Regularly publishes and distributes information regarding RCD activities as demonstrated by the following:	**Resource Area**
☐ At least 4 press releases each year. List press releases in last year: _____ ☐ Quarterly newsletters and/or annual report. Include a copy of your last newsletter/annual report. ☐ Distributes information to partners, diverse stakeholders, and funders. ☐ Agendas and minutes are published for each special district meeting.	Engagement and Outreach Governance

3. RCD has an Internet presence as demonstrated by a website. It is current and updated at least once monthly.	**Resource Area**
Cite link and who is responsible for keeping it up-to-date: _____	Engagement and Outreach

STANDARDS

TIER 3: THE RCD OF TOMORROW

Instructions: In the left-hand column, check the box for those practices your RCD currently implements. The right-hand column shows the section of the CARCD Resource Library where you will be able to access tools, templates and other resources for increasing your effectiveness and impact.

A RELEVANT RCD:

1. Serves its mission to meaningfully meet the resource needs of the community as demonstrated by the following:	**Resource Area**
☐ Works with community stakeholders to identify major resource needs.	Operations, Resource Conservation
☐ Board and staff define RCD's role in meeting those resource needs.	Operations
☐ Executes at least six projects towards the RCD's strategic plan goals within the last three years. List projects: _____	Operations
☐ Reviews its strategic goals and evaluates the impact of its programs to ensure consistency with the mission and the strategic plan. ☐ The strategic plan contains measurable anticipated outcomes. ☐ Progress is regularly reviewed by the Board and staff.	Operations, Governance
☐ Ensures that all of the RCD's projects are individually planned and meet the RCD mission and goals. ☐ The RCD works with the community to ensure that important resource conservation values are identified and protected while meeting the RCD's mission and goals. ☐ The RCD inspects the site before initiating a project in order to identify the important resource conservation values and reveal any potential threats to those values. ☐ The RCD has a written project planning process, site checklist, etc. to guide project planning.	Operations

2. The RCD has good working relationships with the RCDs in their region (within legal LAFCO regulations) as demonstrated by meeting three of the following: *Check all that apply*	**Resource Area**
☐ Holds regular meetings with at least one neighboring RCD to exchange ideas and information (without violating Brown Act). State when regular meetings occur: _____ ☐ Communicates at least once a month by phone, in person or email with another RCD to exchange ideas or resources and to create programs. ☐ Understands other RCDs viewpoints and projects well enough to represent them at a public meeting. ☐ Submits funding proposals with neighboring RCDs for common programs. List funding proposals submitted in the last year: _____	Operations

☐ Shares staff. List staff and state defined role (Example: 40% time / 60% time. Watershed coordinator at one RCD, irrigation specialist at the other):_____ ☐ Shares programs with other RCDs. List programs:_____	

3. Mentors emerging RCDs or trains other RCDs as demonstrated by the following:	**Resource Area**
☐ Trains and/or assists other RCDs on basic district operations (budgeting, accounting, etc.) List training or assistance provided:_____ ☐ Trains other RCDs how to implement current RCD programs ☐ Shares resources with the other RCDs. (Example: Pays for grant writer's time for a joint fundraising proposal, "loans" accountant for several hours of work) List resources shared:_____ ☐ If mentoring other RCDs is not applicable please state why: _____	Operations

4. Engages regional RCDs or other partners in resource issues that cross boundaries or are similar in the neighboring RCD boundaries as demonstrated by meeting three of the following: *Check all that apply*	**Resource Area**
☐ Engages in watershed planning across district boundaries with other RCDs and partners. List issues and structure: _____ ☐ Engages in resource issues with other RCDs and partners other than watersheds. List issues and structure: _____ ☐ Participates in researching emerging regional issues (i.e. ecosystem markets, bio char, no till agriculture). List issues: _____ ☐ Works with non-traditional partners while staying within the RCD mission. (Examples: youth development organizations, schools, homeless shelters, nutrition advocates, county or city roads departments, universities, junior colleges, community, civic and philanthropic groups, and private companies -including foundations, tribes, etc.) List partners: _____	Operations, Resource Conservation

5. Serves as a leader in solving regional resource issues as demonstrated by the following:	**Resource Area**
☐ Proactively engages partners as new issues emerge and is able to mobilize partners ☐ Recognizes areas in which the RCD excels and takes leadership in addressing appropriate issues. List area in which RCDs lead the partnership: _____ ☐ Recognizes areas in which other entities excel, supports other entities in meeting resource goals (Example: Assisting Audubon CA in meeting bird conservation goals). List areas in which RCDs support the partnership: _____ ☐ Is usually contacted when new projects, issues, or other items of regional resource interest emerge.	Operations, Resource Conservation

AN EXCELLENT RCD:

1. Works with a variety of partners to integrate cutting edge research and science into program development and implementation as demonstrated by meeting one of the following: *Check all that apply*	**Resource Area**
☐ Is connected with academic professionals and able to assist in advancing scientific research on emerging issues. List academic professional and the emerging topic the RCD is addressing: _____ ☐ Aware of new research in a topic area and incorporates new research into project design. Explain which topics and how: _____ ☐ Is conducting research on a topic area that has not yet received academic attention. List topic area and project: _____ ☐ Has resource library, access to research, and access to scientific implementation of practices.	Operations, Resource Conservation

2. Quantifies its impact on the local resources as demonstrated by meeting all of the following:	**Resource Area**
☐ Maintains quantifiable data on the RCD's impact on local resource issues using standardized statewide RCD criteria. Include a copy. ☐ Maintains quantifiable cumulative impacts of RCD programs/work. Include a copy. ☐ Reports cumulative impacts to funders and other partners. List who receives the report: _____	Operations, Resource Conservation

3. Has a sustainable funding base and capital reserve funds enabling the RCD to provide long term, consistent conservation programs and leadership to their community and its constituents as demonstrated by meeting three of the following: *Check all that apply*	**Resource Area**
☐ At least two of the RCD's funding sources have been reliable for 10 years. List sources: _____ ☐ Has at least four funding sources: _____ ☐ Has a marketable skill that they utilize as a fee for service project. List skill(s): _____ ☐ Has built a six-month operational reserve. (If the RCD did not receive funding it could operate for 6 months). ☐ Shows a commitment to future funding by utilizing any of the following, which collectively contribute to at least 20% of an FTE over one year: i. Professional grant writer ii. Development director iii. Other fundraising professional(s)	Operations

4. Has a succession plan for board members to promote new leadership as demonstrated by meeting all of the following:	**Resource Area**
☐ Actively recruits and trains new board members based on skills and areas of expertise.	Governance

☐ Has associate directors who are actively engaged in projects. ☐ Board members evaluate the needs of the board annual to accurately represent the diversity and changing needs of their district. Last evaluation date: _____ ☐ Board members conduct annual self-assessments of their performance on the board and the board evaluates its overall effectiveness. State date of review: _____ ☐ The board's roles and responsibilities change and evolve as the district changes and evolves. ☐ Board members hold each other accountable to be active and engaged board members. Explain how: _____ ☐ Has a board policy manual	

5. Has a succession plan for staff (particularly district manager) as demonstrated by meeting all of the following:	**Resource Area**
☐ Has appropriate staff. (Administrative, multiple project coordinators, and finance staff) ☐ Documents, policies, procedures, and projects are captured in written format to be readily transferred to a new staff member. ☐ Multiple staff members attend board meetings and other planning meetings. ☐ General RCD operational needs (rather than just project specific topics) are covered in staff meetings so that multiple staff members are aware of the operational needs of the RCD. ☐ Staff members are given the opportunity to assume leadership roles in RCD operations not just projects. ☐ Staff members are given opportunity for training in new interest areas.	Operations

A VISIBLE RCD:

1. Works closely with the decision makers in their community as demonstrated by meeting three of the following: *Check all that apply*	**Resource Area**
☐ Has a strong relationship with legislators as demonstrated by meeting all of the following: a. RCD develops projects with legislative offices or involves them in projects. b. Legislator writes letters of support or provides other types of support, for projects. (Examples: financial, staff time, and advocacy) c. Legislator calls RCD as source of information in decision-making. d. RCD is able to contribute to legislation being created in the legislator's office. ☐ Has a strong relationship with the County Supervisors as demonstrated by meeting all of the following: a. RCD meets regularly with County Supervisor(s). State how often: _____	Government Relations

b. RCD presents at Board of Supervisor meetings at least annually. c. RCD invites County Supervisor(s) to workshops, tours, and other relevant events. d. County supervisor(s) are aware of RCD projects. ☐ Has a strong relationship with the City Council (if appropriate) as demonstrated by meeting all of the following: a. RCD meets regularly with City Council Member(s). State how often: _____ b. RCD presents at City Council meetings at least annually. c. RCD invites City Council Member(s) to workshops, tours, and other relevant events. d. City Council Member(s) are aware of RCD projects. ☐ Has a strong relationship with leaders in the business community (Examples: belongs to the Key Club or Chamber of Commerce, receives donations from business leaders for events and projects). Demonstrate business community relationships: _____	

2. Is a leader in CARCD and district issues statewide as demonstrated by the following:	**Resource Area**
☐ Participates in statewide committees or task forces. ☐ Engages with CSDA and other statewide partners. ☐ Writes statewide goals and objectives into funding proposals. (Ex.: Writes a section for disbursement of information gained statewide). ☐ Participates in setting direction for CARCD legislation and initiatives. ☐ Provides resources including staff support to CARCD. ☐ Participates and/or supports Day in the Capitol, legislative hearings, partner meetings at the statewide level, and other opportunities to represent RCDs at the statewide level. ☐ Engages regional RCDs within the CARCD structure on pertinent issues. Shares documents and/or templates for other RCDs. ☐ Is recognized by state and/or federal agencies as a leader in local conservation efforts. ☐ Is frequently approached by state/federal agencies to implement projects. ☐ Actively works with state/federal groups to address issues of statewide significance. ☐ State/Federal agencies solicit RCD opinions on new initiatives. ☐ Receives awards from state or federal agencies for RCD projects.	Operations, Resource Conservation

3. RCD has a social media presence as demonstrated by a Facebook page, twitter account, blog, or other social media tool.	**Resource Area**
☐ It is current and updated at least twice a week. Cite link and who is responsible for keeping it up-to-date: _____	Engagement and Outreach