

Minutes of the Calaveras Resource Conservation District (RCD)

Board Meeting

August 6, 2020

RCD Conference Room

423 Saint Charles St, San Andreas, CA

Call to Order: The meeting was called to order by S. Beckman-President @ 6:00 pm

Board Members & Staff Present: IN-PERSON - S. Beckman-President; R. Dean-Sec'y/Treas; M. Robie; F. Schabram; N. Valente-VP; G. Long-Executive Director; Dana Simpson-Staff Accountant; Mary Cole-Admin CALL-IN - B. Dubois

Board Members & Staff Absent: K. Hafley;

Others Present: Jill Micheau; Linda Fater; Tyler Krisma; Katy Johnson (call-in)

Public Comment: None.

Partners: Bobette Parsons' report was in the Board Packet.

Consent Agenda Items:

1. Approval of 7/2/20 Minutes. Board Action –**B. Dean made motion to approve, F. Schabram second. On a 6-0-1 vote, minutes were approved.**
2. Approval of July 2020 Finance Reports – **B. Dean made motion to approve, F. Schabram second. On a 6-0-1 vote, reports were approved.**

Old Business:

1. CalFire Grant Update – J. Micheau reported that 75% of the ROEs have been returned. Sending reminder card to rest.
2. ACT Projects Update – G. Long reported he's still working on RCPP grants.
3. Disposition of Building Discussion – M. Robie reported that he has not heard back from County Administrative Officer, Albert Alt regarding the county's interest in the building. M. Robie also contacted a commercial real estate broker, Linda Fater to inquire as to the value and viability of selling the main building. Ms. Fater made a presentation to the Board on the potential value of the building (\$375k - \$399k), the current commercial real estate market and provided a list of Comparable Sales. Two possibilities concerning the building were discussed.
 - a. It was suggested we do a lot split to retain the smaller board room building and list the main building for sale.. The Board would also test the waters to see if there is any interest from potential buyers.
 - b. The other suggestion is to seek grant funds to pay for maintenance as well as ADA and other improvements. Some noted the desire to keep the building so we can better support our community with rental space.

The Board agreed that the matter needed further research. M. Robie agreed to do some more research into the cost of a lot split, and B. Dean and G. Long agreed to research grant opportunities for maintenance and improvements. It was agreed that a decision on which alternative to pursue would be made at the November 2020 board meeting.

4. Board Terms Ending Dec. 2020 – B. Dean reported that the county’s announcement for citizens to apply for open board seats is on same day that applications are due. He further noted that current board members can continue to serve until the County Board of Supervisors makes new selections for vacant Board seats.
5. Grants – G. Long reported preliminary work on the PG&E fuels treatment project is in progress. The contract will be awarded when the funds are received.

New Business:


6. Establish a Reserve Account – **B. Dean made a motion to establish a Reserve Account in our 20/21 Budget. Second by N. Valente. Approved 5-1-1 vote.** D. Simpson explained where the money would come from to reach the goal of \$15,000 fund.
7. Workers Comp Insurance – M. Cole introduced the two resolutions, **B. Dean made a motion to approve Resolution 2020_06 and 2020_07, as well as the application for insurance which also included Resolution 2020_08. Second by F. Schabram. Approved 6-0-1 vote.**
8. Add Dana Simpson - **F. Schabram made motion to add D. Simpson as signatory to checking account. Second by M. Robie. Approved on a 6-0-1 vote.**
9. UCCE Lease - **B. Dean made a motion to renew lease with UCCE. Second by F. Schabram. Approved 6-0-1 vote.**
10. Committee Reports – None.

Board Member announcements – B. Dean presented information on State government codes regarding the procedures that need to be followed by formal committees of the CCRCDD. Essentially committees must follow the Brown Act which includes posting notice 72 hours prior to a meeting as well as preparing an agenda and minutes kept.


Staff announcements – None.

Adjournment of meeting. Meeting adjourned @ 7:10 pm.

Next meeting scheduled for **Thursday, September 3, 2020** via in-person and GoToMeeting.com.

Attest:
 President, Sid Beckman 

Date 9/3/2020

Secretary, Bob Dean 

Date 9/3/2020