

## **Minutes of the Calaveras Resource Conservation District (RCD)**

Regular Board Meeting

November 10, 2022

423 Saint Charles St, San Andreas, CA

**Call to Order:** The meeting was called to order by S. Beckman-President @ 6:00 pm

Board Members & Staff Present: S. Beckman-President; M. Dvorak; K. Hafley-Vice President; K. Lambert; Julia Marsili; Ben Cook-Assoc. Director; G. Long-Executive Director; Mary Cole-Admin; Kaylee Dillashaw, Project Manager; Laurie Plautz-Project Manager

Board Members & Staff Absent: B. Dubois-Secretary; Dana Simpson-Fiscal Director

Others Present: Matt Harrison-CalFire; Ron Ford-Citizen; Susan Heine-Citizen

**Public Comment:** None.

**Partner Comment:** None.

### **Consent Agenda Items:**

1. Approval of 9/8/22 Minutes. Board Action – **K. Lambert made motion to approve, second by J. Marsili. On a 4-1-1 vote, minutes were approved.** (Hafley abstained.)
2. Approval of Sept/Oct 2022 Finance Reports – **K. Lambert made motion to approve, second by J. Marsili. On a 4-1-1 vote, financials were approved.** (Hafley abstained.)

### **Old Business:**

1. Update on Murphys to Forest Meadows – G. Long reported that we are still waiting on payment from CalFire but he is in communication with them. Two Contractors are ready to return to work.  
Forest Meadows to Wylderidge – L. Plautz reported work is scheduled to start in December.  
Pine Ridge – K. Dillashaw reported the RFP for a Forester has been sent out.  
Fricot City-Highway 108 – G. Long reported he walked the project. CEQA is ready. A couple of acres have been removed due to lack of access.  
Pine Mountain Lake – Most of the ROEs have been returned. RFP will go out soon.  
Moke Hill – G. Long reported he received the contract and will move on to the next steps.  
Bummerville/Blizzard Mine – G. Long reported working on Project Manager job description (see NB 4).
2. Ad Hoc Committee – Contracts and Policies – S. Beckman reported they received contract template from County Council. The Committee worked on the Project Manger position description. Next they will look at the Manager Checklist.
3. Ad Hoc Committee - Bylaws – M. Dvorak reported his committee is working on simplifying the bylaws. He requests another board member to assist. J. Marsili volunteered. They hope t bring the draft to the December meeting.
4. Recruitment of three board members – S. Beckman reviewed the need and the process of obtaining new members.

5. Ad Hoc Committee - Sale of Building –J. Marsili reported the first step is to post a Request for Quote to find a realtor to engage.
6. Grant Proposals Update – G. Long reported that Amador RCD is lead on the \$1.4M Sierra Growth Council project and we’ll be a partner on it. The proposal for the CA Wildlife grant will be going before the CARCD board this month.
7. Website Update – M. Cole previewed the new site and reported it should be going live next week. She also noted that all board members will be receiving new email addresses that will be posted on the site so they will need to set those up.

**New Business:**

1. Resolution 2022\_06 Workers Comp for Volunteers – **K. Hafley made a motion to table so it can be updated with the costs. K. Lambert second. On a 5-0-1 vote, motion passed.**
2. CARCD Conference – G. Long noted there is still a ticket available to attend the next conference in Folsom, CA. K. Lambert indicated he is interested.
3. Project Manager Job Description – After reviewing the document **J. Marsili made a motion to approve the description with the amendment to add a pay range of \$25 - \$45/hr. K. Lambert second. On a 5-0-1 vote, motion passed**
4. Project Manager of Bummerville Job Description –G. Long reviewed the document. **S. Beckman made a motion to table to determine the actual pay range. K. Hafley second. On a 5-0-1 vote, motion passed.** S. Beckman will work with the committee to finalize the description.

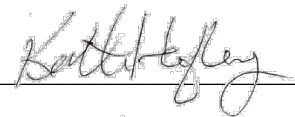
**Reports:**

1. Board Member announcements – As this is Sid Beckman’s last meeting of his term, each board member thanked him for his contribution to the board. His involvement is greatly appreciated.
2. Staff announcements – Cupcakes were enjoyed by those in attendance in celebration of Sid Beckman.

**Adjournment of meeting.** Meeting adjourned @ 7:30 pm.

Next meeting will be newly scheduled for **Thursday, December 8, 2022 at 6:00 pm**.

Attest:

President, Keith Hafley 

Date 12/8/2022

Secretary, Julia Marsili 

Date 12/8/2022